

**BOARD OF WATER/SEWER COMMISSIONERS**

**166 JOHN SCOTT BLVD. NORTON, MA 02766**

**February 12, 2019**

RECEIVED  
NORTON TOWN CLERK  
2019 FEB 28 P 12: 53

**6:30pm. Meeting called to order:** - Commissioners Luke Grant and Steve Bishop present.

Frank Fournier also present. Commissioner Scott Ollerhead absent.

**Assistant Superintendent position:** - Discussion with the Board about filling and adequately funding the position. This position has been under the Town by Laws but has never been filled or adequately funded. After speaking with Town Manager Mike Yunits, he agrees the position should be filled but wanted a request in writing from the Board. Frank drafted a letter, the Board agreed to and signed it.

**Bernie and Phyl's:** - Advised the Board of the size and location of the proposed addition to the existing warehouse. Currently the proposed plans show no change in bathroom count or any additional domestic water. The area appears to be just warehouse storage space which may require lengthening of the existing fire protection loop, which would fall under the fire department jurisdiction.

**Request letter:** - Made the Board aware of a letter drafted on 9/20/2017 by department employees. This letter was the asking the Town for additional staffing to meet DEP requirements. Also, to request additional positions be created in the current local 1708 and specifically asks for staffing for the up and coming Water Treatment Facility. The town did not act on our requests.

**Blue Drop Machine:** - The Board was notified of the repairs and upgrades to the water dispenser machine, there was a discussion about a larger machine or additional machines. At this time, we will continue to monitor the usage of the machine. I also showed the Board a copy of a letter addressed to Luke about the problems a customer had during the coldest week when the machine had broken down and was shut down at one point for repairs.

**MFN Final Operating and Maintenance District Budget:** - Advised the Board that Norton's share of the FY20 Budget is \$842,489.00 to be paid in four installments of \$210,622.25.

**Warrant article place holders:** - Explained to the Board I was able to get letters in on time to hold places on the warrant for Town meeting with amounts to be added once they are determined for the water main upgrade on Route 123 and potential for additional borrowing for sewer on Route 123. The Town manager advised me that we did not need a place holder for

the additional staffing right now. This will be an item worded differently about the enterprise account.

**Surplus vehicles and equipment:** - Asked the Board if they would need to vote on the sale price of the items we have listed on Municibid, they said they do not.

All appropriately processed bills were signed and correspondence was read.

Next meeting is scheduled for Wednesday 2/27/2019

Meeting adjourned 8:00 pm.

BOARD OF WATER/SEWER COMMISSIONERS  
ACCEPTED AND APPROVED MINUTES FOR THE

Board Meeting Held: 2/12/2019

Respectfully submitted,

  
\_\_\_\_\_  
Interim Superintendent

  
\_\_\_\_\_  
Luke Grant, Chairman

2/27/19  
\_\_\_\_\_  
Date Approved

  
\_\_\_\_\_  
Steve Bishop, Clerk

2/27/19  
\_\_\_\_\_  
Date Approved

  
\_\_\_\_\_  
Scott Ollerhead, Member

2/27/19  
\_\_\_\_\_  
Date Approved