



TOWN OF NORTON

BOARD OF ASSESSORS

MINUTES

Date: January 20, 2011 Time: 3:30 p.m.

Members & Staff Present: Joan DeCosta, Chairman; Barbara Martin, Clerk; Stephen Macek, Member and Lisa Cathcart, Director of Assessing

Members Not Present: N/A

The meeting was called to order at: 3:30 p.m.

Approval of Minutes: Motion by S. Macek, 2nd by J. DeCosta to approve minutes of January 6, 2011 meeting. Voted unanimously to approve.

Meeting Motions / Actions and Summary of Discussions:

- Correspondence:
 1. Invitation to Town Manager's Farewell Open House
- Old Business:
- New Business:
 1. Signed payroll.
 2. Signed vendor warrant.
 3. Motion by S. Macek, 2nd by B. Martin to approve submitted FY 2011 R. E. Exemptions. Voted unanimously to approve.
 4. Motion by B. Martin, 2nd by S. Macek to appoint Director of Assessing as Assistant Assessor authorized to sign in an Assessors' absence.
 5. Signed off on Motor Vehicle monthly lists.

List of Documents and Other Exhibits used at Meeting:

- 2 Real Estate Exemption applications approved. See monthly list for reference.

Next Meeting: February 3, 2011 @ 3:30 p.m.

Meeting adjourned at: 3:50 p.m.

Respectfully submitted – Board of Assessors
