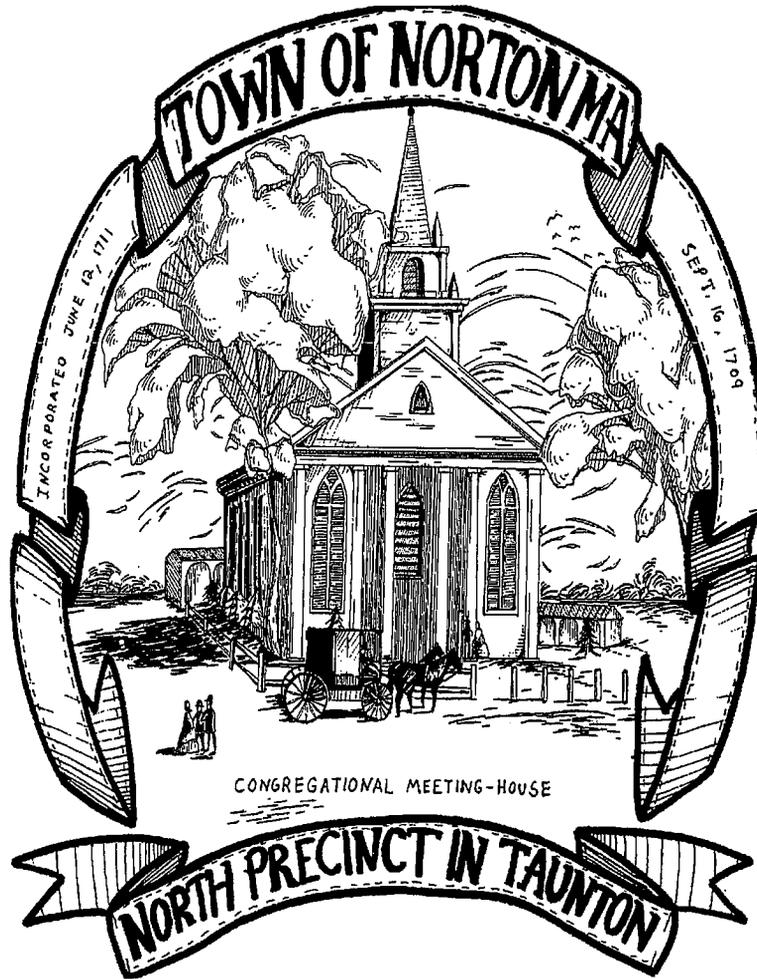


TOWN OF NORTON



WARRANTS FOR THE ANNUAL AND SPECIAL TOWN MEETINGS
WITH FINANCE COMMITTEE RECOMMENDATIONS

MONDAY, MAY 9, 2011



REPORT OF THE NORTON FINANCE COMMITTEE
MAY 9, 2011, ANNUAL TOWN MEETING

There is only one piece of good news that the Finance Committee can report as the town considers its operating budget for FY 2012. In the fall of 2010, Norton was able to retire the remaining bonded debt owed for the construction of the Middle School. This was possible because the state offered to make immediately available to the town the total amount of state aid for Middle School construction costs that Norton was scheduled to receive over the next several years. Thus this debt obligation, scheduled to end in 2018, no longer is part of the town's debt. The fact that the total budget proposed for FY 12 is lower than that approved for FY 11 is a reflection primarily of that change.

With this one exception the prospects for the coming fiscal year are again bleak. As has been the case for the past several years, state aid is projected to decrease again, this time by over \$100,000 from that received in the current fiscal year. Revenue from new growth, which can be added to the Proposition 2½ base, is projected to be 31% lower than what was available for FY 2011. The overall result is that estimated revenues for FY 12 are projected at \$47,305,081, which is \$756,106 lower than revenues budgeted for the current fiscal year.

Nonetheless, because of the reduction in debt obligation, the budgets proposed reflect an increase of \$68,456 in appropriations for General Government and \$327,450 for Schools. In terms of the operation of municipal government departments, this budget provides only for maintenance of level staffing and services. On the school side it promises a substantial reduction in monies available for instruction of our regular students, since the "out of district" costs for special education are projected to rise by more than \$500,000. Traditionally, after outside charges and internal fixed and shared expenses have been budgeted for, the remaining amount is divided at a ratio of 30% for municipal government operations and 70% for schools. This year's proposed budget for FY 12 allots 30.9% for municipal government and 69.1% for schools.

Most important, there is no provision in this budget on either the municipal or school side for wage and salary increases, other than contracted step increases. All contracts with union employees, whether school or municipal, expire on June 30, 2011, and as of the date this report was written, there was no indication that negotiations will produce new contracts by the beginning of FY 12 on July 1, 2011. Until new contracts have been negotiated and funding approved by the town, union wages and salaries, other than presently contracted step increases, will remain frozen at current levels. However, at some point in the future new contracts will be achieved, and monies for potential retroactive payments will have to be found.

The Capital Improvements warrant article requires special commentary. For several years the Town has annually appropriated sums from the Capital Improvements Fund without being able to replenish that fund. If the recommendations for capital improvements made in this year's warrant article are voted, the remaining balance will be reduced from the \$1,557,000 it was in FY 2002 to \$177,127 in FY 2012. Therefore, at the October, 2011,

session of the Annual Town Meeting, it will be imperative that any additional funds available as a result of late changes in state aid, local receipts, or end-of-the-year departmental surpluses be placed in the Capital Improvement Fund. It is also important to note that depletion of this fund has caused a substantial drop in the amount held totally in the town's reserve funds, a situation which could have a negative effect on Norton's bond rating in the future.

One special note is in order. This budget contains an appropriation of \$311,000 for the public library, the absolute minimum that the town can appropriate if the library is to begin the two-year process of regaining state recertification. Loss of this certification three years ago has resulted in an annual loss of \$17,500 in state aid, and has prohibited the library from engaging in interlibrary loan activities with other community libraries. The Finance Committee recommends strongly that it is in Norton's best interest to allow the process of obtaining recertification to begin.

The Finance Committee wishes to thank School Department Superintendent Dr. Patricia Ansay, Assistant to the Town Manager Michelle Brown, and the many town boards and department heads for their cooperative assistance during the year. It especially wishes to thank former Town Manager James Purcell, not only for his assistance during this fiscal year, but for his superlative role in developing budgets during the eight years he served the Town of Norton. And finally it wishes to commend Town Manager Michael Yunits, who took office just as the critical work on the FY 2012 budget commenced. He not only presented a thorough and comprehensive budget proposal, but also was able to respond quickly and clearly with any and all information requested by the Finance Committee during its deliberations.

Respectfully submitted:

Thomas DeLuca, Chair
Paul Helmreich, Vice Chair
Robert Camp (appointed March, 2011)
Jacqueline Desrochers
Michael Flaherty
Brett Franklin
Wayne Graf
Cheryl McFaun (resigned March, 2011)
William Rotondi
Lee Tarantino
Michael Thomas

**TOWN OF NORTON
WARRANT FOR THE ANNUAL TOWN MEETING
MONDAY, MAY 9, 2011
BRISTOL, SS.**

To Dale Clark, or either of the Constables of the Town of Norton:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Norton, qualified to vote in Norton affairs, to meet in the Norton High School Gymnasium, 66 West Main Street, in said Norton, on Monday, the 9th day of May, 2011, A.D., at seven o'clock in the evening, then and there to act on the following articles, viz.:

ARTICLE 2

To see if the Town will authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allotted, or to be allotted, by the Commonwealth and/or County for the construction, reconstruction and improvement of Town roads, and to see if the Town will raise and appropriate, and/or appropriate and/or transfer from available funds a sum of money for the purpose of road and other municipal improvements within the Town of Norton which are eligible for reimbursement, subject to conditions detailed by the Massachusetts Department of Transportation, pursuant to Chapter 90, Section 34(2a), of the Massachusetts General Laws, or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: Recommended. This will authorize the Selectmen to accept funds for road maintenance and repairs provided by the State.

ARTICLE 3

To see if the Town will vote to accept the provisions of Chapter 32B, Section 20, of the General Laws to provide for the establishment of an "Other Post Employment Benefits Liability Trust Fund" to cover the unfunded actuarial liability for retirees' health care and life insurance benefits, or take any other action relative thereto.

(TOWN COLLECTOR-TREASURER)

FINANCE COMMITTEE: Recommended, to transfer \$1,000.00 from Free Cash to establish a trust fund for post employment benefits liabilities of the town.

ARTICLE 4

To see if the Town will transfer a sum of money from the Water Pollution Abatement Trust Program Reserve for Appropriation Account to support administrative costs of said program, or take any other action relative thereto.

(BOARD OF HEALTH)

FINANCE COMMITTEE: Recommended in the amount of \$10,000.00 to be transferred from the Water Pollution Abatement Trust Program Interest Earnings Account. This is to cover costs incurred by the Town in administering the loan program for sewer tie-ins or septic system rebuilding funded by the State.

ARTICLE 5

To see if the Town will continue a revolving fund pursuant to Chapter 44, Section 53E-½, of the General Laws to receive funds from so-called Project Spoke which were to be used by Project Spoke for special education expenses attributed to Norton students, to be expended by the School Committee for special education costs to a maximum of \$65,000.00 in Fiscal Year 2012, or take any other action relative thereto.

(SCHOOL COMMITTEE)

FINANCE COMMITTEE: Recommended.

ARTICLE 6

To see if the Town will continue a revolving fund pursuant to Chapter 44, Section 53E-½, of the General Laws to allow the Board of Selectmen to receive fees and other funds associated with use of the property commonly known as the Wendell Jackson property and located at 237 Mansfield Avenue, Norton, Massachusetts, including but not limited to revenue resulting from leasing or licensing of the property, or public parking on the property for access to the Norton Reservoir, to be expended by the Board of Selectmen to a maximum of \$15,000.00 in Fiscal Year 2012 for expenses directly related to the use, rental, development, and maintenance of the property, including creating and providing access to the Norton Reservoir, or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: Recommended.

ARTICLE 7

To see if the Town will continue a forestry revolving fund pursuant to Chapter 44, Section 53E-½, of the General Laws to allow the Norton Conservation Commission and Norton Tree Warden to jointly receive fees and other funds in connection with the sale and harvest of timber, and other forestry products, from conservation and Town-owned land, to be expended by the Conservation Commission and the Tree Warden to a maximum of \$30,000.00 for Fiscal Year 2012, for the creation and implementation of Forest Stewardship Plans and other forestry projects within the Town of Norton, or take any other action relative thereto.

(CONSERVATION COMMISSION AND TREE WARDEN)

FINANCE COMMITTEE: Recommended.

ARTICLE 8

To see if the Town will continue a revolving fund pursuant to Chapter 44, Section 53E-½, of the General Laws to allow the Norton Historical Commission to receive fees and other funds in connection with the sale of literature, products, or information designed to promote public education regarding the historical significance of the Town of Norton, to be expended by the Historical Commission to a maximum of \$4,000.00 for Fiscal Year 2012, for the creation, production, reproduction, and/or dissemination of literature, products, and information designed to promote public education regarding the historical significance of the town of Norton, including but not limited to the creation of coloring books and other materials intended to educate the public, or take any other action relative thereto.

(NORTON HISTORICAL COMMISSION)

FINANCE COMMITTEE: Recommended.

ARTICLE 9

To see if the Town will continue a revolving fund pursuant to Chapter 44, Section 53E-½, of the General Laws to allow the Board of Health to receive revenue from home composting bin sales or donations to the Home Composting Bin Distribution Program and allow the Board of Health to expend such funds to a maximum of \$2,000.00 in Fiscal Year 2012 for the purchase of additional Compost Bins, advertising, administrative expenses, or other such expenses as are directly related to furthering the Town's Home Composting Bin Distribution Program, and, should funds remain in this account after demand for compost bins has been satisfied, such funds may be used for public education on home composting, or another solid waste program approved by MassDEP, or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: Recommended.

ARTICLE 10

To see if the Town will continue a revolving fund pursuant to Chapter 44, Section 53E-½, of the General Laws to allow the Highway Department to receive fees for processing recycled materials, including but not limited to white goods, newspapers, tires, etc., and allow the Highway Superintendent to expend such funds to a maximum of \$10,000.00 in the fiscal year in support of recycling activities such as the operation of the Recycling Center; public education efforts; seminars, workshops, information for the Highway Department; studies, and reports on recycling issues, or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: Recommended.

ARTICLE 11

To see if the Town will continue a revolving fund pursuant to Chapter 44, Section 53E-½, of the General Laws to fund salaries and expenses related to the Norton Fire Department's Certified Hazardous Materials Technician(s), to receive funds from the Southeastern Massachusetts Fire Chief's Hazardous Materials Committee and other available sources for hazardous materials incidents attended by the Department's Hazardous Materials Technician(s), and to authorize the Department to expend up to \$10,000.00 per year from such fund during any fiscal year, or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: Recommended.

ARTICLE 12

To see if the Town will adopt the following resolution: "Be it resolved that the Water Department continue to be operated under the provisions of the Mass. General Laws, Chapter 41, Section 69B, for the Fiscal Year 2012" or take any other action relative thereto:

WATER DIVISION:

	2009 <u>Expend</u>	2010 <u>Expend</u>	2011 <u>Approp.</u>	2012 <u>Request</u>
Salaries	596,298	602,578	651,126	643,402
Expenses	814,540	614,534	995,100	995,100
Town Reim Serv	200,000	218,000	218,000	228,000
Outstanding Debt	783,931	1,315,519	1,287,157	1,248,661
Total	2,394,769	2,750,631	3,151,383	3,115,163

(WATER AND SEWER COMMISSIONERS)

FINANCE COMMITTEE: Recommended in the amount of \$3,115,163.00 as follows:

Salaries	\$ 643,402.00
Expenses	\$ 995,100.00
Town Reim Serv	\$ 228,000.00
Outstanding Debt	<u>\$1,248,661.00</u>
Total	\$3,115,163.00

ARTICLE 13

To see if the Town will raise and appropriate and/or transfer and/or appropriate from available funds, a sum of money for the Stabilization Fund, in accordance with Chapter 40, Section 5B, of the General Laws, or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: No action.

ARTICLE 14

To see if the Town will raise and appropriate and/or transfer and/or appropriate from available funds a sum of money for the Capital Improvements Fund established by the By-Law entitled "Capital Improvements Fund," from which appropriations may be made by a two-thirds vote at any Town Meeting, or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: No action.

ARTICLE 15

To see if the Town will raise and appropriate and/or appropriate and/or transfer from available funds, and/or borrow a sum of money to pay costs of purchasing, or leasing with an option to purchase for periods of time up to or in excess of three years, new and/or replacement capital items for various Town Departments and for the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow under and pursuant to Chapter 44, Section 7(9), of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor, or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: Recommended in the amount of \$381,878.00. The amount of \$273,878.00 to be transferred from the Capital Improvements Account and \$108,000.00 to be transferred from the Ambulance Reserve Account to purchase, or lease with an option to purchase, the following items:

Cruiser Replacement (Three)	Police Department	\$ 97,500.00
Ambulance #1 (Year 2 of 3)	Fire Department	\$ 83,000.00
Car 3 (4x4)	Fire Department	\$ 49,500.00
6 Wheeler w/ Plow and Sander (60,000 GVW) (Year 1 of 5)	Highway Department	\$ 36,641.00
Multi-Purpose Vehicle (Year 4 of 5)	Highway Department	\$ 31,200.00
2.5 Front End Loader (Year 2 of 5)	Highway Department	\$ 28,037.00
Sewer SCADA System Upgrade	Sewer Department	\$ 56,000.00

ARTICLE 15
PROPOSED FY12 CAPITAL BUDGET

FISCAL YEAR 2012 CAPITAL PROJECTS LIST	DEPARTMENT REQUEST	TOWN MANAGER'S RECOMMENDATION	CAPITAL IMPROVEMENTS COMMITTEE RECOMMENDATION	FINANCE COMMITTEE RECOMMENDATION
DATA PROCESSING (155)				
Town-Wide 25% Annual Replacement of Obsolete/Unrepairable Equipment (e.g. Workstations, Laptops, Printers, Monitors, Software Upgrades...)	\$ 30,000.00	\$ -	\$ -	\$ -
CONSERVATION (171)				
Norton Reservoir Embankment Repairs	\$ 267,931.00	\$ -	\$ -	\$ -
POLICE DEPARTMENT (210)				
Cruiser Replacement (Three)	\$ 97,500.00	\$ 97,500.00	\$ 97,500.00	\$ 97,500.00
FIRE DEPARTMENT (220)				
Ambulance #1 (Year 2 of 3)	\$83,000.00	\$83,000.00	\$83,000.00	\$83,000.00
Squad #1 Replacement	\$ 130,000.00	\$ -	\$ -	\$ -
Squad #3 Chassis	\$ 47,500.00	\$ 47,500.00	\$ -	\$ -
Sedan Replacement	\$ 25,000.00	\$ -	\$ -	\$ -
Car 3 (4x4)	\$ 49,500.00	\$49,500.00	\$49,500.00	\$49,500.00
NORTON HIGH SCHOOL				
Wastewater Treatment Center Tie-In (Yelle) Pump House	\$ 900,000.00	\$ 900,000.00	\$ -	\$ -
ATHLETIC REQUESTS				
Outdoor Track Resurfacing	\$ 350,000.00	\$ 350,000.00	\$ -	\$ -
HIGHWAY (420)				
6 Wheeler w/ plow and sander (60,000 GVW) (1st payment)	\$ 160,000.00	\$ 36,641.00	\$ 36,641.00	\$ 36,641.00
Multi-Purpose Vehicle (4th payment)	\$ 31,200.00	\$ 31,200.00	\$ 31,200.00	\$ 31,200.00
2.5 Front End Loader (2nd payment)	\$ 28,036.10	\$ 28,037.00	\$ 28,037.00	\$ 28,037.00

ARTICLE 15
PROPOSED FY12 CAPITAL BUDGET

FISCAL YEAR 2012 CAPITAL PROJECTS LIST	DEPARTMENT REQUEST	TOWN MANAGER'S RECOMMENDATION	CAPITAL IMPROVEMENTS		FINANCE COMMITTEE RECOMMENDATION
			COMMITTEE RECOMMENDATION	RECOMMENDATION	
SEWER (440)					
Flyght Grinder Pump Replacement	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -
Automatic Pit Evacuator (KPS)	\$ 12,000.00	\$ 12,000.00	\$ -	\$ -	\$ -
Utility Truck w/Crane	\$ 9,400.00	\$ -	\$ -	\$ -	\$ -
Completion of Planning/EIR (1)	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -
Sewer SCADA System Upgrade	\$ 56,000.00	\$ 56,000.00	\$ 56,000.00	\$ -	\$ 56,000.00
Additional Capacity/Mansf. T.P.(2)	\$ 1,400,000.00	\$ -	\$ -	\$ -	\$ -
Reservoir St. Swr Syst. Extension	\$ 650,000.00	\$ -	\$ -	\$ -	\$ -
WATER (450)					
Replace 2001 Ford F250 Pick-up	\$ 35,000.00	\$ 35,000.00	\$ -	\$ -	\$ -
TOTAL (w/o AMB RES, BORROWING, & WATER SURPLUS)	\$ 3,079,067.10	\$ 343,378.00	\$ 273,878.00	\$ 273,878.00	\$ 273,878.00
TOTAL AMBULANCE RESERVE FUND	\$83,000.00	\$108,000.00	\$108,000.00	\$108,000.00	\$108,000.00
TOTAL BORROWING	\$ 1,250,000.00	\$ 1,250,000.00	\$ -	\$ -	\$ -
TOTAL WATER SURPLUS	\$ 35,000.00	\$ 35,000.00	\$ -	\$ -	\$ -
TOTAL (INC. AMB RES, BORROWING, & WATER SURPLUS)	\$ 4,447,067.10	\$ 1,736,378.00	\$ 381,878.00	\$ 381,878.00	\$ 381,878.00

ARTICLE 16

To see what sums the Town will raise and appropriate, and/or appropriate and/or transfer from available funds, to pay Town debts and charges for the ensuing Fiscal Year, and fix the salary compensation of all elected officials of the Town, as provided by the General Laws, Chapter 41, Section 108, as amended, and to appropriate monies for same, or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: Recommended in the amount of \$44,263,276.00 for Fiscal Year 2012 based on the House and Governor's proposal for local aid estimates of \$14,531,847.00 less the Offset Receipts for Public Libraries, \$17,590.00, for a total of \$14,514,257.00. It should be understood that the local aid amount shown is an estimate only at this time and the actual amount has not been finalized by the state. The budget also includes an appropriation of \$390,436.00 from existing Free Cash, which is never the best policy, since Free Cash can vary widely in any given year. After accounting for fixed costs, the General Government Budget has increased by \$68,456.00 and the School Budget has increased by \$327,450.00 over Fiscal Year 2011. These amounts will enable all Departments to maintain present staffing levels.

ARTICLE 16

		FY 2009	FY 2010	FY 2011	FY 2012	FY 2012	FY 2012	FY 2012
		Expended	Expended	Appropriated/ Transferred	Dept. Request	Town Manager	Recommend.	Finance Comm
FY 2012 Operating Budget					LEVEL SERVICE			Recommend.
Board of Selectmen (122)								
Personal Service	510	\$ 44,861.57	\$ 45,984.13	\$ 46,721.00	\$ 47,612.00	\$ 47,612.00	\$ 47,612.00	\$ 47,612.00
Charges & Expenditures	570	\$ 3,193.65	\$ 3,614.42	\$ 1,500.00	\$ 1,525.00	\$ 1,525.00	\$ 1,525.00	\$ 1,525.00
Totals		\$ 48,055.22	\$ 49,598.55	\$ 48,221.00	\$ 49,137.00	\$ 49,137.00	\$ 49,137.00	\$ 49,137.00
Town Manager (123)								
Personal Service	510	\$ 168,258.00	\$ 174,279.66	\$ 218,373.00	\$ 179,436.00	\$ 179,436.00	\$ 179,436.00	\$ 179,436.00
Charges & Expenditures	570	\$ 4,255.35	\$ 5,374.82	\$ 12,600.00	\$ 5,840.00	\$ 5,840.00	\$ 5,840.00	\$ 5,840.00
Totals		\$ 172,513.35	\$ 179,654.48	\$ 230,973.00	\$ 185,276.00	\$ 185,276.00	\$ 185,276.00	\$ 185,276.00
Finance Committee (131)								
Charges & Expenditures	570	\$ 2,151.68	\$ 1,783.97	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00
Totals		\$ 2,151.68	\$ 1,783.97	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00
Reserve Fund (132)								
Appropriation				\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
Transfers	502	\$ 104,827.46	\$ 11,737.05	\$ (544.05)				
Totals		\$ 104,827.46	\$ 11,737.05	\$ 149,455.95	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
Town Accountant (135)								
Personal Service	510	\$ 127,220.50	\$ 132,946.17	\$ 143,118.00	\$ 146,101.00	\$ 146,101.00	\$ 146,101.00	\$ 146,101.00
Purchase Of Services	520	\$ 21,500.00	\$ 22,000.00	\$ 22,000.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00
Charges & Expenditures	570	\$ 1,984.80	\$ 1,679.26	\$ 3,098.00	\$ 3,098.00	\$ 3,098.00	\$ 3,098.00	\$ 2,398.00
Totals		\$ 150,705.30	\$ 156,625.43	\$ 168,216.00	\$ 172,199.00	\$ 172,199.00	\$ 172,199.00	\$ 171,499.00
Assessors (141)								
Personal Service	510	\$ 119,258.93	\$ 120,778.63	\$ 124,631.00	\$ 124,754.66	\$ 124,755.00	\$ 124,755.00	\$ 124,755.00
Charges & Expenditures	570	\$ 9,624.47	\$ 13,405.52	\$ 19,425.00	\$ 19,585.00	\$ 19,585.00	\$ 19,585.00	\$ 19,585.00
Totals		\$ 128,883.40	\$ 134,184.15	\$ 144,056.00	\$ 144,339.66	\$ 144,340.00	\$ 144,340.00	\$ 144,340.00

ARTICLE 16

FY 2012 Operating Budget	FY 2009 Expended	FY 2010 Expended	FY 2011		FY 2012		FY 2012		FY 2012 Finance Comm Recommend.
			Appropriated/ Transferred	LEVEL SERVICE	Dept. Request LEVEL SERVICE	Town Manager Recommend.			
<u>Treasurer/Collector (147)</u>									
Personal Service	510 \$ 181,305.88	\$ 203,752.81	\$ 198,392.00	\$ 193,828.25	\$ 193,829.00	\$ 193,829.00	\$ 193,829.00	\$ 193,829.00	\$ 193,829.00
Charges & Expenditures	570 \$ 44,259.77	\$ 43,787.68	\$ 51,665.00	\$ 51,665.00	\$ 48,465.00	\$ 48,465.00	\$ 48,465.00	\$ 48,465.00	\$ 48,465.00
Totals	\$ 225,565.65	\$ 247,540.49	\$ 250,057.00	\$ 245,493.25	\$ 242,294.00	\$ 242,294.00	\$ 242,294.00	\$ 242,294.00	\$ 242,294.00
<u>Legal Services (151)</u>									
Charges & Expenditures	520 \$ 110,000.00	\$ 80,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00
Totals	\$ 110,000.00	\$ 80,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00
<u>Data Processing (155)</u>									
Personal Service	510 \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Charges & Expenditures	570 \$ 93,121.25	\$ 78,963.45	\$ 109,500.00	\$ 122,220.00	\$ 122,220.00	\$ 122,220.00	\$ 122,220.00	\$ 122,220.00	\$ 122,220.00
Totals	\$ 93,121.25	\$ 78,963.45	\$ 109,500.00	\$ 122,220.00	\$ 122,220.00	\$ 122,220.00	\$ 122,220.00	\$ 122,220.00	\$ 122,220.00
<u>Web Committee (156)</u>									
Charges & Expenditures	570 \$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ 100.00	\$ -	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<u>Tax Title Foreclosure (158)</u>									
Charges & Expenditures	570 \$ 38,323.34	\$ 42,717.40	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
Totals	\$ 38,323.34	\$ 42,717.40	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
<u>Town Clerk (161)</u>									
Personal Service	510 \$ 83,029.34	\$ 82,663.71	\$ 89,293.00	\$ 81,706.60	\$ 81,707.00	\$ 81,707.00	\$ 81,707.00	\$ 81,707.00	\$ 81,707.00
Charges & Expenditures	570 \$ 2,056.36	\$ 3,675.36	\$ 3,525.00	\$ 3,605.00	\$ 3,605.00	\$ 3,605.00	\$ 3,605.00	\$ 3,605.00	\$ 3,605.00
Totals	\$ 85,085.70	\$ 86,339.07	\$ 92,818.00	\$ 85,311.60	\$ 85,312.00	\$ 85,312.00	\$ 85,312.00	\$ 85,312.00	\$ 85,312.00

ARTICLE 16

		FY 2009	FY 2010	FY 2011	FY 2012	FY 2012	FY 2012
		Expended	Expended	Appropriated/ Transferred	Dept. Request	Town Manager	Finance Comm
					LEVEL SERVICE	Recommend.	Recommend.
FY 2012 Operating Budget							
<u>Municipal Bldg Maint (192)</u>							
Charges & Expenditures	570	\$ 213,589.42	\$ 176,737.70	\$ 255,400.00	\$ 255,400.00	\$ 255,400.00	\$ 241,900.00
Totals		\$ 213,589.42	\$ 176,737.70	\$ 255,400.00	\$ 255,400.00	\$ 255,400.00	\$ 241,900.00
<u>Town Report (195)</u>							
Printing	520	\$ 2,444.54	\$ 2,423.40	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Totals		\$ 2,444.54	\$ 2,423.40	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
<u>Postage - All Depts (199)</u>							
Charges & Expenditures	570	\$ 25,709.28	\$ 30,493.50	\$ 35,567.00	\$ 35,567.00	\$ 35,567.00	\$ 35,567.00
Totals		\$ 25,709.28	\$ 30,493.50	\$ 35,567.00	\$ 35,567.00	\$ 35,567.00	\$ 35,567.00
<u>Police Department (210)</u>							
Personal Service	510	\$ 2,100,501.84	\$ 2,097,147.27	\$ 2,156,494.00	\$ 2,196,110.00	\$ 2,196,110.00	\$ 2,196,110.00
Charges & Expenditures	570	\$ 173,275.41	\$ 175,153.46	\$ 174,536.00	\$ 176,770.00	\$ 176,770.00	\$ 172,470.00
Totals		\$ 2,273,777.25	\$ 2,272,300.73	\$ 2,331,030.00	\$ 2,372,880.00	\$ 2,372,880.00	\$ 2,368,580.00
<u>Fire Department (220)</u>							
Personal Service	510	\$ 2,401,361.60	\$ 2,533,529.76	\$ 2,595,413.00	\$ 2,597,353.21	\$ 2,597,354.00	\$ 2,597,354.00
Charges & Expenditures	570	\$ 142,955.51	\$ 139,607.33	\$ 150,300.00	\$ 158,450.00	\$ 158,450.00	\$ 158,450.00
Total		\$ 2,544,317.11	\$ 2,673,137.09	\$ 2,745,713.00	\$ 2,755,803.21	\$ 2,755,804.00	\$ 2,755,804.00
<u>Emergency Medl Serv (230)</u>							
Charges & Expenditures	570	\$ 67,991.78	\$ 63,541.01	\$ 79,200.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
Totals		\$ 67,991.78	\$ 63,541.01	\$ 79,200.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00

ARTICLE 16

FY 2012 Operating Budget	FY 2009 Expended	FY 2010 Expended	FY 2011		FY 2012		FY 2012 Town Manager Recommend.	FY 2012 Finance Comm Recommend.
			Appropriated/ Transferred	LEVEL SERVICE	Dept. Request	LEVEL SERVICE		
Veterans Agent (543)								
Personal Service	510 \$ 49,150.00	\$ 42,045.13	\$ 20,000.00	\$ 20,500.00	\$ 20,500.00	\$ 20,500.00	\$ 20,500.00	\$ 20,500.00
Charges & Expenditures	570 \$ 323.96	\$ 18,552.47	\$ 39,000.00	\$ 39,000.00	\$ 39,000.00	\$ 39,000.00	\$ 39,000.00	\$ 38,250.00
Veterans Benefits	579 \$ 188,872.39	\$ 213,747.19	\$ 220,000.00	\$ 240,000.00	\$ 240,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00
Reserve Fund Supplement			\$ -					
Totals	\$ 238,346.35	\$ 274,344.79	\$ 279,000.00	\$ 299,500.00	\$ 299,500.00	\$ 279,500.00	\$ 279,500.00	\$ 278,750.00
Library (610)								
Other Charges & Expenditures	570 \$ 295,314.00	\$ 307,245.00	\$ 325,525.50	\$ 322,733.00	\$ 322,733.00	\$ 311,000.00	\$ 311,000.00	\$ 311,000.00
Totals	\$ 295,314.00	\$ 307,245.00	\$ 325,525.50	\$ 322,733.00	\$ 322,733.00	\$ 311,000.00	\$ 311,000.00	\$ 311,000.00
Recreation (630)								
Personal Service	510 \$	\$ 898.00						
Charges & Expenditures	570 \$ 9,529.64	\$ 8,134.09	\$ 9,695.00	\$ 9,695.00	\$ 9,695.00	\$ 9,695.00	\$ 9,695.00	\$ 9,695.00
Totals	\$ 9,529.64	\$ 9,032.09	\$ 9,695.00	\$ 9,695.00	\$ 9,695.00	\$ 9,695.00	\$ 9,695.00	\$ 9,695.00
Historical Comm (691)								
Charges & Expenditures	570 \$ 145.45	\$ 258.32	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
Totals	\$ 145.45	\$ 258.32	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
Memorial & Vets Day (692)								
Other Charges & Expenditures	570 \$ 1,438.77	\$ 96.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Totals	\$ 1,438.77	\$ 96.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Historical Dist Comm (693)								
Charges & Expenditures	570 \$ 207.92	\$ 64.58	\$ 300.00	\$ 300.00	\$ 300.00	\$ 100.00	\$ 100.00	\$ 100.00
Totals	\$ 207.92	\$ 64.58	\$ 300.00	\$ 300.00	\$ 300.00	\$ 100.00	\$ 100.00	\$ 100.00

ARTICLE 16

		FY 2009	FY 2010	FY 2011	FY 2012	FY 2012	FY 2012	FY 2012
		Expended	Expended	Appropriated/ Transferred	Dept. Request LEVEL SERVICE	Town Manager Recommend.	Finance Comm Recommend.	
FY 2012 Operating Budget								
Maturing Debt (711)								
Maturing Principal on LT Debt	590	\$ 1,651,844.38	\$ 1,648,510.80	\$ 1,660,206.00	\$ 583,540.52	\$ 583,541.00	\$ 583,541.00	\$ 583,541.00
Repayment of Temporary Loans	594	\$ -	\$ 221,264.88	\$ 193,055.00	\$ 193,055.00	\$ 193,055.00	\$ 193,055.00	\$ 193,055.00
Totals		\$ 1,651,844.38	\$ 1,869,775.68	\$ 1,853,261.00	\$ 776,595.52	\$ 776,596.00	\$ 776,596.00	\$ 776,596.00
Interest (750)								
Interest on Long-Term Debt	590	\$ 787,079.20	\$ 723,508.96	\$ 658,861.12	\$ 167,390.34	\$ 167,391.00	\$ 167,391.00	\$ 167,391.00
Interest on Notes	594	\$ -	\$ 27,645.61	\$ 9,845.88	\$ 14,175.78	\$ 14,176.00	\$ 14,176.00	\$ 14,176.00
Reserve Fund Supplement				\$ -				
Totals		\$ 787,079.20	\$ 751,154.57	\$ 668,707.00	\$ 181,566.12	\$ 181,567.00	\$ 181,567.00	\$ 181,567.00
Employee Benefits (910)								
Personal Service	510	\$ 1,914,390.00	\$ 1,905,860.00	\$ 1,950,377.00	\$ 2,012,111.00	\$ 2,012,111.00	\$ 2,012,111.00	\$ 2,012,111.00
Other Personal Service	511	\$ 5,003,607.75	\$ 6,164,854.49	\$ 6,300,000.00	\$ 6,625,000.00	\$ 6,625,000.00	\$ 6,625,000.00	\$ 6,625,000.00
Charges & Expenditures	570	\$ 314,257.51	\$ 326,771.09	\$ 316,804.00	\$ 328,000.00	\$ 328,000.00	\$ 328,000.00	\$ 328,000.00
Totals		\$ 7,232,255.26	\$ 8,397,485.58	\$ 8,567,181.00	\$ 8,965,111.00	\$ 8,965,111.00	\$ 8,965,111.00	\$ 8,965,111.00
Unemployment Comp (911)								
Charges & Expenditures	570	\$ 30,837.92	\$ 124,591.42	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ 80,000.00
Totals		\$ 30,837.92	\$ 124,591.42	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ 80,000.00
Miscellaneous (940)								
Fuel Expenses	540	\$ 124,615.18	\$ 108,608.68	\$ 162,000.00	\$ 162,000.00	\$ 162,000.00	\$ 162,000.00	\$ 162,000.00
Charges & Expenditures	570	\$ 377,457.11	\$ 354,272.09	\$ 374,873.00	\$ 388,707.00	\$ 388,707.00	\$ 388,707.00	\$ 388,707.00
Totals		\$ 502,072.29	\$ 462,880.77	\$ 536,873.00	\$ 550,707.00	\$ 550,707.00	\$ 550,707.00	\$ 550,707.00
GRAND TOTALS		\$ 42,525,862.92	\$ 43,942,687.44	\$ 45,189,399.59	\$ 45,111,534.67	\$ 44,263,276.00	\$ 44,263,276.00	\$ 44,263,276.00

ARTICLE 17

To see if the Town will accept as a public way under the provisions of Massachusetts General Laws Chapter 82, as amended, Ellis Road, as laid out by the Board of Selectmen and as shown on a plan titled "Roadway As-Built Plan Ellis Road in 'River Oaks' in Norton Massachusetts", drawn by Outback Engineering Incorporated dated March 22, 2011, and on file in the Office of the Town Clerk, and further, to see if the Town will authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain an easement to use said street for all purposes for which public ways are used in the Town of Norton and associated easements, and to appropriate therefor the sum of One Dollar, or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: No action, pending additional information.

ARTICLE 18

To see if the Town will accept as a public way under the provisions of Massachusetts General Laws Chapter 82, as amended, Pratt Drive, as laid out by the Board of Selectmen and as shown on a plan titled "Roadway As-Built Plan Pratt Drive in 'River Oaks' in Norton Massachusetts," drawn by Outback Engineering Incorporated dated March 22, 2011, and on file in the Office of the Town Clerk, and further, to see if the Town will authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain an easement to use said street for all purposes for which public ways are used in the Town of Norton and associated easements, and to appropriate therefor the sum of One Dollar, or take any other action relative thereto.

(BOARD OF SELECTMEN)

FINANCE COMMITTEE: No action, pending additional information.

ARTICLE 19

To see if the Town will vote to amend the Town of Norton By-Laws, "Streets", to include the following new section, or take any other action relative thereto:

7. Snow Removal:

- A. No owner, tenant, or occupant of real estate, nor any employee, contractor, or agent employed by or representing the aforementioned, shall place by plowing, shoveling, or other

means, or cause to be so placed, snow upon any public sidewalk, street, or parking lot, or any other public place in the Town; provided, however, that the Highway Superintendent may establish specific public places in Town, by promulgating a list thereof and posting the same at the offices of the Highway Superintendent, Board of Selectmen and Town Clerk, where snow may be so placed.

- B. This Bylaw, and any rules and regulations promulgated hereunder, may be enforced by the Highway Superintendent or any police officer of the Town through any means available in law or equity, including but not limited to criminal indictment in accordance with G.L. c.40, §21, and noncriminal disposition in accordance with G.L. c. 40, §21D, and the Town Bylaws, "Non-Criminal Disposition." When enforced in accordance with G.L. c.40, §21, the maximum penalty shall be \$300.00 and each day a violation exists shall constitute a separate violation.

When enforced through noncriminal disposition, the penalties shall be as follows:

First violation:	Verbal Warning
Second violation within 24 hours of first violation:	\$100.00
Third and subsequent violations within 12-month period of first violation:	\$300.00

For purposes of enforcement through non-criminal disposition, any violation of the provisions of this by-law occurring more than 12 months after a first offense shall constitute a new and separate violation.

- C. The enforcing person shall to the extent possible and as applicable record the following information in response to a complaint of a violation of Section 7(A): name and address of person violating the by-law; name and address of property owner; date, time, and location of the violation; and registration number of involved motor vehicle. If the violator refuses to provide identifying information, or if information provided proves false, incorrect, or otherwise invalid, such action shall be deemed a violation of this section, and shall be enforceable in any manner set forth in Section 7(B), provided, however, that the fine for such violation shall be \$300.00.

(HIGHWAY SUPERINTENDENT)

FINANCE COMMITTEE: Not recommended at this time.

ARTICLE 20

To see if the Town will vote to amend the Town of Norton By-Law entitled "Senior Citizens Property Tax Work-Off Program" by changing the "July 1st – June 30th" work period to "January 1st – November 1st", thereby amending the sentence to read as follows:

3. Commitment to work the hours necessary between January 1st – November 1st to earn the full Five Hundred and No Hundredths (\$500.00) Dollar tax credit; and,

or take any other action relative thereto.

(TOWN COLLECTOR-TREASURER)

FINANCE COMMITTEE: Recommended.

And you are hereby directed to serve this Warrant by posting attested copies of the body of same at Chartley Post Office, Norton Post Office, Trinitarian Church, Unitarian Church, Norton Library, and three other public places within the limits of said Town, seven days at least, before the time of holding said meeting. Hereof, and fail not and make due return of this Warrant with your doings thereon to the Town Clerk at the time and place of holding said meeting. Given under our hands this 28th day of April in the year Two Thousand Eleven.

BOARD OF SELECTMEN/TOWN OF NORTON


Robert W. Kimball, Jr., Chairman


Mary T. Steele, Vice Chair


Bradford K. Bramwell, Clerk

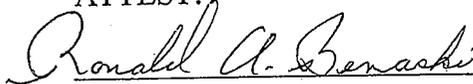

Robert S. Salvo, Sr.


Timothy R. Giblin

Norton, Massachusetts.

I have served this Warrant by posting attested copies at Chartley Post Office, Norton Post Office, Trinitarian Church, Unitarian Church, Norton Library, and three other public places within the limits of said Town, seven days at least, before the time of holding said meeting.

ATTEST:

 CONSTABLE NORTON DATE: 4/29/11, 2011

**TOWN OF NORTON
WARRANT FOR THE SPECIAL TOWN MEETING
MAY 9, 2011
BRISTOL, SS.**

To Dale Clark, or either of the Constables of the Town of Norton:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Norton, qualified to vote in Norton affairs, to meet in the Norton High School Gymnasium, 66 West Main Street, in said Norton, on Monday, the 9th day of May, 2011, A.D., at eight o'clock in the evening, then and there to act on the following articles, viz:

ARTICLE 1

To see if the Town will transfer and/or appropriate from available funds a sum of money to supplement the Fiscal Year 2011 operating budget appropriated under Article 25 of the June 7, 2010, Annual Town Meeting, and/or amend the Fiscal Year 2011 Water Budget appropriated under Article 22 of the June 7, 2010, Annual Town Meeting by transferring a sum of money from the Water Surplus Account to the Water Salary Budget, or otherwise amend said vote, or take any other action relative thereto.

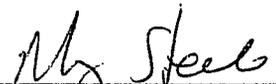
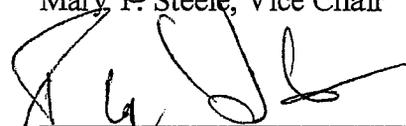
(BOARD OF SELECTMEN)

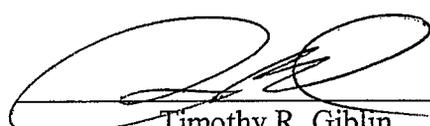
FINANCE COMMITTEE: Recommended to amend the vote taken under Article 25 of the June 7, 2010, Annual Town Meeting by increasing appropriations for certain line items and to do so, by transferring the additional amount of \$177,997.00 from Free Cash as follows:

Department	Account	Use	Amount
Reserve Fund	001-132-502	Appropriation	\$ 8,686.00
Data Processing	001-155-570	Expense	\$ 2,200.00
Snow Removal	001-423-570	Miscellaneous Expenses	\$ 158,611.00
Street Lighting	001-425-570	Expense	\$ 8,500.00
		TOTAL SUPPLEMENTS:	\$ 177,997.00

And you are hereby directed to serve this Warrant by posting attested copies of the body of same at Chartley Post Office, Norton Post Office, Trinitarian Church, Unitarian Church, Norton Library, and three other public places within the limits of said Town, fourteen days at least, before the time of holding said meeting. Hereof, and fail not and make due return of this Warrant with your doings thereon to the Town Clerk at the time and place of holding said meeting. Given under our hands this 21st day of April in the year Two Thousand Eleven.

BOARD OF SELECTMEN/TOWN OF NORTON

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Robert W. Kimball, Jr., Chairman	Mary T. Steele, Vice Chair
<hr/>	<hr/>
Bradford K. Bramwell, Clerk	
	Robert S. Salvo, Sr.



Timothy R. Giblin

Norton, Massachusetts

I have served this Warrant by posting attested copies at Chartley Post Office, Norton Post Office, Trinitarian Church, Unitarian Church, Norton Library, and three other public places within the limits of said Town, fourteen days at least, before the time of holding said meeting.

ATTEST:

Ronald A. Benaski CONSTABLE Norton DATE April 4-22 2011