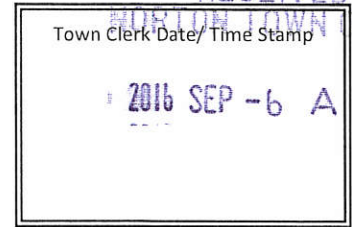




MINUTES

TOWN OF NORTON



Board/ Committee: Board of Assessors

Meeting Date: July 21, 2016 Time: 5:45 pm

Meeting Location: Norton Town Hall, 70 E. Main St. 2 Floor, Norton, MA 02766

Members & Staff Present: J. Lavigne, Chairman, C. McCarron, Clerk, S. Smith, Member & L. Cathcart, Director of Assessing

Members Not Present: _____

The meeting was called to order at 5:50 pm and adjourned at 6:35 pm

Tabled minutes from the July 14, 2016 meeting.

Meeting Motions / Actions and Summary of Discussions:

1. Signed payroll & vendor warrants.
2. Motion by C. McCarron, 2nd by J. Lavigne to seek approval for authorization to issue optional preliminary tax bills. All in favor. Motion carried.
3. Motion by C. McCarron, 2nd by J. Lavigne to use Atty. Ellen Hutchinson for ATB case continued to the fall.
4. Discussed office plan for the next month.
5. Discussed resumes & interviews for the Director of Assessing position.

List of Documents and Other Exhibits used at Meeting:

- Payroll & vendor bills.
- Resumes & cover letters for the Director of Assessing position.

Minutes respectfully submitted by: Suzanne J. Candelet, Assessing Secretary

Minutes Approved by Committee on: September 1, 2016

Chairman Signature: