



MINUTES

TOWN OF NORTON

Town Clerk Date/ Time Stamp

Board/ Committee: Board of Assessors

Meeting Date: July 19, 2017 Time: 4:45 p.m.

Meeting Location: Norton Town Hall, 70 East Main St, 2nd floor

Members & Staff Present: C. McCarron, Chairman; J. Riley, Clerk; and D. Ellis, Director of Assessing

Members Not Present: _____

The meeting was called to order at 4:50 p.m. and adjourned at 5:10 p.m.

Minutes from the June 27, 2017 Meeting were reviewed. Carolann motioned to approve as written and Jim seconded the motion.

Meeting Motions / Actions and Summary of Discussions:

Old Business:

1. Brief discussion on BOA vacancy. Denise Ellis will reach out to Teresa, past assessor board member, to see if she would be interested in returning to the board.
2. Assessor's Department budget for FY 2018 approved. Carolann motioned to accept the budget and Jim seconded the motion.
3. Proposal/Agreement for FY 2018-20 Re-Certification Program was reviewed and signed by Carolann and Jim.
4. Reviewed and signed Month-End Excise Tax Reports.
5. Vendor bill (MAOO Membership dues) approved and signed.

New Business:

1. Brief discussion regarding classes with MAOO.
2. Next BOA Meeting set for August 1, 2017.

List of Documents and Other Exhibits used at Meeting:

- **June 27, 2017 Meeting Minutes**
- **Proposal/Agreement for FY 2018-20 Re-evaluation Program**
- **Vendor Bills**
- **Month End Reports**

Minutes respectfully
submitted by:

Carolann McCarron

Chairman Signature
