



MINUTES

TOWN OF NORTON

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Board/ Committee: Board of Assessors

Meeting Date: November 13, 2017 Time: 4:30 p.m.

Meeting Location: Norton Town Hall, 70 East Main St, 2nd floor

Members & Staff Present: C. McCarron, Chairman; J. Riley, Clerk; Cheryll-Ann Senior, Member; and D. Ellis, Director of Assessing

Members Not Present: _____

The meeting was called to order at 4:34 p.m. and adjourned at 5:58 p.m.

Minutes from the October 25, 2017 Meeting were reviewed. Carolann motioned to approve as written, and Cheryll-Ann seconded the motion.

Meeting Motions / Actions and Summary of Discussions:

Old Business: Appointment of new Board member, Cheryll-Ann Senior.
(Cheryll will be taking Assessor's 101 course on line.)
It was decided at this meeting that Jim Riley will be the new Chairperson, Carolann will serve as Clerk and Cheryll-Ann will serve as Member.
Appointment of new staff member, Alex May. Start date of November 13, 2017.

New Business:

1. Board signed Signature Authorization for Town Assessor to sign any and all forms on the Dept. of Revenue website (Division of Local Assessment Gateway), which was completed to approve FY'18 Tax Rate. Tax rate set by the state.
2. Vendor Bills and Payroll Warrant & Commitment to be signed mid week by Jim.
3. Signed and approved Monthly Lists – Motor Vehicle Abatements.
4. Signed FY'18 Real Estate Tax Exemptions (approximately 114 applications).
Carolann motioned to approve all but one application, and Cheryll seconded the motion. All in favor. All but one application approved. Carolann motioned to deny one Personal Exempt Application (41D Senior) and Cheryll seconded. All in favor.
Exemption Applications as follows: 22F (Veteran Paraplegic) – 1 signed;
22(Veterans 100% Disabled) – 34 signed; 17E(Surviving Spouse) – 2 signed;
22 (Veterans) -56 signed; 41-D (Senior Income/Asset Requirement) -20 signed.

Other Business:

Next BOA Meeting set for Tuesday, November 28, 2017 at 4:30 p.m.

List of Documents and Other Exhibits used at Meeting:

- **October 25, 2017 Meeting Minutes**
- **Form for Signature Authorization for Town Assessor to sign any and all forms on the Dept. of Revenue website on behalf of BOA**
- **Vendor Bills and Payroll Warrants & Commitments**
- **Monthly Lists – Motor Vehicle Abatements**
- **Approximately 114 FY18 Real Estate Tax Exemption Applications**

Minutes respectfully
submitted by:

Chairman Signature

James Riley

