



MINUTES

TOWN OF NORTON

Town Clerk Date/ Time Stamp

Board/ Committee: Board of Assessors

Meeting Date: July 30, 2015 Time: 5:45pm

Meeting Location: Norton Town Hall, 70 E. Main St. 2 Floor, Norton, MA 02766

Members & Staff Present: J. Lavigne, Chairman, T. Kelly, Clerk & L. Cathcart, Director of Assessing

Members Not Present: S. Smith, Member

The meeting was called to order at 5:50 pm and adjourned at 6:40 pm

Minutes from the July 2, 2015 meetings were reviewed & approved as written.

Meeting Motions / Actions and Summary of Discussions:

1. Signed payroll & vendor warrants
2. Signed monthly reports.
3. Signed MVE warrant & commitment.
4. Motion by T. Kelly, 2nd by J. Lavigne to grant farm plate application for abatement. All in favor.
Motion carried. See monthly list for reference
5. Motion by T. Kelly, 2nd by J. Lavigne to grant submitted FY 2017 chapter 61 forest management plan & application.
6. Signed & notarized lien release for chapter 61A, new lien for chapter 61 & partial lien release for chapter 61A.
7. Signed certificate of penalty tax for chapter 61A.
8. Signed sales report cover letter.
9. Signed locally assessed public utility values for FY 2016 reval.
10. Signed memo to accountant for overlay surplus.

List of Documents and Other Exhibits used at Meeting:

- Payroll & vendor bills.
- Monthly reports.
- Farm plate application & abatement.
- 1 chapter 61 forest management plan & application granted.
- Lien release, new lien & partial lien release.
- Certificate of penalty tax
- Sales report cover letter.
- Memo to accountant for overlay surplus.

Minutes respectfully submitted by: **Suzanne J. Candelet, Assessing Secretary**

Minutes Approved by Committee on: _____

Chairman Signature: