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2022 MAR 23 PM 1:06

**Town of Norton
Board of Water & Sewer Commissioners
166 John Scott Blvd.
Norton, MA 02766
(508) 285-0280**

**Meeting Minutes
March 8, 2022**

I. Call to Order by Chair

The March 8, 2022 meeting of the Norton Water/Sewer Commissioners was held at 166 John Scott Blvd and remotely (<https://us02web.zoom.us/j/6391519600> - Meeting ID: 639 151 9600; Phone: 646-558-8656 – Meeting ID: 639 151 9600) and was called to order at 5:33 pm, by Commissioner Steven Bishop, Chair. Member(s) present: Commissioner James Jardin. Also in attendance: Superintendent Frank Fournier, Assistant Superintendent John Harrop, Weston & Sampson's Steve Pedersen, Weston & Sampson's Tara McManus, 196 Mansfield Avenue Representatives John Cuming, Jim Marsh, Elias Patoucheas and MFN Representative Diane McElligot. Commissioner Steven Bernstein arrived at the meeting at 5:44pm.

Pledge of Allegiance

II. Minutes

1. No Meeting Minutes were reviewed or approved.

III. Superintendent Updates

1. Service Leaks: We continue to send the techs out to look for system leaks. Last Monday, our Forman found a leak on Cross Street near the river at the Reed & Barton property. Due to weather, staff shortages, and frozen material- we decided to wait until Thursday to make the repair. This also gave the crew time to trace the mains and locate any plans for the area. The leak was caused by a cracked pipe in a main that is close to 100 years old. Cross Street is one of the streets on the master plan; however, it has been on hold to see what is going to happen with the Reed & Barton property. Another leak was called in today by a resident on Plain Street who noticed low pressure and some discoloration in their water. Superintendent Frank Fournier mentioned it's always a good idea for residents to call if they have any questions about their water pressure or notice discoloration.
2. Well Updates: Raw water bacteria samples were taken from our new temporary Well 5A location. Results came back clear and were forwarded to Weston &

Sampson's Tara McManus and then to MA DEP. We received an approval letter allowing us to use temporary Well 5A; however, because of the change in the water source, MA DEP has been required to alter our sampling plan. Therefore, an additional battery of samples needs to be taken before we can put it online. We have been in contact with the lab we use to verify bottle availability and are waiting to hear back from them. Commissioner Steve Bishop mentioned Mansfield has a lab that we might be able to use to expedite this process, Superintendent Frank Fournier will look into this option.

3. Funding: Met with the Capital Committee last week. Projects that were presented for FY 23 included Well 4 Replacement Project, Phase 1 for replacing/repairing Cottage Street elevated water tank, and Phase 3 to replace pumps and motors at the Cobb Street Sewer Pump Station. Funding for Phase 1 & 2 are already in place; however, due to supply chain issues, we have not been able to proceed with Phase 1. Therefore, Weston & Sampson's Steve Pedersen believes our best option is to move forward with Phase 2 and fund Phase 3 while we wait for Phase 1 to begin.
4. Sewer: Superintendent Frank Fournier and Assistant Superintendent John Harrop attended some meetings with MA DEP pertaining to changes and new regulations for the MFN Wastewater Treatment Facility. There is a significant amount of work that must be done to remain compliant, so we will be working with Weston & Sampson's Steve Pedersen to make sure that happens.

IV. 196 Mansfield Avenue Discussion

1. Commissioner Steve Bishop invited John Cuming, Jim Marsh, and Elias Patoucheas to discuss 196 Mansfield Avenue. John Cuming began discussion by thanking the Commissioners for allowing them to attend tonight's meeting. He is a trustee of the Cuming Family Trust who owns the property at 196 Mansfield Avenue and is now in the process of selling it to Elias Patoucheas. The property has a \$190,000 fee owed to the Town from an agreement that was done back in the late 90's for unused water allocation. This fee has not been paid yet; however, as the agreement states, will be paid at closing when the property is sold. Mr. Cuming stated he wanted to make sure this fee would have no effect on Mr. Patoucheas' permit process. Elias Patoucheas also stated his concern to the Commissioners for the amount he will have to pay for sewer capacity. After much discussion between all parties, the Commissioners agreed that the \$190,000 fee can be paid at closing; however, they would have to look further into the sewer capacity fees for Mr. Patoucheas.

V. Diane McElligot – MFN Discussion

1. Commissioner Steve Bishop invited Diane McElligot to discuss information regarding the MFN Regional Wastewater District. She wanted to introduce herself to the new Commissioners and explained that she is Norton's representative and communicates to the MFN on behalf of Norton regarding any new updates or issues. Ms. McElligot also had a question regarding the new MA DEP guidelines

regarding Public Awareness of Sewage Pollution. Weston & Sampson's Steve Pedersen mentioned that MA DEP is working on a template for the public notification and went over the requirements that will be implemented. Commissioner Steven Bernstein asked about Capital Improvements from Mansfield that could affect Norton. Ms. McElligot went over some budget items that were approved and stated that it was a good year for the district. At the end of discussion, Ms. McElligot mentioned that she could be available to start attending the Water/Sewer Commission Meetings as needed.

VI. Weston & Sampson – Water/Sewer Project Updates – Steve Pedersen & Tara McManus

Sewer – Steve Pedersen

1. Cobb Street: As Superintendent Frank Fournier mentioned earlier, they will get the Contract for Phase 2 to the Commissioners so the Wet Well repairs can go out to bid. At the previous meeting, the Commissioners voted to amend the Cobb Street Pump Station Improvement Project to add \$5,000 to the original \$50,000; however, it is to be noted that the amendment did not get signed until tonight's meeting.
2. Holly Road & Knollwood: We need to set up a kickoff meeting and site visit as well as the Peer Review. A Peer Review has been started for Turtle Crossing. Whatever data we can get from that, will help us determine what size generators future pumps will need.
3. The MFN will be signing onto the new National Pollutant Discharge Elimination System (NPDES) general permit. Therefore, Weston & Sampson's Steve Pedersen mentioned it would be a good idea to carry some money from the budget in order to be compliant with these new regulations.
4. Town Municipal Complex: Commissioner Steve Bishop, Superintendent Frank Fournier, Assistant Superintendent John Harrop, and Weston & Sampson's Steve Pedersen sat in on a call with the Town Manager last week to discuss different options for the proposed Municipal Complex to tie into the sewer. Mr. Pedersen will send the Town Manager, Mr. Yunits, a scope that Weston & Sampson has put together to help look at some options to connect. Superintendent Fournier mentioned that once a decision is made to which option will be used, they will then present it to the Water/Sewer Commissioners.

Tara - McManus

5. As Superintendent Frank Fournier mentioned earlier, we have received approval for Well 5A to be placed online once the sampling schedule is in compliance.
6. The Commissioners have been provided with technical reports for Wells 1 & 4. There was a technical session held with the Commissioners before tonight's meeting to discuss a viable option to replace Well 4, as well as options for how to proceed with Well 1.
7. The Contracts for Wells 5 & 6 Replacement Project came back today and need to be signed by the Commissioners then sent over to Town Hall for signoff. Weston and Sampson recommended that the Board vote to give Superintendent Fournier approval to issue a notice to proceed.

Motion was made by Commissioner James Jardin to allow Superintendent Frank Fournier to issue the notice to proceed for the Wells 5 & 6 Replacement Project and also for Assistant Superintendent John Harrop to issue the notice in the event that Frank is not available. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.

8. There was discussion on the ARPA County Funds regarding specific projects for the Water/Sewer Department at the Select Board's meeting last Wednesday. The South Worcester and East Hodges Street project was approved to use County Funds by the Select Board. Knollwood and Holly Road generators were also approved for County Funds to be used.
9. White Street draft of Final Plans was presented and will be sent as PDF via email for the Commissioners.
10. Emergency Response Plan is printed for the Commissioners to look over and make sure all is good.

VII. Topics not reasonably anticipated 48 hours in advance

1. N/A

VIII. Bills & Correspondence

1. All bills were reviewed, approved and signed.

IX. Next Meeting: March 22rd

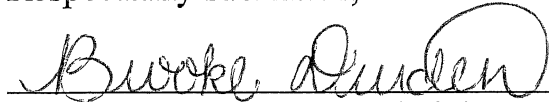
X. Adjournment

Motion was made by Commissioner James Jardin to adjourn the meeting at 7:41pm. Seconded by Commissioner Steven Bernstein. Vote: Commissioner Jardin – Aye; Commissioner Bernstein – Aye; Commissioner Bishop – Aye. MOTION PASSES UNANIMOUSLY.


BOARD OF WATER/SEWER COMMISSIONERS
ACCEPTED AND APPROVED MINUTES FOR THE

BOARD MEETING HELD: March 8, 2022

Respectfully submitted,



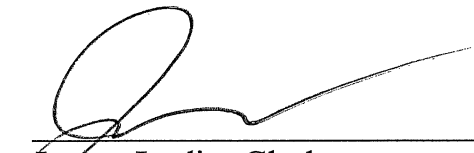
Brooke Durden, Office Administrator



Steve Bishop, Chairman

3/22/22

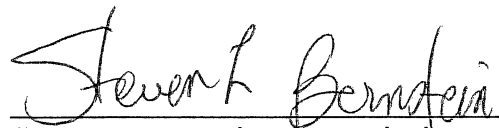
Date Approved



James Jardin, Clerk

3-22-22

Date Approved



Steven Bernstein, Commissioner

3/22/22

Date Approved