



# TOWN OF NORTON

## BOARD OF ASSESSORS

### MINUTES

Date: February 2, 2012 Time: 3:30 p.m.

Members & Staff Present: Barbara Martin, Chairman, Stephen F. Macek, Clerk, and Lisa Cathcart, Director of Assessing.

Members Not Present: Robert J. Bouchard, Memeber

- The meeting was called to order at: 3:30 p.m.
- Approval of Minutes: Motion by S. Macek, 2<sup>nd</sup> by B. Martin to approve minutes of January 19, 2012 meeting. Voted unanimously to approve.
- Correspondence:
- Old Business: Discussion of ATB Cases & FY2013 Budget
- New Business:
  1. Met with Taxpayer for FY2012 Tax Deferral. Motion by S. Macek, 2<sup>nd</sup> by B. Marin to grant Deferral. All parties signed Tax Deferral Recovery agreement it was notarized by Cindy Peters from Board of Health.
  2. Motion by S. Macek, 2<sup>nd</sup> by B. Martin to accept T-Mobile FY2010 & FY2011 ATB settlement agreements. Voted unanimously to accept
  3. Motion by S. Macek, 2<sup>nd</sup> by B. Martin to grant 3 FY2012 RE Abatement Application related to a FY2010 & FY2011 ATB Cases. Voted unanimously to accept. See monthly list.
  4. The Board discussed FY2012 RE Abatements and Exemptions.
  5. Motion by S. Macek, 2<sup>nd</sup> by B. Martin voted to grant 5 FY2012 RE Exemptions. Voted unanimously to accept. See monthly list
  6. Signed Payroll & Vendor Warrants.
  7. Signed MVE Warrants & Commitments.
  8. Signed January, 2012 Monthly Lists of Abatements & Exemptions.
  9. Signed the AppGeo Upgrade Proposal of the GIS Subscription.

#### List of Documents and Other Exhibits used at Meeting:

1. Minutes of the January 19, 2012 meeting.
2. FY2013 Proposed Budget & Vendor Bills.
3. Monthly List of RE Abatements & Exemptions. & Deferrals
4. AppGeo Upgrade Proposal.

Next Meeting: February 16, 2012 @ 3:30 p.m.

Meeting adjourned at: 4:50 p.m.

Respectfully submitted – Board of Assessors

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