

BOARD OF WATER/SEWER COMMISSIONERS  
166 John Scott Blvd., Norton, MA 02766  
December 8, 2015

DEC 23 2015  
10:10 AM PM  
RECEIVED

6:40pm. Meeting called to order. Commissioners Diane McElligott, Steve Bishop and Luke Grant present. Also present Bernie Marshall, Rose Melito and Fran Yanuskiewicz.

**Minutes:** The minutes of the November 24, 2015 Board Meeting were read, approved and signed as submitted.

**Robert Kimball:** Cancelled

**Mark Abrahams:** Mark and Matt Abrahams came before the Board to discuss the proposed Fee Analysis Study. The two objectives are:

- 1.) Calculate the connection fee for new and expanded sewer connections  
(concluding the fee is cost justified )  
Will require help/input from the Town regarding Fixed Assets and Pure Equity as well as Assistance from Weston & Sampson regarding Engineering Assumptions
- 2.) To document and/or update the private sprinkler/fire protection fee.  
(concluding the fee is cost justified )  
Will require help/input from the Town regarding system data.

Additional language changes in the proposal were discussed and after further discussion, Commissioner Grant motioned to approve the amended proposal for a combined total of \$16,000.00 (\$8,000.00 for water and \$8,000.00 for sewer) to be completed by March 1, 2016. Commissioner Bishop seconded the motion. No further discussion. All in favor:

Luke Grant – aye  
Steve Bishop – aye  
Diane McElligott – aye  
So voted.

**Water and Sewer Rules and Regulations:** Tabled until next meeting.

**Superintendent Updates:** Special Town Meeting – 12/9/15

Condyne – Discussing preliminary plans for 20 Commerce Way including a fire storage tank and an easement with the MFN to connect and loop a 12” water main through their property to Hill Street.

12/10/15 – Center Sewer Project preconstruction meeting at Wheaton

12/10/15 – Meeting with Town Treasurer to discuss SRF Loan process.

Capital Committee Meeting – requesting update on CWMP

Island Brook – ZBA Meeting postponed.

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December 8, 2015 – Minutes

Continued

Center Sewer Project – Construction Contract approved as to form by Kopelman & Paige. Board Members signed and dated the contract.

Commissioner Bishop motioned to authorize Superintendent Bernie Marshall to sign and send Notice To Proceed to the contractor. Commissioner Grant seconded the motion. No further discussion. All in favor:

Steve Bishop – aye

Luke Grant – aye

Diane McElligott – aye

So voted.

Fran Yanuskiewicz submitted a contract for engineering to replace approximately 7800 feet of a.c. water main with ductile iron pipe on Reservoir Street for the lump sum of \$60,900.00.

Commissioner Grant motioned to approve the contract for Engineering Services to replace approximately 7800 feet of water main on Reservoir Street not to exceed \$60,900.00. and further to eliminate section 2.3 Evaluation of Sewer Service Options from the contract. Commissioner Bishop seconded the motion. No further discussion. All in favor:

Luke Grant – aye

Steve Bishop – aye

Diane McElligott – aye

So voted.

Fran Yanuskiewicz submitted a contract for General Engineering regarding Water related projects for Fiscal 2016 in the amount of \$15,000.00.

Commissioner Grant motioned to approve the General Engineering contract for water related projects in the amount of \$15,000.00. Commissioner Bishop seconded the motion. No further discussion. All in favor:

Luke Grant – aye

Steve Bishop – aye

Diane McElligott – aye

So voted.

Fran stated Barbara Cook will have a full Water Treatment Facility update for the next meeting but talks with PAL indicate costs do matter it is taken into consideration.

In order to fill the area you would still need to strip it first.

Two different layout options are being investigated.

All appropriately processed bills were signed and correspondence was read.

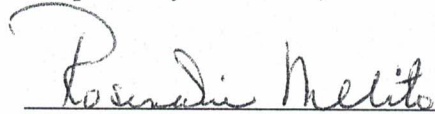
Next Meeting, December 22, 2015 at 6:30pm.

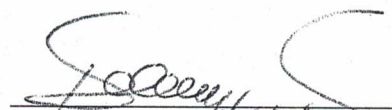
Meeting adjourned 9:10pm.

BOARD OF WATER/SEWER COMMISSIONERS  
ACCEPTED AND APPROVED MINUTES FOR THE


Board Meeting Held: December 8, 2015

Respectfully submitted,

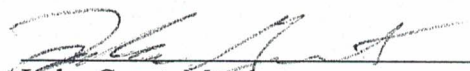
  
Office Administrator

  
Diane McElligott, Chairwoman

12/22/2015  
Date Approved

  
Steve Bishop, Clerk

12/22/15  
Date Approved

  
Luke Grant, Member

12/22/15  
Date Approved