



MINUTES

TOWN OF NORTON

Town Clerk Date/ Time Stamp

Board/ Committee: Board of Assessors

Meeting Date: May 9, 2017 Time: 5:00

Meeting Location: Norton Town Hall, 70 East Main St, 2nd floor

Members & Staff Present: C. McCarron, Chairman, J. Riley, Clerk, and D. Ellis,
Director of Assessing

Members Not Present: _____

The meeting was called to order at 4:57 p.m. and adjourned at 5:50 p.m.

Minutes from the April 20, 2017 Meeting were reviewed & Approved as written.

Meeting Motions / Actions and Summary of Discussions:

New Business:

- Carolann McCarron motioned to approve two requests for filing extensions for *Form of List*. Jim Riley seconded the motion – all were in favor.
- Carolann and Jim discussed the organization of the board. Carolann will stay as Chairperson and Jim Riley will be the Clerk.
- Denise Ellis, Director of Assessing, mentioned that she spoke with the Town Manager about the vacant spot on the board. Town Manager will have the Board of Selectman discuss vacancy at their next meeting. The Board of Selectman will have to appoint someone.
- Monthly lists were signed.

Other Business:

- Motor vehicle abatement was declined by Carolann McCarron and Jim Riley seconded the motion.
- Pro forma tax bill – An exempt property moved to being taxable. Denise Ellis wrote a letter to the new owner explaining the pro forma tax and what they owe. Carolann approved the letter and Jim Riley seconded. All approved.

- Verizon New England – Denise Ellis explained to the board that the Town of Norton, along with the Commissioner of Revenue, settled the ATB cases from 2010, 2011 and 2012. Verizon New England will be abated \$32,593 for those years.

List of Documents and Other Exhibits used at Meeting:

- **Request for extension (two) for *Form of List***
- **Monthly Lists**
- **MVE Abatement Denial Notice**
- **Pro forma tax bill**

Minutes respectfully
submitted by:

Denise Ellis

Chairman Signature
