

BOARD OF WATER/SEWER COMMISSIONERS
166 John Scott Blvd., Norton MA 02766
Tuesday, October 2, 2012

6:30pm Meeting Called to Order: Commissioners Steve Wiseman, Luke Grant and Diane McElligott present. Also present Duane Knapp, Rose Melito, Attorney Joseph Cove and Steve Pederson (Weston & Sampson).

Minutes: The minutes of the September 26, 2012 Board Meeting were read, approved and signed as submitted.

Job Description: A list of basic requirements for the Superintendent's job description was discussed. A college degree, strong financial background, cost accounting, micro soft and excel literate, computer savvy and strong communication skills both verbal and written as well as Massachusetts D3 and T2 water licenses were mentioned as basics. Also discussed was engineering degree or background, knowledge of Mass General Law, Mass DEP Drinking Water Rules and Regulations and Mass Procurement Laws, as well as a minimum of five years experience in the management field. Job descriptions from other communities were also in hand. The Board Members agreed to review all the information and follow up at the next Board Meeting.

Commissioner Wiseman directed Mrs. Melito to contact the Town Manager and question whether or not the new superintendent can have a contract even though the position falls under the Personnel By-Law.

Norton Glen-Update: Mr. Knapp reported that the sewer line was flushed and purged and sat for 24 hrs. The pressure test failed, it did not hold 100psi for two hours. A leak was found in at a plastic fitting and was repaired. Mr. Knapp witnessed the retest and said it passed. The blacktop on Route 123 is a temporary patch at this time and the final paving requirements are still being argued.

Attorney Cove stated "they" must meet the permit conditions:

1. Compliance with Road Opening Permit and plans that were approved. This is to be enforced by General Government (Highway Dept.) Mike Yunits should follow up with Norton Glen PRI
2. Paragraph 16 of the agreement states: must comply with all regs and requirements of the Town.

Attorney Landry has been apprised.

IMA: Next meeting October 22, 2012. Commissioner McElligott stated the end is close, same few issues need to be worked out including Annual Averaging of Peak Flow. That language needs to be changed/addressed.

Wheaton College-Update: Commissioner McElligott informed the Board of her last meeting/discussion with Brian Douglas of Wheaton College. They reviewed a proposal dated September 27, 2012 by Mr. Douglas and agreed the proposal was not acceptable. Attorney Cove recommended that Commissioner McElligott draft a response (with his help if needed) thanking Mr. Douglas for his letter and then in 4-5 paragraphs outline the Colleges options.

Pilot Testing Update: Steve Pederson gave an overview of the schedule for the Pilot Testing, focusing on #6 for approximately 5 days and then #4 & #5 for a day each. Will report on analysis and recommendations.

Recommended Next Steps:

- Conduct wetland survey and detailed site topography survey
- Prepare an Environmental Notification Form (NEF)

The Board requested a fee proposal.

Superintendent-Updates: Mr. Knapp reported the following:

Well #4 received DEP approval and is online.

October 4th we will give Attleboro a temporary feed from Maple Street while they repair a leak.

Dave Eastridge and Lloyd Geisinger are on the October 16th Agenda to discuss a 40B proposal.

FinCom has water and sewer on their agenda for Article Review on October 15th at 7:30pm.

The Oak Street Project is moving along slowly. Considering working on Saturdays with two crews.

All appropriately processed bills were signed and correspondence was read.

Next meeting October 16, 2012 at 6:30pm.

Meeting Adjourned 9:45pm.