



TOWN OF NORTON

BOARD OF ASSESSORS

MINUTES

Date: June 23, 2011 Time: 3:30 p.m.

Members & Staff Present: Barbara Martin, Chairman, Stephen F. Macek, Clerk, Robert J. Bouchard, Member and Lisa Cathcart, Director of Assessing.

Members Not Present: N/A

The meeting was called to order at: 3:40 p.m.

Approval of Minutes: Motion by S. Macek, 2nd by R. Bouchard to approve minutes of June 9, 2011 meeting.
Voted unanimously to approve.

Meeting Motions / Actions and Summary of Discussions:

- Correspondence:
- Old Business:
- New Business:
 1. Motion by S. Macek, 2nd by B. Martin to approve submitted R.E. Exemption application. Voted unanimously to approve.
 2. Signed payroll.
 3. Signed FY 2012 Preliminary Tax Warrants and Commitment.
 4. Signed off on 2 Warrants and Commitments for Title V Betterment payoffs.
 5. Signed Vendor Warrants.
 6. Discussed results of property review by Director of Assessing. Pending FY 2011 R.E. abatement granted.

List of Documents and Other Exhibits used at Meeting:

1. 1 Real Estate Exemption approved. See monthly list for reference.
2. 1 Real Estate Abatement approved. See monthly list for reference.

Next Meeting: July 7, 2011 @ 3:30 p.m.

Meeting adjourned at: 4:10 p.m.

Respectfully submitted – Board of Assessors
