

BOARD OF WATER/SEWER COMMISSIONERS
166 John Scott Blvd., Norton MA 02766
Wednesday September 26, 2012

6:30pm. Meeting called to order. Commissioners Steve Wiseman, Luke Grant and Diane McElligott present. Also present Duane Knapp, Rose Melito and Fran Yanuskiewicz.

Paul Rogers: 11 Sunset Road – Disputing March 2012 Bill - **NO SHOW**

Minutes: The Minutes of the July 30, 2012 Board Meeting were read, approved and signed as submitted.

IMA – Update: At the meeting held September 17th Mr. Knapp officially resigned his seat as a voting member. Norton's proposed revisions were reviewed one by one; still a few outstanding issues. Commissioner McElligott stated instead of the current draft language she wants specific numbers / equations used regarding cost issues. She would discuss this further with Fran and get it to Dave Young.

Commissioner McElligott made a motion to nominate Commissioner Luke Grant to fill the voting seat of the IMA Committee. Chairman Wiseman seconded the vote. No further discussion. All in favor:

Diane McElligott – aye

Steve Wiseman – aye

Luke Grant – aye (I will accept the nomination)

So voted.

Next IMA meeting October 1, 2012 at 6:00pm.

Chairman Wiseman thanked Mr. Knapp for his service on the committee.

Commissioner McElligott informed the Board she heard from Brian Douglas. She asked that he send a proposal. He said he would do that by the end of the week, he would also like a response prior to his Board of Trustees meeting October 16, 2012. The Board agreed they would like to shoot for a December 30th deadline to wrap up both Wheaton and the IMA Agreements.

6:50pm. Town Manager Mike Yunits joined the meeting.

The Reilly property owners are about to sign a P&S Agreement which means the Town has 120 days to respond under its right of first refusal. The Board asked Mr. Yunits to consider this when preparing for Town Meeting.

Staffing: Mr. Yunits came before the Board to discuss the Superintendent's replacement. He stated he would be meeting with Mr. Knapp the beginning of October to discuss his exit plan. He would like a joint effort with the Board to prepare a job description by November and advertise the position by December. Review the resumes, narrow the list of candidates and by January begin the interview process in Executive Session. By February complete the interview

process and hold a public meeting with the final candidates. The month of March would be the transition period for the new hire; April 1st being the target date for the new Superintendents first day.

Mr. Yunits recommended increasing the Budget by \$20,000.00 to cover the new hire. The Board agreed and thanked Mr. Yunits for his time.

CWMP-Update: Presentation given by Steve Pedersen and Jaurice Schwartz of Weston & Sampson. Outlined and discussed the Existing Wastewater System and proposed needs areas. Prioritized:

- 1.) Norton Reservoir Area
- 2.) Route 123
- 3.) West Main St. (schools & Wheaton College)
- 4.) North Worcester St. Area

Outline attached.

Norton Glen – Update: Mr. Knapp stated as far as he knew the road issues were being taken care of between the Glen and Keith Silver the Highway Super. The curb stop valves have no rods, this needs to be addressed, the covers say water, they need to be changed to sewer. The pressure test (scheduled for Friday) needs to maintain 100psi for two hours in order to be accepted.

Superintendent - Updates: Mr. Knapp brought up the *place holder* for the Sewer By-Law. After some discussion Commissioner McElligott motioned to leave the current By-Law as is and remove the place holder. Commissioner Grant seconded the motion. No further discussion. All in favor:

Diane McElligott – aye

Luke Grant – aye

Steve Wiseman – aye

So voted.

Representatives of Thorndike and Campanelli are unable to make the October 2nd meeting. Duane will advise them of the next Board Meeting.

Robert Junior is negotiating with North Cottage to tie into their sewer line on East Main Street. Mr. Knapp stated he had issues with the preliminary plans regarding frontage and dead ends. Mr. Junior will need to come before the Board when he is ready to present his plans.

The Oak Street Project has started. Mr. Knapp hired Dylan Ribiero (with backhoe) to assist.

Mr. Knapp stated there are still personnel issues. Commissioner Grant directed him to do what he has to do when it comes to drug testing, he will support him on that.

Mrs. Melito presented the Board with copies of the Mansfield Bill for their share of use in the Norton Sewer System. She pointed out issues with Mansfield's Final FY-12 budget line item amounts. After some discussion the issue was tabled and Chairman Wiseman said he would draft a letter requesting an explanation of those line item costs.

Mrs. Melito presented the Board with a copy of the FY-12 Sewer – Flow Allocation Bills for their review.

All appropriately processed bills were signed and correspondence was read.

Next meeting October 2, 2012 at 6:30pm.

Meeting adjourned 10:15pm.