



TOWN OF NORTON

BOARD OF ASSESSORS

MINUTES

Date: June 7, 2012 Time: 3:30 p.m.

Members & Staff Present: Barbara Martin, Chairman, Stephen F. Macek, Clerk, Robert J. Bouchard, Member and Lisa Cathcart, Director of Assessing.

Members Not Present: _____

- The meeting was called to order at: 3:30 p.m.
- Approval of Minutes: Motion by R. Bouchard, 2nd by B. Martin to approve minutes of April 27, 2012 meeting. Voted unanimously to approve.
- Correspondence:
- Old Business:
- New Business:
 1. Signed Payroll & Vendor Warrants.
 2. Signed Monthly Reports
 3. Signed MVE Warrants & Commitments.
 4. Motion by R. Bouchard, 2nd by B. Martin to recommend the RFP to pkValuation Group for FY 2013 Certification.
 5. Motion by R. Bouchard, 2nd by B. Martin to release \$ 75,000 from overlay to overlay surplus for FY 2013 budget. All in favor. Motion carried.
 6. Discussed the implementation of the Assessing Database on-line.

List of Documents and Other Exhibits used at Meeting:

1. Minutes of April 27, 2012 meeting.
2. Monthly List reports.
3. Payroll & Vendor Warrants.
4. MVE Warrants & Commitments.

Next Meeting: July 19, 2012 @ 3:30 p.m.

Meeting adjourned at: 4:10 p.m.

Respectfully submitted – Board of Assessors

