

# Canoe River Aquifer Advisory Committee

## Meeting Minutes

April 7, 2011

Minutes of the meeting held by the Canoe River Aquifer Advisory Committee on Thursday April 7, 2011 at 1:00 p.m. at the Foxborough Public Safety Building, 8 Chestnut Street, Foxborough, MA 02035.

Members Present: Wayne P. Southworth, Easton; Jan Fowler, Easton; John Fresh, Jr., Easton; Leo Potter, Foxborough; Robert Boette, Foxborough; Kevin O'Donnell, Mansfield; Ed Tartufo, Mansfield; Jenn Carlino, Norton; Frances Sherlin, Norton

Others Present: Adrienne Edwards, Town of Easton GIS Specialist; Jonathan Rowe, Norton (*appointee not yet officially sworn in*)

**I. Call to Order** – The meeting was called to order at 1:00 p.m. by Wayne Southworth.

**II. Review Minutes of March 3, 2011** - Jonathan Rowe mentioned that he has been appointed to the Committee, but has not yet been sworn in, and should therefore not be listed under the *Members Present* section. It was also suggested that the wording in Section V. should read ...“give” tours to the Scada System, not “take” tours. Jan Fowler motioned to accept the minutes of March 3, 2011 with these two changes. John Fresh seconded the motion. The motion to accept the minutes of March 3, 2011 as amended was unanimously accepted.

**III. Open Space Map & Greenbelt Update** – There is nothing new to report at this time.

**IV. CRAAC Educational Outreach Kiosk Discussion** – Bob Boette mentioned that he built a kiosk for his church years ago in his basement. It was made out of soft wood and could be moved with two people. W. Southworth said that something easier to transport would be best. F. Sherlin said that an artist's easel with spikes for outdoors might work. Five feet by three feet would be an ideal size. W. Southworth noted that he attended a seminar that had a display that worked like a reverse window shade. He said he would pass around a brochure. K. O'Donnell said that a rotating picture frame included with the display would minimize the required display area. Use of this would require electricity, and the display may be outdoors at times. A. Edwards located a solar-powered digital screen kiosk on-line. Some of the local libraries may already have their own display kiosks. J. Fowler drafted a letter to send to the local libraries and Town Halls, with the thought that there has been considerable turnover in member towns since the inception of the CRAAC, and there may be some that are not familiar with the committee. The letter introduced the CRAAC and its mission, and discussed the idea of a mobile display. A draft of the letter was passed out and reviewed. R. Boette wanted to be certain that the letter mentions that the Canoe River is a sole source aquifer and a designated ACEC. J. Rowe asked that the desired size of the display (3' x 5') be mentioned in the letter. Sponsorship posted on the bottom of the display, or use of a grant might be ways to pay for the display or displays, depending upon price. A. Edwards noted that the EPA has a Healthy Communities Grant under which this item might fall, particularly if the solar display is sought. The application deadline is May 2, 2011. Due to this short timeframe, it was suggested that the Committee authorize A. Edwards and J. Carlino to jointly prepare a submission for this grant on behalf of the CRAAC. J. Carlino motioned to give approval to go ahead with the EPA grant application in time for the May 2, 2011 deadline. J.

Fowler seconded the motion. The motion passed unanimously. R. Boette motioned to send the letter drafted by J. Fowler with the few minor changes discussed. F. Sherlin seconded the motion. This motion passed unanimously.

**V. Discuss the Town of Norton Open Space and Recreation Plan Letter of Support –**

W. Southworth said that Jenn Carlino, the Norton Conservation Agent, is seeking a letter of support for its Open Space and Recreation Plan. The CRAAC has done this in the past. J. Carlino explained a support letter must be included with the submission, and should express support of the overall goals of the project. The Canoe River greenbelt has always been a part of Norton's plan. J. Fowler motioned to submit a letter of support on behalf of the Town of Norton's Open Space and Recreation Plan. J. Fresh seconded the motion. The motion passed unanimously. L. Potter noted that the Foxborough Conservation Agent will very likely be seeking a similar support letter in the near future. He will look into this and get back to the CRAAC at the next meeting. W. Southworth will include this item on the next CRAAC meeting agenda.

**VI. Update of the Proposed Development Plan for 204 East Street (August 10, 2011, Plan 10-0124 A) Along the Canoe River in Foxboro –** The developer of the property at 204 East Street in Foxboro recently spoke to the CRAAC and proposed giving or selling some of this property to the Town of Foxborough. Unfortunately, no one on the CRAAC from Foxboro was present for the discussion. R. Boette stated that the developer also came before Foxborough's Conservation Commission on an informal basis, and this matter is still in the discussion stages. The plan is available for review as part of the CRAAC's records. J. Fowler noted that members of the CRAAC expressed concern to the developer about the double crossing of the Canoe River.

**VII. Discuss the 24<sup>th</sup> Annual Canoe River Awareness Day 2011 at the Mansfield Water Treatment Plant on May 14, 2011 -** The Annual Awareness Day will take place from 10 a.m. to 12 p.m. on May 14, 2011. Steve Bishop and K. O'Donnell will arrive to set up at 9 a.m. A flyer is available on-line. W. Southworth is checking on the availability of canoes.

**VIII. Discuss the Program for CRAAC 25<sup>th</sup> Anniversary Celebration at the Sharon Community Center in 2012 –** W. Southworth noted that the location is in a nice setting with a view of the pond. D. Masciarelli will be looking into local caterers and availability of the facility. The CRAAC will have to decide if it would prefer light fare or a sit-down meal. There is ample parking. Ideally, the Committee will obtain a one-day liquor license for the event. F. Sherlin noted that a new beverage distributor has recently moved to Norton and might be willing to assist. The Committee is open to suggestions for a solid keynote speaker for this milestone event. He also complimented J. Carlino on her excellent photos that have been a part of these events. A. Edward's map of the changes that have taken place over the last 25 years will also be a great display item.

**VI. Meeting Adjourned -** R. Boette motioned to adjourn the meeting. E. Tartufo seconded the motion. The Committee voted unanimously to adjourn its meeting. The meeting adjourned at 1:58 p.m.

The next meeting of the CRAAC will take place on May 5, 2011 at 1:00 p.m. in the Norton Library. J. Carlino will double-check on the availability of the library on that date.