



# TOWN OF NORTON

## BOARD OF ASSESSORS

### MINUTES

Date: February 3, 2011 Time: 3:30 p.m.

Members & Staff Present: Joan DeCosta, Chairman; Barbara Martin, Clerk; Stephen Macek, Member and Lisa Cathcart, Director of Assessing

Members Not Present: N/A

The meeting was called to order at: 3:30 p.m.

Approval of Minutes: Motion by S. Macek, 2<sup>nd</sup> by J. DeCosta to approve minutes of January 20, 2011 meeting. Voted unanimously to approve.

#### *Meeting Motions / Actions and Summary of Discussions:*

- Correspondence:
- Old Business:
- New Business:
  1. Signed payroll.
  2. Signed vendor warrant.
  3. Motion by S. Macek, 2<sup>nd</sup> by B. Martin to approve submitted FY 2011 R. E. Exemptions. Voted unanimously to approve.
  4. Motion by B. Martin, 2<sup>nd</sup> by S. Macek to approve various FY 2011 R.E. & P.P. Abatements. Voted unanimously to approve.
  5. Signed off on Motor Vehicle monthly lists.

#### **List of Documents and Other Exhibits used at Meeting:**

- 3 Real Estate Exemption applications approved. See monthly list for reference.
- 7 FY 2011 Abatements were approved, 4 Personal Property and 3 Real Estate.

Next Meeting: February 17, 2011 @ 3:30 p.m.

Meeting adjourned at: 5:20 p.m.

Respectfully submitted – Board of Assessors

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