

Board of Water & Sewer Commissioners
166 John Scott Blvd, Norton, MA 02766
January 26, 2021

FEB 10 2021
9:54 AM PM
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Meeting called to order at 6:00pm

Attendance: Superintendent Frank Fournier, Commissioner Luke Grant, Commissioner Steve Bishop, Weston & Sampson's Tara McManus and Steve Pedersen

Superintendent Updates

Unauthorized Water Usage Notices

Notices with the new rules and regulations about unauthorized water usage have been sent out to all businesses in town with fire suppression systems and to the sprinkler system companies that frequently do work in the town.

Pipe Leak

A call came in reporting an apparent leak on January 23, 2021. It was causing a patch of ice to form on the side of route 123 roadway. It was determined that there was water coming up from a crack along the gutter. There was no immediate danger to the public, traffic or the home nearby. It was monitored until the 25th when a full crew and police detail returned to fix the issue. Once the leak was exposed, it was determined that the crew would not be able to make the repairs and control the flow of water, which forced an emergency shutdown of that section of older pipe. The leak was repaired within an hour and a half and water service was restored. Notices were posted on the town websites prior to the actual shut down. This is one of the water services that will be replaced during the Mass DOT project.

Capital Committee Meeting

Superintendent Fournier attended the meeting to discuss a few items on his capital improvements list for the upcoming fiscal year. Items included funding the remaining phase five of the well 5 & 6 replacement project and replacing the old water main on White Street. The White Street project would be funded by monies left over from a previous water main replacement project that came in under budget. Also included in the items was phase two of the Cobb Street sewer station improvements. The last item is the installation of a generator at the Knollwood Sewer Pump Station. We are waiting on a third turnkey estimate from a generator company. The line item was put in at \$100,000.00. The estimates received are coming in lower than that. Both the Cobb Street sewer station and Knollwood Sewer Pump Station items would be covered by retained earnings in the sewer enterprise fund and no money will need to be borrowed.

Elevated Tank Antennas

One of the cellular companies that lease antennas space on the elevated tanks is looking to upgrade their equipment. The lease requires the town to sign off and give them permission to work on the tank on town property. There is a question about some old documents that show there may have been a need for a bond to be in place back when these antennas were first installed. Those bonds have since been released and no major replacement or upgrade work has been performed in a long time. The question presented to the board is whether they need request a bond again or just need the contractor to show proof of contractor insurance. Commissioner Luke Grant responds by saying that accepting just a certificate of insurance would be a major concern because the possible damages would likely be more than the insurance would cover. He asks if there is an amount on the bond. Superintendent Fournier states that there is only a date from 2010 that dates back to when Dwayne Knapp was there. He states that he has a couple of more files to go through for the specific carrier including a lease. The town manager is also going to review his copy of their lease. The work is to be more extensive than normally done. Commissioner Luke Grant states that he is in agreement and says that any contractor working on our facilities or property needs a blanket \$2 million general liability policy with the town having the subcontractors additionally listed on a \$2 million general liability bond so that if it is revoked or changed the town is specifically notified with all of the appropriate contact information. He then says that it is a good idea for Norton Media to have their previously discussed antenna by the carrier that wants to do work now. Superintendent Fournier says he will make note of it pass on the information and keep the board updated on any information from the town manager. He states he will get that new information sent out to the carrier the next day.

Zoning Board Request

The zoning board has requested the attendance of the Water & Sewer Board at their next meeting scheduled for January 27, 2021. Superintendent Fournier asks if the other board members will be able to attend. Commissioner Grant confirms that he can attend. Commissioner Bishop says he is available and will also attend the meeting. This will also be a remote meeting.

Rules & Regulations

A document has been sent to the board members for signature. It is a signature page for the rules and regulation changes that were approved at the last meeting.

Weston & Sampson
Steve Pedersen - Sewer

Cobb Street Improvements

He states he just sent an email to the board with the 75% plans and engineer's opinion of probable costs for the generator replacement and electrical work. He requests to set up a call to go over the status of it.

Zoning Board Meeting

He and Tarra McManus are preparing reviews for water and sewer that will be sent to the superintendent to use during the meeting with ZBA. The topic will be in regard to the tie-ins for 195 Mansfield Avenue being accepted. He tells Commissioner Grant that he also sent him a memo to review. Commissioner Grant confirms that he will review it. Steve brings up peer review payment and asks that the ZBA be asked about it. Commissioner Grant says he will be sure to ask at the ZBA meeting.

Rocchio Pay Request #15

They have submitted a pay request this month for the remainder of the work at the pump station. It is about \$212,000.00. There is also a request for a reduction in retainage to 1% as discussed in the last meeting. This leaves about \$45,000.00 in retainage which is more than the remaining punch list items that they need to complete. Steve Pedersen recommends payment (see motion 1).

Tara McManus - Water

Developer Review

Weston & Sampson has completed a review for the 195 Mansfield Avenue project. This includes a rough estimate based on assumptions for the fixture count in the building for each unit. They are indicating that a 4-inch pipe would be more adequate for this setup rather than the proposed 2-inch line. They did add that the development should provide certifications or stamped calculations noting what the fire protection engineer is indicating is required for that building size for a proper fire suppression system. The building will have sprinklers and a hydrant in front would be moved ten or so feet to provide emergency access.

Water Treatment Plant

There is a meeting scheduled this Thursday, January 28, 2021, to review the punch list with the contractor, Weston & Sampson, and Superintendent Frank Fournier. Some of the items have been completed. The point of the meeting is to flush out any concerns that anybody may have and make sure everyone is on the same page with timing and

wrapping it all up. The contractor did finish their survey. Tara will be receiving those documents and drafting plans by the end of the week, hopefully. Then they can start on the as-built. After that is complete, they can contact conservation and submit for a close-out of that permit which is also part of the scope for the Methuen contractor punch list. Among the items to discuss is the recycle tank, the chemical feed systems and the back-flow preventer. Commissioner Grant states that he will try to make it to that meeting. Tara notes that she will be going out to the site to take photos and be sure things are completed.

Wells 5 & 6

The screen is selected and ordered for well 5. Delivery takes about two to three weeks. On well 6, they started drilling the 60-inch casing and it is fully into the ground. Now they are on the 54-inch casing and getting it into the ground. They will be drilling down to bedrock which is good for the well and will be about 80 feet deep in the end at this location.

See Motion 2

Motions

Motion 1

Commissioner Bishop makes a motion to approve pay request #15 for Rocchio.

Commissioner Grant seconds.

All in favor: Commissioner Bishop - aye.

Commissioner Grant - aye.

Motion passes.

Motion 2

Commissioner Bishop makes a motion to adjourn the meeting.

Commissioner Grant seconds the motion.

All in favor: Commissioner Bishop - aye.

Commissioner Grant - aye.

Meeting adjourned @ 7pm

Next meeting February 9, 2021



TOWN OF NORTON

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BOARD OF WATER/SEWER COMMISSIONERS
ACCEPTED AND APPROVED MINUTES FOR THE MEETING HELD:

1/26/21

Respectfully submitted,

Victoria Nye Brown
Victoria Nye Brown

Luke Grant
Luke Grant, Chairman

Steve Bishop
Steve Bishop, Clerk
