



# TOWN OF NORTON

## BOARD OF ASSESSORS

### MINUTES

Date: February 17, 2011 Time: 3:30 p.m.

Members & Staff Present: Barbara Martin, Clerk and Stephen Macek, Member

Members Not Present: Joan DeCosta, Chairman and Lisa Cathcart, Director of Assessing

The meeting was called to order at: 3:30 p.m.

Approval of Minutes: Motion by S. Macek, 2<sup>nd</sup> by B. Martin to approve minutes of February 3, 2011 meeting. Voted unanimously to approve.

#### *Meeting Motions / Actions and Summary of Discussions:*

- Correspondence:
- Old Business:
- New Business:
  1. Signed payroll.
  2. Motion by S. Macek, 2<sup>nd</sup> by B. Martin to approve submitted FY 2011 R. E. Exemptions. Voted unanimously to approve.
  3. Discussed upcoming appointment at taxpayer's property.

#### **List of Documents and Other Exhibits used at Meeting:**

- 2 Real Estate Exemption applications approved. See monthly list for reference.

Next Meeting: March 3, 2011 @ 3:00 p.m. to adjourn at 4 p.m. to meet with taxpayer at property.

Meeting adjourned at: 4:00 p.m.

Respectfully submitted – Board of Assessors

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