



TOWN OF NORTON

Alternative Transportation Committee

(Committee)

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NORTON TOWN CLERK
2021 JUN 17 PM 1:05

MINUTES

Date: ___April 20, 2021___ Time: ___7:00 PM___

Location: ___Virtual Meeting___

Members & Staff Present: _

Denny Goodrich
Karen Kenter-Potty
Linda Kollett
Sandra Ollerhead
Beata Schmid
Kathleen Ebert-Zawasky

Michael Yunits Norton Town Manager
Matt Shute Beta Engineering
Shirin Everett K-P Law

Members Not Present:

Scott Holman

The meeting was called to order at: 7 PM.

This special meeting was called to give Beta a chance to present current progress on the project.

Meeting Motions / Actions and Summary of Discussions:

Client:	Town of Norton	Date:	4/21/21
Meeting Date:	4/20/21	Prepared By:	Matt Shute
Meeting Location:	Virtual	Job Number:	
Meeting Topic:	Norton/Mansfield Rail Trail Project update		

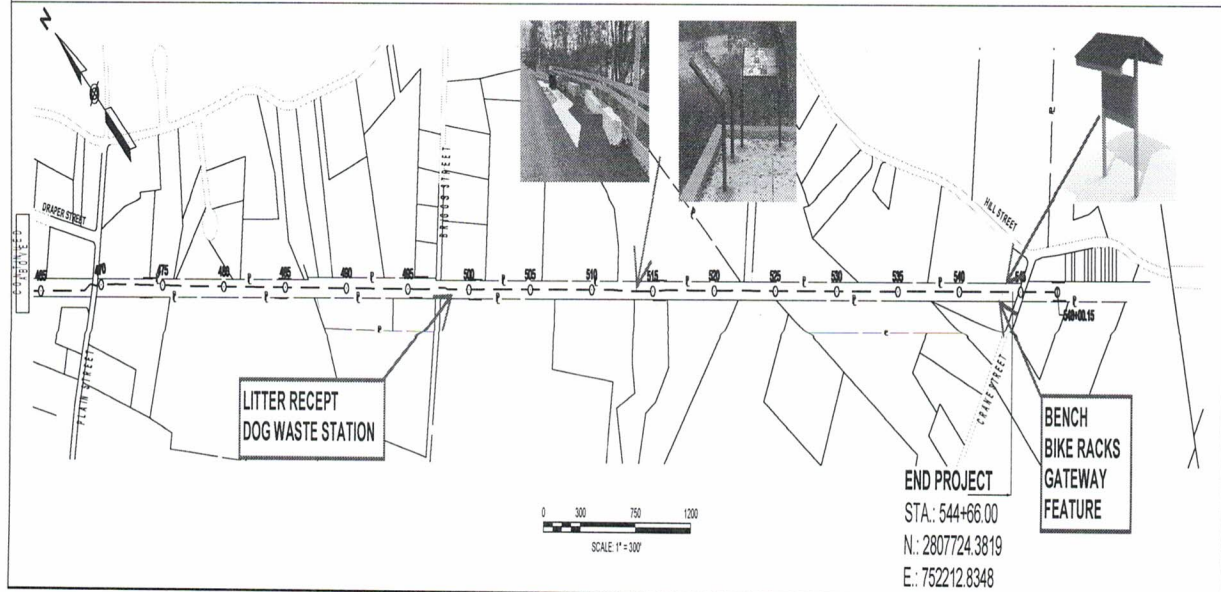
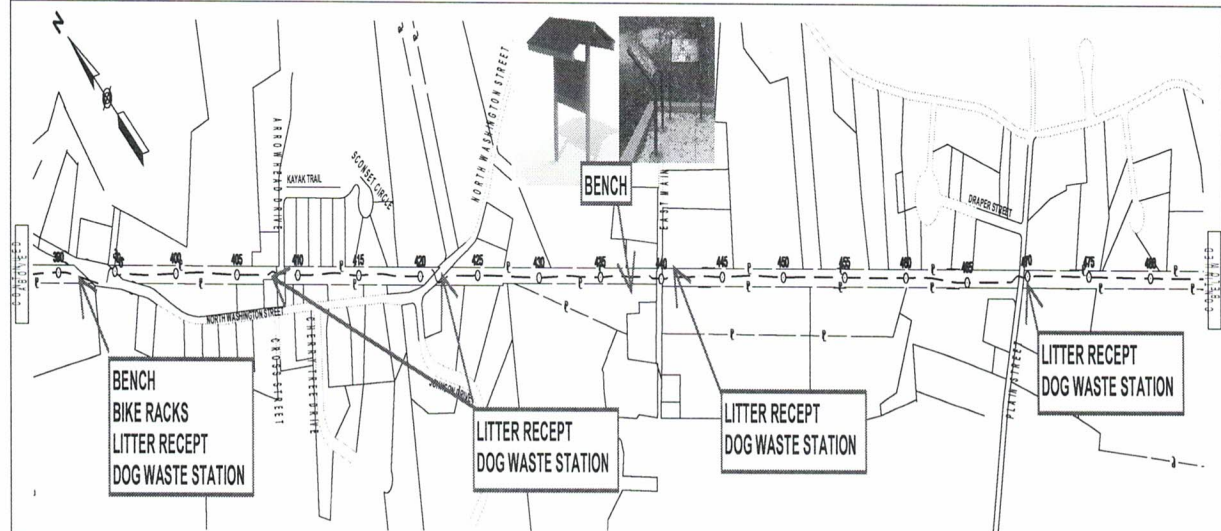
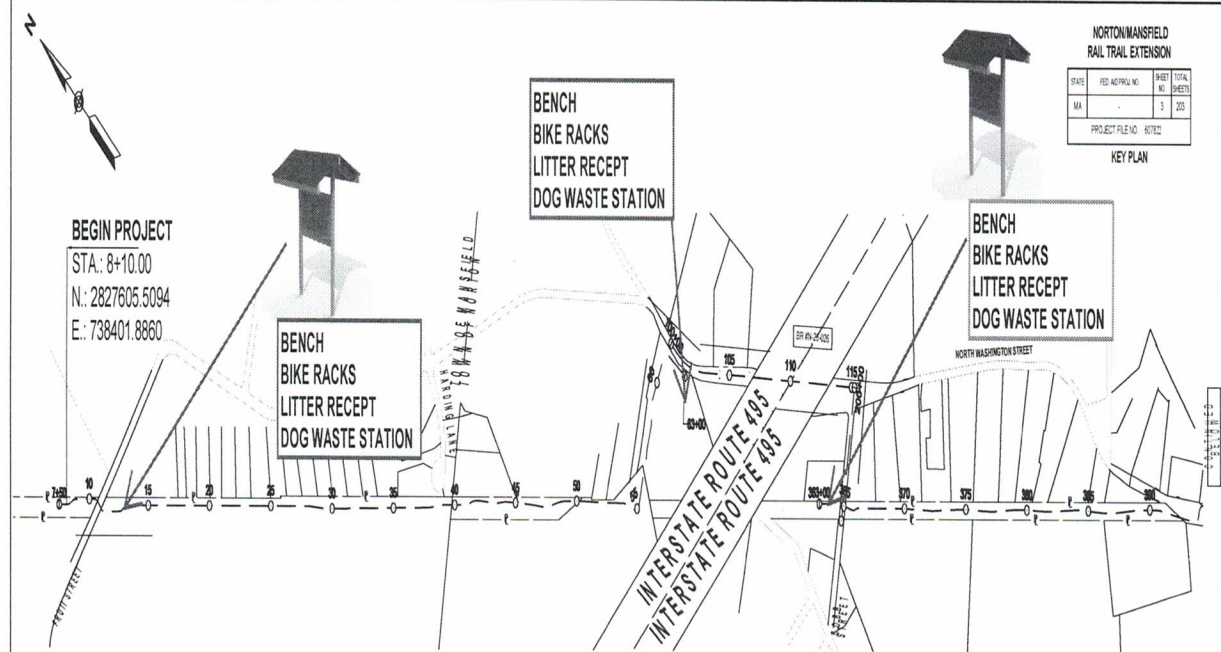
RECORD OF MEETING MINUTES:

The meeting was held to provide an update on the project:

- The 75% Design submission was made on 4/20/21. The project is still included on the State's 2022 TIP, latest schedule projects an advertising date by MassDOT in the summer of 2022.
- ATC members and the Town will discuss trail naming and consider keeping the same name as assigned to the Mansfield Section (WW II Veterans Trail) or providing a new name for the section in Norton. BETA reviewed some of the challenges with changing the name at the Town line
- Suggestion was made to provide a sign at the Town line, BETA will review with MassDOT prior to the next submission
- The locations of proposed kiosks/interpretive panels were reviewed by BETA. The ATC requested additional interpretive panel at the Plain St intersection, the Dahl parcel and to provide 2 panels at each location a panel is proposed
- BETA noted that the ATC/Town is responsible for providing the graphics that will be set into the kiosks and interpretive panels. BETA is able to assist with this task as we have on other projects however it is not currently included in BETA's contract with the Town.
- BETA noted the parking at the Crane St intersection needed to be removed from the project, but additional parking spaces have been added at Fruit St. After further review, there is 1 additional space as compared to the previous design submission.
- ATC asked if an alternate push button height could be placed at signal locations for equestrian users. BETA will follow up and provide a response.
- ATC asked about the dimensions of the proposed interpretive panels. After follow up, BETA has noted they are approximately 36 inches by 24 inches
- The Town asked at what point can donations be requested from property owners and does the FHWA documentation need to be transmitted at that time. BETA will follow up with MassDOT and provide information to the Town.
- The Town may need to request additional funds for right of way impacts at the fall Town Meeting, however at this time, estimated damages are unknown as appraisals cannot begin until the 75% ROW plans are approved which is estimated to occur in August of 2021.

List of Documents and Other Exhibits used at Meeting:

Key Plan from Beta



Meeting was adjourned at 8 PM until the next meeting TBA

Respectfully submitted,

Minutes Approved by Committee on:

(Date)

Signatures:

__Linda Kollett, Secretary__

Chairman,

(Name & Title)

(committee)