

Clerk

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Board of Water & Sewer Commissioner
160 John Scott Blvd., Norton, MA 02766

April 14, 2020

Meeting called to order at 6:30pm

Attendance: Superintendent Frank Fournier, Commissioner Luke Grant, Commissioner Steve Bishop, Barbara Cook, Tara McManus, Steve Pederson, Rob Welsh

Moment of Silence

Superintendent Updates

Work on the Pine Street water main is progressing faster than expected and is ready to have some sections filled and flushed. Earlier in the week, the process of flushing from the treatment facility began through the cross country line over to South Washington with the intent of bringing fresh treated water to Pine Street. Process had to be slowed for multiple reasons. One reason was not having well 4 so flow was limited. Closing water gate valves disrupted the regular sequence of the water created dirty water in different sections of town which had to be simultaneously addressed at the same time as while flushing in the original designated area. All is working now and flushing will resume as soon as possible.

Service Leak on Margaret Drive

Service leak caused an increase in normal flow for that area which is a subdivision of over 100 houses. The leak had to be turned off which led to having to open hydrants. There were complaints about the hydrant flushing. The area and the difficulties in dealing with disruptions and fixing them are explained.

Well 4

The DEP has given water and sewer the approval letters for "to operate" and "auto-ops". These are not in use now, but now available as an option, if needed.

Storm damage to town hall and the communications system have caused a few issues with the Water and Sewer phone lines. Messages can still be left and will be responded to as quickly as possible.

Spring Flushing

This will be an aggressive flushing program to remove as much sediment as possible from the system. The aim is to use the storage tanks to flush Oak Street and North Worcester areas simultaneously. The Plain Street and Bay Road area will be flushed using the treatment plant. Scheduling still needs to be put in place and the plan needs modification due to the change in direction. This flushing will not begin for at least another week. Commissioner Grant asks about the possibility of using more signage to keep residents informed when flushing is going to happen in their respective area. Possible methods of getting the word out are discussed amongst the board members.

Weston & Sampson

Tara McManus

Treatment Plant

Tara McManus presents the board with pay estimate order #22 with an inclusion of change order #2 for work at the plant going back about a year through March 2020. She also recommends approval for the pay estimate to be signed.

Well 4

Tara reiterates the information about the DEP approvals. A request for substantial completion has been received from Methuen. Weston & Sampson is in agreement that there is substantial completion as of April 3, 2020. They (W&S) are now putting together a "punch list" of items that need to be finished. All three wells are up and available to the town off of the treatment plant. They are still waiting on a few certifications and close out documentations and then there are a few change orders requested from Methuen which should be done within the next few weeks. Almost done with work at the treatment plant after completing a few items.

Pine Street

After only 3 weeks, the contractors have half of the pipeline installed already. The next step is to pressure test the lines and chlorinate so services can start being hooked up. Hoping to start transferring services within the next week or two. The hope is also to be at Plain Street in another 3 weeks or less. Tara recommends payment of pay estimate #1 for the project.

VOTES:

--Commissioner Luke Grant requests a motion to approve change order request #2.

Commissioner Steve Bishop makes the motion to approve change order #2.

Commissioner Luke Grant adds the suggestion of authorization for Superintendent Frank Fournier to be able to physically sign for the board.

Tara confirms that it would be acceptable to have Superintendent Fournier sign for the board.

Commissioner Luke Grant seconds the motion.

All in favor: Commissioner Grant = aye

Commissioner Bishop = aye

Motion passes. Change order #2 is approved and authorization is given for Superintendent Fournier to sign this order for the board.

--Commissioner Luke Grant makes a request for a motion to allow Superintendent Fournier to sign the Substantial Completion request after he and Tara McManus both approve that the work is done. He then asks for a vote.

All in favor: Commissioner Grant = aye

Commissioner Bishop = aye

Motion passes.

--Commissioner Grant asks for a vote to allow Superintendent Fournier to sign this for the board.

All in favor: Commissioner Grant = aye
Commissioner Bishop = aye
Motion passes.

--Commissioner Grant asks for a motion to authorize the first payment request for Pine Street work and for Superintendent Fournier to sign the request.
Commissioner Steve Bishop makes a motion to make the first payment for work on Pine Street and to have Superintendent Fournier sign pertinent documents on behalf of the board.
Commissioner Grant seconds the motion and calls for a vote.

All in favor: Commissioner Grant = aye
Commissioner Bishop = aye
Motion passes.

--Commissioner Luke Grant requests a motion for pay estimate #22 to be approved.
Commissioner Steve Bishop makes a motion to approve the payment for work completed through the end of March 2020. Commissioner Luke Grant seconds the motion.
All in favor: Commissioner Grant = aye
Commissioner Bishop = aye
Motion passes.

Next Meeting: April 28, 2020

Commissioner Steve Bishop makes a motion to adjourn the meeting.
Commissioner Luke Grant seconds the motion.
All in favor: Commissioner Grant = aye
Commissioner Bishop = aye
Motion passes.
Meeting adjourned at 7:35pm.



TOWN OF NORTON

Water & Sewer Department

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BOARD OF WATER/SEWER COMMISSIONERS
ACCEPTED AND APPROVED MINUTES FOR THE

BOARD MEETING HELD: April 14, 2020

Respectfully submitted,

Victoria Nye Brown

Luke Grant, Chairman

Date Approved

Steve Bishop, Clerk

4-28-2020

Date Approved

Scott Ollerhead, Member

Date Approved