

BOARD OF WATER/SEWER COMMISSIONERS  
Tuesday, May 4, 2010

NORTON TOWN CLERK

JUN 09 2010

RECEIVED

6:30pm Meeting opened. Commissioners Diane McElligott and Alec Rich III present. Also present Duane Knapp, Rose Melito and Fran Yanuskiewicz.

**Re-Organization:** Alec Rich nominated Diane McElligott as Chairperson of the Board.

No further discussion. All in favor:

Alec Rich – aye

Diane McElligott – aye

So voted.

Diane McElligott nominated Alec E. Rich III, as Clerk of the Board. No further discussion. All in favor:

Diane McElligott – aye

Alec Rich – aye

So voted.

**Jeff Hanson:** Mr. Hanson briefed the Board on the status of the De-Sal project. He stated 2007 construction costs were estimated at \$1,830,000.00 Today's estimated construction costs are \$1,847,978.00 (includes directional drilling estimate). Mr. Hanson referred to his letter dated April 13, 2010 and explained his reasoning for separate bid packages. He stated bidding materials separately could result in savings by avoiding the General Contractor's mark-up, and he would also recommend that the directional drilling be bid separately. Mr. Knapp stated problems with bidding materials separately can arise with delivery delays. If the contractor is on site ready to go and the materials are not, those delays can cost the Town a lot of money. Mr. Knapp said he preferred it to be bid as one bid package and let the Contractor be responsible for coordinating the materials and construction including the directional drilling. Duane also recalled the original agreement called for the metering vault to be installed and paid for by Aquaria. Mr. Hanson said he recalled that metering vault is going to be located at the railroad station and will be the official billing meter. He recommended that the Town install a metering vault (South Washington St.) as well for check and balance purposes. It would also indicate problems (leaks) in the trunk line should the usage be way off.

Mr. Hanson discussed a cost proposal for his services going forward. He proposed a contract for 5% of the construction cost NOT to exceed \$80,000.00. This would include: Develop RFP/mtgs/bid review, Review vendor submittals & shop drawings, Construction oversight/field time, Test & Start-up. After some discussion the Board agreed and asked Mr. Hanson to submit a written contract for review.

**Old Business:** The following issues were briefly discussed in order to update the new Board Member Alec Rich. The IMA Committee and the Regional Sewer District, the current IMA Agreement with the Town of Mansfield and the new Legislation –Chapter 39 the Acts of 2009. Copies of these agreements as well as the Aquaria Agreement will be given to Mr. Rich for his review.

The next IMA meeting is scheduled for May 25, 2009.

Mr. Knapp informed the Board he is going before the Capital Improvement Committee on May 5, 2009.

Mr. Knapp submitted copies of the Sprint/Nextel Cell Towner Lease Agreement. After review Alec Rich motioned to accept and approve the agreement. Diane McElligott seconded the motion. No further discussion. All in favor:

Alec Rich – aye

Diane McElligott – aye

So voted.

Mr. Knapp informed the Board that there is a bid protest on the new building project. There is a hearing scheduled for May 11, 2010 with the Attorney General. Attorney Cove is unavailable so Attorney Rick Holland of Kopelman & Paige is handling the matter.

All appropriately processed bills were signed and correspondence was read.

Next meeting May 17, 2010 at 6:30pm.

Meeting adjourned 9:15pm.

BOARD OF WATER/SEWER COMMISSIONERS  
ACCEPTED AND APPROVED MINUTES FOR THE

Board Meeting Held: May 4, 2010

Respectfully submitted,

Rosmarie Melito

Diane McElligott  
Diane McElligott, Chairperson

Alec E. Rich, III  
Alec E. Rich, III, Clerk

Bruce Hicks  
Bruce Hicks, Member