

**TOWN OF NORTON
ANNUAL TOWN MEETING
MAY 14, 2012**

The Annual Town Meeting was called to order by Moderator William A. Gouveia at 7:00 PM at the Norton Middle School Auditorium. He led the crowd in the Pledge of Allegiance.

The Moderator announced that there will be an opening at the Finance Committee and that interested people should s contact him. The Moderator also recognized Dr. Patricia Ansay as this is her last Town Meeting prior to Retirement.

The Moderator reviewed some pre-meeting rules:

- If you wish to address this meeting, you must do so only after being recognized by the Moderator. There is a microphone located up front of the room. When speaking, please identify yourself by name and address for the record. Please try and keep your remarks brief and to the point, and confine them only to the matter under consideration at the time.
- All speakers at this meeting will be treated with courtesy by the Moderator and every one else in the room. No speaker will be allowed to use the meeting for personal attacks on any individual. All remarks will be directed towards the Moderator, and although questions to be asked of individuals will be allowed, cross-examination type discussions from the floor will not be allowed.
- In recognizing people to speak, the Moderator will call upon those who have not yet spoken on a topic before recognizing those who have already spoken. The Moderator will recognize motions to move the question, but if in the Moderators opinion there are still people waiting to speak who may add to the discussion, the Moderator will exercise his authority to not accept a motion to move the question under those circumstances.
- If a standing vote is required, you will be instructed to stand at your seats until your vote is counted. If a ballot vote is required, you will be given instructions by the Moderator as to how to proceed.
- If you wish to make an amendment to any motion, you must do so in writing and present it to the Moderator.
- I remind you all that no motion to reconsider any article will be accepted by the Moderator until at least three articles following the article being reconsidered have been acted upon by this meeting. If the article is one of the last three on the warrant, I will accept any motions to reconsider them prior to adjourning.

The Town Clerk read the call and return of service as written in the warrant.

The Annual Town Meeting was recessed during Article 17 at 8:00 PM for the Special Town Meeting and Reconvened at 8:19 PM.

ARTICLE 2 **(Requires Majority)**

Motion was made by Paul Helmreich, Chairman of the Finance Committee, that the Town authorize the Board of Selectmen to accept and enter into contracts for the expenditure of, and appropriate, the sum of \$563,336.00, or any other sum or sums so allotted by the Commonwealth, for the purpose of road and other municipal improvements within the Town of Norton which are eligible for reimbursement, subject to conditions detailed by Massachusetts Department of Transportation Highway Division pursuant to Chapter 90, Section 34(2a), of the Massachusetts General Laws.

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 3 **LOST FOR LACK OF MOTION** (Collective Bargaining Agreements)

ARTICLE 4 **(Requires Majority)**

Motion was made by Paul Helmreich, Chairman of the Finance Committee, that the Town accept the provisions of G.L. Chapter 143, Section 3Z to allow building and other inspectors to do private work in Town, provided that they may not inspect such work.

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 5 **LOST FOR LACK OF MOTION** (Codification Services)

ARTICLE 6 **LOST FOR LACK OF MOTION** (Legal Services / Chapter 40B projects)

ARTICLE 7 **(Requires Majority)**

Motion was made by Paul Helmreich, Chairman of the Finance Committee, that the Town continue a revolving fund pursuant to Chapter 44, Section 53E½, of the General Laws to allow the Board of Selectmen to receive fees and other funds associated with use of the property commonly known as the Wendell Jackson property and located at 237 Mansfield Avenue, Norton, Massachusetts, including but not limited to revenue resulting from leasing or licensing of the property, or public parking on the property for access to the Norton Reservoir, to be expended by the Board of Selectmen to a maximum of \$25,000.00 in Fiscal Year 2013 for expenses directly related to the use, rental, development, and maintenance of the property, including creating and providing access to the Norton Reservoir.

DECLARED VOTED UNANIMOUSLY BY THE MODERATOR

ARTICLE 8 **(Requires Majority)**

Motion was made by Paul Helmreich, Chairman of the Finance Committee, that the Town continue a forestry revolving fund pursuant to Chapter 44, Section 53E½, of the General Laws to allow the Norton Conservation Commission and Norton Tree Warden to jointly receive fees and other funds in connection with the sale and harvest of timber, and other forestry products, from conservation and Town-owned land, to be expended by the Conservation Commission and the Tree Warden to a maximum of \$30,000.00 for Fiscal Year 2013, for the creation and implementation of Forest Stewardship Plans and other forestry projects within the Town of Norton.

DECLARED VOTED UNANIMOUSLY BY THE MODERATOR

ARTICLE 9 **(Requires Majority)**

Motion was made by Paul Helmreich, Chairman of the Finance Committee, that the Town continue a revolving fund pursuant to Chapter 44, Section 53E½, of the General Laws to allow the Norton Historical Commission to receive fees and other funds in connection with the sale of literature, products, or information designed to promote public education regarding the historical significance of the Town of Norton, to be expended by the Historical Commission to a maximum of \$4,000.00 for Fiscal Year 2013, for the creation, production, reproduction, and/or dissemination of literature, products, and information designed to promote public education regarding the historical significance of the Town of Norton, including but not limited to the creation of coloring books and other materials intended to educate the public.

DECLARED VOTED UNANIMOUSLY BY THE MODERATOR

ARTICLE 10 **(Requires Majority)**

Motion was made by Paul Helmreich, Chairman of the Finance Committee, that the Town continue a revolving fund pursuant to Chapter 44, Section 53E½, of the General Laws to allow the Board of Health to receive revenue from home composting bin sales or donations to the Home Composting Bin Distribution Program and allow the Board of Health to expend such funds to a maximum of \$2,000.00 in Fiscal Year 2013 for the purchase of additional Compost Bins, advertising, administrative expenses, or other such expenses as are directly related to furthering the Town's Home Composting Bin Distribution Program, and, should funds remain in this account after demand for compost bins has been satisfied, such funds may be used for public education on home composting, or another solid waste program approved by MassDEP.

DECLARED VOTED UNANIMOUSLY BY THE MODERATOR

ARTICLE 11 **(Requires Majority)**

Motion was made by Paul Helmreich, Chairman of the Finance Committee, that the Town continue a revolving fund pursuant to Chapter 44, Section 53E½, of the General Laws to allow the Highway Department to receive fees for processing recycled materials, including but not limited to white goods, newspapers, tires, etc., and allow the Highway Superintendent to expend such funds to a maximum of \$10,000.00 in Fiscal Year 2013 in support of recycling activities such as the operation of the Recycling Center; public education efforts; seminars, workshops, information for the Highway Department; studies, and reports on recycling issues.

DECLARED VOTED UNANIMOUSLY BY THE MODERATOR

ARTICLE 12 **(Requires Majority)**

Motion was made by Paul Helmreich, Chairman of the Finance Committee, that the Town continue a revolving fund pursuant to Chapter 44, Section 53E½, of the General Laws to fund salaries and expenses related to the Norton Fire Department's Certified Hazardous Materials Technician(s), to receive funds from the Southeastern Massachusetts Fire Chief's Hazardous Materials Committee and other available sources for hazardous materials incidents attended by the Department's Hazardous Materials Technician(s), and to authorize the Fire Chief to expend a maximum of \$10,000.00 in Fiscal Year 2013.

DECLARED VOTED UNANIMOUSLY BY THE MODERATOR

ARTICLE 13 (Requires Majority)

Motion was made by Paul Helmreich, Chairman of the Finance Committee, that the sum of \$3,173,711.00 be appropriated from Water Enterprise Receipts (including but not limited to user charges, lease revenue, interest, and miscellaneous revenues) with \$264,771.00 of said sum to be appropriated in the General Fund under Article 17 for indirect costs and allocated to the Water Enterprise Fund for funding, and the sum of \$375,000.00 be appropriated from Water Retained Earnings for the Water Enterprise, for the total sum of \$3,548,711.00 for the operation of the Water Enterprise for Fiscal Year 2013, as follows:

Personal Services	\$ 674,443.00
Other Charges and Expenditures	\$1,011,772.00
Debt Service	\$1,222,725.00
Capital Outlay	\$ 375,000.00
Indirect Costs – Charged to Enterprise	
Fund from General Fund under Article 17	<u>\$ 264,771.00</u>
Total for Fiscal Year 2013 – Water	\$3,548,711.00

DECLARED VOTED BY MAJORITY BY THE MODERATOR**ARTICLE 14 (Requires 2/3 Vote)**

Motion was made by Paul Helmreich, Chairman of the Finance Committee, that \$1,667,097.00 be appropriated from Sewer Enterprise Receipts (including but not limited to fees, charges, interest, and miscellaneous revenues) for Sewer Enterprise direct costs, with \$74,845.00 of said sum to be appropriated in the General Fund under Article 17 for indirect costs and allocated to the Sewer Enterprise Fund for funding, for the operation of the Sewer Enterprise for Fiscal Year 2013, as follows:

Personal Services	\$ 151,891.00
Other Charges and Expenditures	\$ 769,417.00
Debt Service	\$ 0.00
Capital Outlay	\$ 181,400.00
Budget Surplus	\$ 489,544.00
Indirect Costs Charged to Enterprise	
Fund from General Fund under Article 17	<u>\$ 74,845.00</u>
Total for Fiscal Year 2013 – Sewer	\$ 1,667,097.00

And further, to transfer to the Sewer Enterprise Fund the sum of \$ 56,793.00 from the Sewer Stabilization Account and such interest as may accrue between now and June 30, 2012, with the intention that all funds in the Sewer Stabilization account be so transferred to the Sewer Enterprise Fund.

DECLARED VOTED BY 2/3 BY THE MODERATOR**ARTICLE 15 (Requires Majority)**

Motion was made by Paul Helmreich, Chairman of the Finance Committee, that the Town raise and appropriate the sum of \$35,284.00 and transfer \$300,000.00 from Free Cash for the Capital Improvements Fund established by the By-Law entitled “Capital Improvements Fund,” from which appropriations may be made by a two-thirds vote at any Town Meeting.

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 16 (Requires 2/3 Vote)

Motion was made by Paul Helmreich, Chairman of the Finance Committee, that the Town appropriate the total sum of \$833,223.00, and to meet said appropriation, to transfer \$257,073.00 from the Capital Improvements Account, \$181,400.00 from the Sewer Enterprise Fund, \$375,000.00 from the Water Enterprise Fund, and \$19,750.00 from the Ambulance Reserve Account, to pay costs of purchasing, or leasing with an option to purchase for periods of time up to or in excess of three years, new and/or replacement capital items for various Town Departments and for the payment of all costs incidental and related thereto, as printed in the warrant.

ARTICLE 16 as printed in the Warrant:

Network Back-Up Solution	Data Processing	\$	14,995.00
Cruiser Replacement (Two)	Police Department	\$	65,500.00
Harley Davidson Motorcycle	Police Department	\$	18,000.00
Turnout Gear Replacement	Fire Department	\$	17,570.00
Car 1 (4x4)	Fire Department	\$	39,500.00
6 Wheeler w/ plow & sander	Highway Department	\$	36,641.00
(60,000 GVW) (2nd payment)			
Brush Hog (5th payment)	Highway Department	\$	31,200.00
2.5 Front End Loader (3rd payment)	Highway Department	\$	28,037.00
Flight Grinder Pump Replacement	Sewer Department	\$	10,000.00
Automatic Pit Evacuator (KPS)	Sewer Department	\$	12,000.00
Utility Truck w/ Crane	Sewer Department	\$	9,400.00
CWRMP Completion/			
EIR/MEPA Process	Sewer Department	\$	150,000.00
Phase II Iron & Manganese Project	Water Department	\$	40,000.00
WTP for Well 4, 5, 6 Design*	Water Department	\$	300,000.00
Replace 2003 Ford F250 Pick-up	Water Department	\$	35,000.00
Everett Leonard Complex Pavilion			
Repairs/Maintenance	Recreation	\$	25,380.00

DECLARED VOTED BY 2/3 BY THE MODERATOR

ARTICLE 17 (Requires Majority Vote)

Motion was made by Paul Helmreich, Chairman of the Finance Committee, that the Town raise and appropriate the sum of \$43,866,756.00 for the purpose set forth in Article 17 of the May 14, 2012, Annual Town Meeting Warrant to fund the Town's FY13 Operating Budget and to fix the salaries of all elected officials of the Town, all as presented in the Finance Committee's Report, these monies to be raised by taxation and appropriated, and further to transfer the sum of \$1,504,337.00 from the following funds:

Overlay Surplus	\$	75,000.00
Water Enterprise (indirect costs)	\$	264,771.00
Sewer Enterprise (indirect costs)	\$	74,845.00
Hicks Fund	\$	100,000.00
Ambulance Receipts	\$	400,000.00
Septic Betterments	\$	73,120.00
Dog Fund	\$	16,601.00
Free Cash	\$	500,000.00

FY 2013 Operating Budget

<u>Board of Selectmen (122)</u>			
Personal Service	510	\$	48,067.00
Charges & Expenditures	570	\$	1,825.00
Totals		\$	49,892.00
<u>Town Manager (123)</u>			
Personal Service	510	\$	183,729.00
Charges & Expenditures	570	\$	7,500.00
Totals		\$	191,229.00
<u>Finance Committee (131)</u>			
Charges & Expenditures	570	\$	4,050.00
Totals		\$	4,050.00
<u>Reserve Fund (132)</u>			
- Appropriation		\$	150,000.00
Transfers	502		
Totals		\$	150,000.00
<u>Town Accountant (135)</u>			
Personal Service	510	\$	153,444.00
Purchase Of Services	520	\$	23,000.00
Charges & Expenditures	570	\$	2,650.00
Totals		\$	179,094.00
<u>Assessors (141)</u>			
Personal Service	510	\$	120,458.00
Charges & Expenditures	570	\$	20,585.00
Totals		\$	141,043.00
<u>Treasurer/Collector (147)</u>			
Personal Service	510	\$	196,640.00
Charges & Expenditures	570	\$	48,465.00
Totals		\$	245,105.00
<u>Legal Services (151)</u>			
Charges & Expenditures	520	\$	100,000.00
Totals		\$	100,000.00

<u>Data Processing (155)</u>			
Personal Service	510	\$	0.00
Charges & Expenditures	570	\$	118,986.00
Totals		\$	118,986.00
<u>Web Committee (156)</u>			
Charges & Expenditures	570	\$	-
Totals		\$	-
<u>Tax Title Foreclosure (158)</u>			
Charges & Expenditures	570	\$	40,000.00
Totals	570	\$	40,000.00
<u>Town Clerk (161)</u>			
Personal Service	510	\$	95,582.00
Charges & Expenditures	570	\$	3,745.00
Totals		\$	99,327.00
<u>Elections (162)</u>			
Personal Service	510	\$	550.00
Charges & Expenditures	570	\$	29,852.00
Totals		\$	30,402.00
<u>Conservation Comm (171)</u>			
Personal Services	510	\$	78,891.00
Charges & Expenditures	570	\$	10,825.00
Totals		\$	89,716.00
<u>Planning Board (175)</u>			
Personal Services	510	\$	49,193.00
Charges & Expenditures	570	\$	3,150.00
Totals		\$	52,343.00
<u>SE REG Plan & Econ Dev (176)</u>			
Assessment	560	\$	3,075.00
Totals		\$	3,075.00
<u>Zoning Bd Of Appeals (177)</u>			
Charges & Expenditures	570	\$	300.00
Totals		\$	300.00

<u>Industrial Development Commission (182)</u>			
Charges & Expenditures	570	\$	0.00
Totals		\$	0.00
<u>Municipal Bldg Maint (192)</u>			
Charges & Expenditures	570	\$	251,775.00
Totals		\$	251,775.00
<u>Town Report (195)</u>			
Printing	520	\$	3,200.00
Totals		\$	3,200.00
<u>Postage -All Depts (199)</u>			
Charges & Expenditures	570	\$	35,567.00
Totals		\$	35,567.00
<u>Police Department (210)</u>			
Personal Service	510	\$	2,236,401.00
Charges & Expenditures	570	\$	172,470.00
Totals		\$	2,408,871.00
<u>Fire Department (220)</u>			
Personal Service	510	\$	2,602,334.00
Charges & Expenditures	570	\$	158,450.00
Total		\$	2,760,784.00
<u>Emergency Medl Serv (230)</u>			
Charges & Expenditures	570	\$	75,000.00
Totals		\$	75,000.00
<u>Emergency Planning (240)</u>			
Charges & Expenditures	570	\$	6,250.00
Totals		\$	6,250.00
<u>Inspection Dept (241)</u>			
Personal Service	510	\$	143,571.00
Charges & Expenditures	570	\$	14,100.00
Totals		\$	157,671.00

<u>Sealer Weights (244)</u>			
Charges & Expenditures	570	\$	2,000.00
Totals		\$	2,000.00
<u>Communication Center (290)</u>			
Personal Service	510	\$	469,680.00
Charges & Expenditures	570	\$	106,553.00
Totals		\$	576,233.00
<u>Animal Control (292)</u>			
Personal Service	510	\$	41,663.00
Charges & Expenditures	570	\$	8,865.00
Totals		\$	50,528.00
<u>Tree Warden (294)</u>			
Personal Service	510	\$	2,000.00
Totals		\$	2,000.00
<u>School Department (300)</u>			
- Operating Expense	571	\$	23,007,874.00
Totals		\$	23,007,874.00
<u>Southeastern Reg Voc (306)</u>			
Assessments	560	\$	1,102,073.00
Totals		\$	1,102,073.00
<u>Reg Agricultural Sch (308)</u>			
Assessments	560	\$	22,638.00
Totals		\$	22,638.00
<u>Highway (420)</u>			
Personal Service	510	\$	543,614.00
Charges & Expenditures	570	\$	91,900.00
Surface Treatment	580	\$	12,000.00
Repairs to Private Ways	581	\$	1,000.00
Totals		\$	648,514.00
<u>Snow Removal (423)</u>			
Charges & Expenditures	570	\$	80,000.00
Totals		\$	80,000.00

<u>Street Lighting (425)</u>			
Charges & Expenditures	570	\$	110,000.00
Totals		\$	110,000.00
<u>Sanitary Landfill (438)</u>			
Charges & Expenditures	570	\$	6,700.00
Reserve Fund Supplement			
Totals		\$	6,700.00
<u>Sewer Division (440)</u>			
Personal Service	510	\$	-
Charges & Expenditures	570	\$	-
Reserve Fund Supplement			
Totals		\$	-
<u>Board of Health (510)</u>			
Personal Service	510	\$	123,207.00
Charges & Expenditures	570	\$	6,800.00
Totals		\$	130,007.00
<u>Public Health Nurse (522)</u>			
Personal Service	510	\$	28,093.00
Charges & Expenditures	570	\$	8,500.00
Totals		\$	36,593.00
<u>Council on Aging (541)</u>			
Personal Service	510	\$	800.00
Charges & Expenditures	570	\$	7,160.00
Reserve Fund Supplement			
Totals		\$	7,960.00
<u>Veterans Agent (543)</u>			
Personal Service	510	\$	14,113.00
Charges & Expenditures	570	\$	47,873.00
Veterans Benefits	579	\$	225,500.00
Reserve Fund Supplement			
Totals		\$	287,486.00
<u>Library (610)</u>			
Other Charges & Expenditures	570	\$	337,175.00
Totals		\$	337,175.00

<u>Recreation (630)</u>			
Personal Service	510	\$	0.00
Charges & Expenditures	570	\$	9,950.00
Totals		\$	9,950.00
<u>Historical Comm (691)</u>			
Charges & Expenditures	570	\$	300.00
Totals		\$	300.00
<u>Memorial & Vets Day (692)</u>			
Other Charges & Expenditures	570	\$	1,000.00
Totals		\$	1,000.00
<u>Historical Dist Comm (693)</u>			
Charges & Expenditures	570	\$	100.00
Totals		\$	100.00
<u>Maturing Debt (711)</u>			
Maturing Principal on LT Debt	590	\$	1,193,228.00
Repayment of Temporary Loans	594	\$	255,555.00
Totals		\$	1,448,783.00
<u>Interest (750)</u>			
Interest on Long-Term Debt	590	\$	438,100.00
Interest on Notes	594	\$	4,382.00
Reserve Fund Supplement			
Totals		\$	442,482.00
<u>Employee Benefits (910)</u>			
Personal Service	510	\$	2,087,826.00
Other Personal Service	511	\$	6,734,000.00
Charges & Expenditures	570	\$	335,000.00
Totals		\$	9,156,826.00
<u>Unemployment Comp (911)</u>			
Charges & Expenditures	570	\$	120,000.00
Totals		\$	120,000.00
<u>Miscellaneous (940)</u>			
Fuel Expenses	540	\$	162,000.00
Charges & Expenditures	570	\$	428,191.00
Totals		\$	590,191.00

GRAND TOTALS	\$ 45,371,093.00
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DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 18 (Requires Majority)

Motion was made by Paul Helmreich, Chairman of the Finance Committee, that the Town amend its Personnel By-Laws, as on file with the Town Clerk, by amending the Salary Plan ranges as printed in warrant.

ARTICLE 18 as printed in the Warrant:

	From:			To:		
Office Administrator	\$36,400	-	\$46,800	\$36,764	-	\$48,672
Assistant to the Town Manager	\$46,800	-	\$57,200	\$47,268	-	\$59,488
Highway Superintendent	\$62,400	-	\$83,200	\$63,024	-	\$86,528
Assistant Town Accountant	\$41,600	-	\$52,000	\$42,016	-	\$54,080
Water & Sewer Superintendent	\$72,800	-	\$93,600	\$73,528	-	\$97,344
Asst. Water & Sewer Superintendent	\$29,994	-	\$36,421	\$30,294	-	\$37,878
Information Technology Director	\$52,000	-	\$72,800	\$52,520	-	\$75,712
Tax Collector-Treasurer	\$62,400	-	\$83,200	\$63,024	-	\$86,528
Public Health Nurse	\$ 21	-	\$ 29	\$ 21.01	-	\$ 30.28

DECLARED VOTED UNANIMOUSLY BY THE MODERATOR

ARTICLE 19 LOST FOR LACK OF MOTION (Transfer money for Stabilization Fund)

The Annual Town Meeting was declared Adjourned at 9:06 PM.

ATTEST:

Danielle M. Sicard
Town Clerk