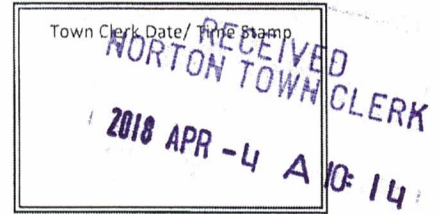




MINUTES TOWN OF NORTON



Board/ Committee: Board of Assessors

Meeting Date: March 20, 2018 Time: 4:30 p.m.

Meeting Location: Norton Town Hall, 70 East Main St, 2nd floor

Members & Staff Present: James Riley, Chairman; Cheryll-Ann Senior, Member; Carolann McCarron, Clerk ; and Denise Ellis, Director of Assessing

Members Not Present: _____

The meeting was called to order at 4:40 p.m. and adjourned at 5:43 p.m.

Minutes from the March 6, 2018 meeting were reviewed. Carolann motioned to approve Minutes as written, and Cheryll-ann seconded the motion. All in favor.

Meeting Motions / Actions and Summary of Discussions:

Old Business: None

New Business:

1. Payroll Warrant & Commitment (weeks ending 3/17/18 & 3/24/18) signed.
2. Monthly Lists (Real Estate and Motor Vehicle Abatements) approved and signed.
3. Discussion regarding Overlay. Board requested in writing additional information from town manager/accounting regarding policy/process.
4. Vendor bills reviewed and signed by all. (APP GEO [annual image hosting fee], MLS quarterly subscription fee for Assessor). Carolann motioned to approve bills and Cheryll-Ann seconded. All in favor.
5. Reviewed/signed Title 5 Sewer Betterment Warrant & Commitment.
6. Reviewed one (1) FY'18 Real Estate Tax Exemption Application (Veterans 22). Carolann motioned to approve application and Cheryll-Ann seconded the motion. All in favor.
7. Discussed 41A Deferral application received and Board reviewed and approved letter to resident.

Other Business:

Next BOA Meeting set for Tuesday, April 3, 2018 at 4:30 p.m.

List of Documents and Other Exhibits used at Meeting:

- **March 6, 2018 Meeting Minutes**
- **Payroll Warrant & Commitment**
- **Monthly Lists**
- **Vendor Bills**
- **Title 5 Sewer Betterment Warrant & Commitment**
- **One (1) FY'18 Real Estate Tax Exemption Application**
- **Letter to resident regarding 41A Deferral application**

Minutes respectfully
submitted by:

James M. Riley

Chairman Signature
