

Norton SEPAC Meeting Minutes

Monday March 11, 2019 6:00pm-7:00pm

Henri A Yelle Library

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**Attendees:**

Karen Drane  
Kayla Sweed  
Micheal Obrien  
Laurie Inferra  
Hannah Morrison  
Katherine Kaplan  
Jeanne Sullivan, Director of Pupil Personnel Services NPS

**Discussion:**

- Karen welcomed any new members and did introductions. Discussed transition to new SEPAC coordinator
- Discussed plan for April, May, and June Meetings. Hannah suggested a transition between schools event where representatives from the NPS will be at tables and available to chat with parents. Staff members will be able to share information, resources, and what's new at each of the schools. Maybe we can invite representatives from the school parent associations. Can be held at the Yelle Cafeteria. Jeanne can invite staff, team chairs, teachers, and principals from each of the schools. Event will be in April or May, depending on date for Basic Rights Workshop
- Jeanne and Karen have both reached out to Federation of Children with Special Needs to schedule Basic Rights Workshop. Hoping to hear back with a date soon.
- Reviewed new Norton SEPAC brochure. Some small edited identified. Karen will edit and send to Jeanne. Jeanne will distribute to team chairs to give to parents at IEP meetings
- Group discussed ways to increase involvement in the Norton SEPAC. Some ideas included:
  - Continuing social media presence. What about twitter and IG? Can NPS and parent associations also post about SEPAC events?
  - Be more visual – have an information board at kindergarten open house, back to school nights, etc
  - Have a representative go to the PTC, SPO, PTO, etc to talk about the SEPAC
  - Website – there is an old website. Should the Norton SEPAC create a new website? Can NPS add a page about the Norton SEPAC on their school website? Jeanne will look into adding SEPAC into the NPS website
  - Adding SEPAC events on the NPS calendar on the website. Jeanne will do this

- There is a Norton SEPAC checking account. NPS is still receiving a monthly statement, but cannot identify whose name is on the account. The groups brainstormed how to identify the person, possibly get in touch with them, and getting the account in someone's name so that it can be accessed.
- Karen created a Norton SEPAC email. It's [nortonsepac@gmail.com](mailto:nortonsepac@gmail.com) to consolidate all the Norton SEPAC information and contacts. The email address can then be passed to the next coordinator
- 2019/2020 Workshop and Guest Speaker Ideas:
  - Coffee breaks with Dr Baeta and other staff
  - Anxiety and how parents can support children with anxiety at home
  - Homework time and structure – with Kerry Sumner, BCBA
  - Reading your IEP
  - Parent support and selfcare
  - Activities and Resource night – invite agencies from the area as a resource for parents
- Next meeting is tentatively scheduled for April 8<sup>th</sup> – but it dependent on dates from the Federation for the Basic Rights Workshop