



TOWN OF NORTON
CAPITAL IMPROVEMENTS COMMITTEE
MINUTES

Date: March 14, 2012 Time: 6:30 P.M.

Location: First Floor Meeting Room, Town Hall, 70 East Main Street, Norton, MA 02766

Members Present: Robert W. Kimball, Jr., Michael Flaherty, George Burgess, Marge Werner, and Michael D. Yunits

Members Not Present: N/A

The meeting was called to order at 6:30 P.M.

Data Processing

Charlene Fisk, Communications Supervisor
MX Consulting (George Kavgic)

Mr. Kavgic provided an explanation of the Backup Disaster Recovery NAS Appliance with this system. This system would offer off-site backup protection for \$.79/gig. This is called Disaster Recovery because if the Town's system goes down, it can be restored in 15 minutes from off-site. The mission of this system is to restore data for critical departments (i.e. Assessor, Treasurer, and Accounting) that cannot be down. This request was originally submitted in 2010, the Town has been babying the current system, and one drive went down just last week.

Library

Brian Stalters, President
Lee Parker, Head Librarian

Mr. Stalters advised the Committee that the HVAC system is in constant need of repair and will need to be replaced at the estimated cost of \$36,000.00 (S & S Services' proposal). Lee Parker stated that the current system also has freon so, by law, it must be replaced.

As for the carpet replacement, Mr. Stalters stated that there has been wear and tear over 36 years. Some repairs have been made using the Library's building fund. The Town Manager asked what the current balance of the building fund is and was told \$86,000.00. Lee stated that they plan to use carpet tiles. When asked what the Library would use the \$86,000.00 for if not for the carpet replacement, Mr. Stalters replied that the funds are for emergencies and repairs. Lee added that eventually automatic doors will need to be installed.

Police

Chief Brian Clark

The Chief is requesting 2 police cruisers to replace the 2007 Crown Vic and the 2009 Dodge Charger. The Crown Vic consistently has problems and is not worth keeping on the road. In addition, the Department currently leases a motorcycle, a practice in place as a result of the Community Policing Grant. The grant expired, and the Town has been paying for it. (The last purchased motorcycle was 12 years ago.) Over the last five years, the Town has spent \$18,000 for the motorcycle lease. The current lease ends in July, and the Town would actually save money by purchasing the motorcycle. The lease amount was originally \$3,300/year but increased to \$4,900 last year. In January, the quoted amount: \$16,845.

Recreation

Sheri Cohen
Laura Bamford
Stanton Thomas

Sheri Cohen advised the Committee that the requested work is needed to make the building safe. Currently, rain is leaking into the building, and they are constantly scraping and replacing fascia boards. Repairs have been made to ¼ of the roof; the requested funds will address the rest. Replacing the wood with composite fascia will ensure low maintenance.

Fire

Chief Paul Schleicher

The turnout gear requested is \$1,750/set and is a top priority. There are currently 10 sets that are approaching 10 years in service, and the Department is interested in replacing them at a cost of \$17,500. The Department's second priority is replacement of Car 1. This vehicle is in great condition, but the trunk is not suitable for the vehicle's intended use. The Chief stated that this vehicle would be a great replacement for the Town's executive vehicle. Chief Schleicher would like to replace it with a Chevy Tahoe. The Chief has eliminated the Squad 3 request and will use a vehicle from Highway that is being replaced. Squad 1 – the Chief wants to replace the vehicle with a new brush truck/mini pumper. The Department currently has a space problem, fitting the ambulance and truck back to back. If the truck is replaced with the mini pumper, it will fill in the station. Ambulance receipts will handle half of the Car 1 expense.

Bob Kimball asked about the renovation of the Burgess Station in 2014. The Chief stated that they are looking at a bump out and a mezzanine. There are 7 firefighters at the Station with Chartley closed, and they are in need of space. No formal quotes have been obtained yet. Bob was interested in learning whether the bump out would be modular or metal. The Chief stated that it would be metal.


Marge Werner reminded the Committee that there is a Superintendent Search Committee meeting on the 21st and that the Committee will need to reschedule the next Capital meeting. Mike Yunits suggested March 26.

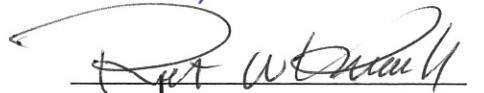
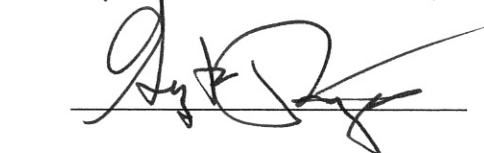
A motion was made by Robert W. Kimball, Jr., and seconded by Michael Flaherty to adjourn. It was voted 4-0 to adjourn.

The meeting was adjourned at 7:30 P.M.

Respectfully submitted,

CAPITAL IMPROVEMENTS COMMITTEE


Chairman

Minutes Approved by Committee on: OCT 17, 2012