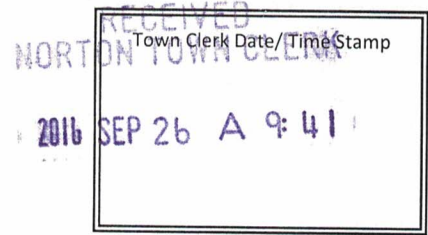




MINUTES

TOWN OF NORTON



Board/ Committee: Board of Assessors

Meeting Date: September 1, 2016 Time: 5:45 pm

Meeting Location: Norton Town Hall, 70 E. Main St. 2 Floor, Norton, MA 02766

Members & Staff Present: J. Lavigne, Chairman, C. McCarron, Clerk, S. Smith, Member & D. Ellis, Director of Assessing

Members Not Present: _____

The meeting was called to order at 5:55 pm and adjourned at 6:42 pm

Minutes from the July 14 & 21, 2016 meetings were approved & reviewed as written.

Meeting Motions / Actions and Summary of Discussions:

1. Signed payroll & vendor warrants.
2. Signed monthly reports.
3. Signed 2 betterment warrants & commitments.
4. Discussed & reviewed all outstanding building permits.
5. Discussed & reviewed FY2017 building permits including new construction.
6. PK Valuation Group has completed commercial/industrial updates.
7. Discussed sending out post cards to everyone that pulled a permit.
8. Discussed having Assessor's Office sign off on building permits.
9. Requested extension on pending ATB case.

List of Documents and Other Exhibits used at Meeting:

- Payroll & vendor bills.
- Meeting minutes.
- Betterment warrants & commitments.
- Monthly reports.

Minutes respectfully submitted by: Suzanne J. Candelet, Assessing Secretary

Minutes Approved by Committee on: September 22, 2016

Chairman Signature:

Caralane McCarron