



TOWN OF NORTON  
SELECT BOARD  
MUNICIPAL CENTER  
70 EAST MAIN STREET  
NORTON, MA 02766

Telephone (508) 285-0210; Facsimile (508) 285-0297

RECEIVED  
NORTON TOWN CLERK  
2024 APR 12 PM 12:14

Select Board  
Meeting Minutes  
March 14, 2024

I. Call to Order by Chair

The March 14, 2024 meeting of the Norton Select Board was held at the Norton Housing Authority, Woodland Meadows Community Room, 120 West Main Street, Norton, MA 02766 as well as remotely (Web: <https://us02web.zoom.us/j/83225589285>; Phone: 646-558 8656; Webinar ID: 832 2558 9285), and was called to order at 7:01 P.M., by Mr. Steven Hornsby, Vice-Chair. Members present: Mr. Kevin Snyder (remotely), Mr. Alec Rich, III, and Ms. Denise Luciano. Also in attendance: Mr. Michael D. Yunits, Town Manager.

II. Appointments/Resignations/Retirements

1. Appointment of Paxton Halsall to the Open Space Committee.

**MOTION was made by Ms. Luciano to appoint Paxton Halsall to the Open Space Committee. Seconded by Mr. Rich. Vote: Mr. Snyder – Yes; Ms. Luciano – Yes; Mr. Rich – Yes; and Mr. Hornsby – Yes. MOTION CARRIES.**

2. Appointment of Robert Kimball to the Permanent Building Committee.

Mr. Hornsby explained that appointments to the Permanent Building Committee are joint appointments between the Select Board and School Committee, so this will need to be postponed until their next meeting in order to have the School Committee's vote.

3. Reappointment of Dorothy MacQuown as the Democratic Member to the Board of Registrars.

**MOTION was made by Ms. Luciano to reappoint Dorothy MacQuown as the Democratic Member to the Board of Registrars. Seconded by Mr. Rich. Vote: Mr. Snyder – Yes; Ms. Luciano – Yes; Mr. Rich – Yes; and Mr. Hornsby – Yes. MOTION CARRIES.**

III. Minutes

Approve Minutes, including but not limited to: February 29, 2024.

**MOTION was made by Ms. Luciano to approve the meeting minutes of February 29, 2024. Seconded by Mr. Rich. Vote: Mr. Snyder – Yes; Ms. Luciano – Yes; Mr. Rich – Yes; and Mr. Hornsby – Yes. MOTION CARRIES.**

IV. Licenses and Permits

There were no licenses or permits to vote on at this time.

V. **Announcements**

1. Recognition of the Town Clerk's Office and Team on Recent Primary Election.

Mr. Rich expressed that the Select Board wanted to recognize the Town Clerk's Office and their team for the work they did on the Primary Election. He mentioned that the Town was on CNN for being the first town/city in Massachusetts to turn in their results.

2. Community Dinner at the Trinitarian Congregational Church.

Mr. Rich informed everyone that the Community Dinner will be held at the Trinitarian Congregational Church located at 2 Pine Street, Norton, MA on Tuesday, March 19<sup>th</sup> from 5:00 P.M. to 6:30 P.M. He advised that there will be live music and activities for children. Mr. Rich stated that the meal will be baked ham, mashed potatoes, and coleslaw.

3. Norton Community Lions Annual Spring Indoor Market.

Mr. Rich announced that the Norton Community Lions Club will be holding its Annual Spring Indoor Market on April 13<sup>th</sup> from 9:00 A.M. to 2:00 P.M. at St. Mary's Parish Center, 1 Power, Street, Norton, MA.

VI. **Business**

A. **New Business**

1. Update on Elm Street Sewer Improvement Project.

Mr. Steve Peterson of Weston & Sampson began the presentation. Mr. Peterson provided the following information:

- 6,750 linear feet (lf) of 8-inch gravity sewer pipe, entire length of Elm Street, Reservoir, & Miller Terrace;
- Approximately 70 properties fronted;
- One municipal wastewater pump station;
- 4,500 lf of water main improvements on Elm Street.
- Design: Entirely grant funded through MassWorks and Economic Development Bill (timeframe end of FY24)
- Construction: partially grant funded: MassWorks Grant \$3.5 million (Timeframe FY24 – FY26)
- Reed & Barton at 47 Elm Street was the driving force in receiving these grants. Gave following background:
  - In business from 1972-2015 and then in 2015 went into receivership.
  - State has been involved and EPA (lots of cleanup at the site).

47 Elm Street

2021 Master Plan:

- Priority economic target area;
- Infrastructure investments to promote economic development;
- Driving force in getting this grant.

DevCo North America pursuing ownership:

- Proposed development of 150 apartments and 10,000 sq. ft. of commercial space
- Significant remediation work required no matter what they do;
- Infrastructure improvements (water & sewer) necessary for property to be redeveloped to its full potential.
- Article on for Spring Town Meeting asking for \$8,600,000 for the project at 47 Elm Street.

#### Budgeted Cost & Cost Recovery

- Cost of sewer and water main;
- \$7.6 – 8.6 million for cost of project;
- How to pay for it is \$3.5 million MassWorks Grant, Water Rates \$2 million, betterments (approx. 100 units) \$1.6 million and the remaining share would be \$0.5 - \$1.5 million;
- Does not include what they would assess at the Reed & Barton project (16 units which would be about \$250,000; if basing it off of what they are actually proposing to build (if really 150 apartments) now, they are talking about \$2 million;
- Could attach this to the property, but in contrast, there is already difficulty in getting someone to buy the property, so putting additional lien might make it more difficult to get this property developed.

#### Design Status:

Looking to put pump station at corner of Miller Terrace and Reservoir Street (Conservation land)

#### Next Steps:

- Finalize design report
- File permit(s)
- Public outreach
- Finalize contract documents
- Close out design grant monies by EOFY

#### Timeline to Complete:

- Town Meeting authorization May 2024
- Design complete June 2024
- Bidding August 2024
- Start of construction October 2024
- End of construction October 2025

Ms. Luciano mentioned that Weston & Sampson had to come back to town meeting 2 or 3 times and asked if they addressed the measures taken when determining this project, which Mr. Peterson said they did and pointed out that the ledge was a lot of the additional time and cost to the previous water/sewer project. Ms. Luciano stated that they should assume that there is going to be some ledge they run into with this project as well. Ms. Luciano asked in regard to the funding source of \$2 million in water rates if that meant that the rates would be increasing, which Mr. Peterson said they weren't and this was using the current rates. Mr. Frank Fournier, Water/Sewer Superintendent, added that there could be an increase in the future resulting from this project or another project. Mr. Snyder asked if this would result in residents tying into water/sewer, which Mr. Peterson confirmed would be the case, but he noted that these residents would have 7 years to

tie-into the system. Mr. Snyder asked how many residents this would impact and Mr. Peterson answered that there are 70 properties that would be impacted.

## 2. Review of Inspections Department Permit Fees.

Mr. Hornsby noted that the Building Commissioner, Mr. Nicholas Iafrate, and Mr. Lukas Rei got together after a previous Select Board meeting to discuss the Inspections Department's permit fees. Mr. Rei explained that he is a contractor in town and has been for about 20 years. Mr. Rei provided a recap from the last meeting, which stated that Norton years ago was comparable to surrounding towns and now they are one of the highest and would be comparable to Cambridge. He stated that at the last meeting, he asked to meet with Mr. Iafrate and Mr. Yunits and during that meeting, Mr. Yunits expressed that he thought the fees were where they need to be and commented that eventually the surrounding towns will catch up. Mr. Rei questioned if the current budget deficit is a good enough reason to have such high permit fees, which he expressed his opinion that he didn't think so. He provided a breakdown of fees of what he considered comparable surrounding towns, such as Mansfield, Easton, and Foxboro. Mr. Rei noted that Norton has base fees on a lot of fees and the only other town that does this nearby is Sharon. He noted that surrounding towns charge flat rate fees for small projects. Mr. Rei expressed those projects, such as additions, he could see justifying the fees. He also provided a proposal of what he believes the fees should be, but stated that if the Town doesn't agree, he suggested replicating what the Town of Mansfield does because of how comparable they are.

Mr. Rei further suggested eliminating the base fees and to stop base fees for projects like roof, siding, and windows. Mr. Rei stated that Mansfield, Foxboro, Wrentham, and Easton all have good fees. Mr. Hornsby suggested putting this off to a future meeting since the Board was just being presented with Mr. Rei's proposal and vote at a future meeting once they have time to review the information and have the remainder of the Board present, which Mr. Rei was agreeable to.

Mr. Snyder pointed out that on the materials provided regarding the permit fees, there were handwritten notes that showed the total amount of fees collected for Fiscal Year 2022. He referred to the note that said that for residential, there were 720 permits issued totaling \$277,707 and then it said \$226,907 was waived. Mr. Snyder asked for explanation on this. Mr. Reid replied that he has done several projects for the Town where he had to pay a permit fee for a town building and since the current Building Commissioner has been in that position, he hasn't experienced a problem with having those fees waived. Mr. Iafrate advised Mr. Snyder that he was going to have to go back through his notes because he prepared what the Board has this evening months ago. Mr. Iafrate informed the Board that every 3 or 4 years they are supposed to look through fee schedules to see if they need to be raised, lowered or kept the same. Mr. Iafrate stated that the last time the fees were done was in 2019 by his predecessor and he saw their fees from the towns he compared right in the middle, but expressed he would be happy to sit down with the Select Board to go over the numbers, which Mr. Hornsby stated he would like to do. Mr. Snyder added that they should get a 3-to-5-year view to get a better picture of the data. Mr. Hornsby clarified that Mr. Rei is just trying to change the residential fees not the commercial fees, which Mr. Rei confirmed.

## 3. Discussion and/or Vote to Open the Special Town Meeting for May 13, 2024.

**MOTION was made by Mr. Rich to open the Special Town Meeting to be held on Monday, May 13, 2024 at 7:15 P.M. Warrant articles will be accepted until 4:00 P.M. on March 26, 2024 at the Select Board's Office. Seconded by Ms. Luciano. Vote: Mr. Snyder – Yes; Ms. Luciano – Yes; Mr. Rich – Yes; and Mr. Hornsby - Yes. MOTION CARRIES. MOTION CARRIES.**

4. Discussion and/or Vote Regarding the Ballot Questions for the April 2024 Town Election.

Mr. Yunits stated that the ballot questions were developed by town counsel. He explained that if they make the motion, the ballot will say the following:

QUESTION ONE:

Shall the Town of Norton revoke its acceptance of G.L. c. 31, the Civil Service Law, for all positions in the Police Department?

QUESTION TWO:

Shall the Town of Norton revoke its acceptance of G.L. c. 31, the Civil Service Law, for all positions in the Fire Department?

**MOTION was made by Mr. Rich to approve the vote regarding the ballot questions for the April 2024 Town Election as written. Seconded by Ms. Luciano. Vote: Mr. Snyder – Yes; Ms. Luciano – Yes; Mr. Rich – Yes; and Mr. Hornsby – Yes. MOTION CARRIES.**

5. Review, Discuss, and/or Vote Annual Town Meeting Articles.

Mr. Yunits stated that Article 2 is the Chapter 90 and Tree Service for the Highway Department for trees that are too large for them to handle and are hazardous, such as tree limbs that are sitting on wires.

Ms. Luciano expressed that she would like to hold off until a future meeting to vote.

6. Update on Barrows Court Drainage.

Mr. Yunits stated that the Highway Superintendent and Conservation Director have been working on improvements to the area and trimming back trees to get the water out quicker and also replace one of the pipes. Mr. Hornsby pointed out that Mr. John Thomas, Conservation Director, provided a great plan for improvements.

Mr. Jared Ferrara, Highway Superintendent, stated that they are going to remove about 315 feet of pipe that goes north to south. He explained that the goal is to temporarily increase the flow of that drain and get the water to flow south faster. Mr. Ferrara also created a headwall that goes east to west that is between houses numbered 2 and 4.

Mr. Yunits stated that he got information from the National Weather Service and January was the wettest January in 24 years. Mr. Ferrara added that December was either the 2<sup>nd</sup> or 3<sup>rd</sup> wettest December in 24 years.

Mr. Joe Hunt of 1 Barrows Court stated that the water that is collecting is running right in front of his house and he has lived there for 48 years and he has never seen this problem before. He stated that the pipe running behind Mr. Neil Stanley's house (No. 2) is the only pipe. He expressed his opinion that the quick and easy fix would be to create a spillage that would handle the water on Barrows Court and it would only have to go approximately 12 inches deep, which could be done with a backhoe. Mr. Hunt further stated that they are going to have a spill-way that is going to handle the pump and there are really only two sections that need this. Mr. Hunt lastly expressed that the problem really started 5 years ago.

Mr. Ferrara replied that Mr. Hunt's suggestion wouldn't be best and referred to comment that was made about the fact that the Town should have been checking out the pipe 2 years ago and he pointed out that on January 10<sup>th</sup>, there was a whole flooding event where the water table was actually touching the bottom of the decking of the bridge and the water was completely covering the culvert at 13 Barrows Court where it was almost completely underwater and that would back-up the system and emphasized that it was not the pipe that was the problem. Mr. Ferrara noted that it took about 48 hours for the water table to lower and flow out. The Highway Superintendent also mentioned that there is a manhole near there that is very shallow and caused the flooding as well, but nothing has changed with that system. He stated that what has changed is the influx of the water with the rainstorms in such a short amount of time.

Mr. Yunits read into the record the Conservation Director's, Mr. John Thomas, improvement plan for Barrows Court as follows:

"Good Afternoon,

Barrows Court was subject to a 1.5 inch rain event (10 hr) this past Saturday 3/10. Significant flooding within Barrows Court was reported and since then the flooding has receded.

Jared and I have looked at drainage conditions this afternoon, and the Highway Dept. will be looking to service the drainage area through available "easements" and Town Properties (see attached registry plan).

Available options could consist of the following phases within the limits of easements and town land:

Phase 1 work will require creating service access off Barrows Street onto Town of Norton land (per attached, Lot 1). Trees and vegetation will be trimmed and removed within the Drainage Easement and on Town Land.;

Phase 2 work will require removing the drop-inlet structure and existing 24" corrugated metal pipe.;

Phase 3 work will require addressing the drainage outfall (location of removed Drop inlet structure) near #4 Barrow Ct (Lot 3 from plan) with a repurposed headwall & flared end;

Phase 4 work will require excavating and reforming the outfall drainage area (near the existing drop inlet), creating a vegetated drainage swale with embankments (same location as the 400'+ length of pipe), and creating a stormwater outfall basin to capture sediment before leaving Town Property.

From what I can assess the drop inlet appears to be the main restriction of flow and flooding issues. Removing this item from the equation should (in theory) alleviate flooding issues in Barrows Court. All site work to the structures and pipe will require dry conditions for access and excavation purposes.

The work shall be under the guidance of the Conservation Dept. and comply with the MS4 and conservation emergency procedures."

Mr. Patrick Maloof of 16 Barrows Court emphasized that the Conservation Director really needs to be in attendance at these meetings and pointed out that Mr. Thomas wasn't at the last meeting and now he isn't at this meeting and they have had this issue for 2 months. Mr. Maloof stated that the work has started and yet none of the residents knew due to a communication issue. Mr. Snyder pointed out that residents are reaching out to town officials individually and things are getting lost in translation and suggested having a group e-mail to keep everyone communicating effectively. He noted that there were two items to address from their last meeting regarding the dam being an issue and if there was an issue with Barrows Street as far as the owner of the dam and asked if the Town has had any luck with contacting him. Mr. Yunits stated that grants only open up so many times per year and the owner of the dam is willing to jump on board with the grant. Mr. Maloof pointed out that in front of Mr. Hunt's property is sitting water and asked if there were any plans to fix the street. Mr. Hornsby stated that they have to fix the problem with the water and then address

the repair of the road. Mr. Ferrara agreed with Mr. Hornsby, but noted that he did see the cracks and checked them out to make sure there wasn't any further damage. He advised that he will assess and add this street to the list of streets they work on during that season. Mr. Maloof expressed that his expectation is that each resident has a timeline and Mr. Hornsby replied that a lot of this is weather dependent or these Town employees would have been out there months ago to work on addressing these issues. Mr. Hornsby noted that he knows in the Spring they are going to get more rain, which will be frustrating. Mr. Hornsby asked the residents of Barrows Court that if they aren't getting communications from the Town to please let himself or the Chair know.

Mr. Maloof asked about if transportation was still going to be provided because the water rises after the rain stops. Deputy Fire Chief Jason Robbins stated that there has been a line of communication between the Town and residents including the Norton Emergency Management Agency (NEMA) and everyone is working together to the same common ground. Deputy Chief Robbins noted that there was 6 inches to 8 inches of rain and the shuttle was being run by volunteers, who are willing to help when and where they can. Mr. Hornsby noted that Mr. Rich came up with a great idea and asked to have a neighborhood liaison to help facilitate the line of communication. Mr. Yunits stated that it has to be an honest line of communication too because there was one day where he got an e-mail from a resident of Barrows Court stating that the road was starting to flood, but there were only shallow puddles collecting on the side.

#### 7. Discussion on Plans to Address the Open Director of Planning and Economic Development.

Mr. Yunits explained that they had a Planner last summer, but he left for a higher paying municipality. He stated that they have contacted "Planners in a Pinch" who responded that they don't have anyone right now either, but they would keep them on their radar. Mr. Yunits explained that the Building Commissioner's office is taking in all Zoning Board of Appeals (ZBA) applications and the Conservation Secretary is now assisting with the ZBA minutes. Mr. Hornsby clarified that the Town has been searching because the rumor out there was that the Town wasn't trying to fill out the position, which Mr. Yunits confirmed was inaccurate and emphasized that the Town has been looking, but they just can't get anyone to fill the position. He stated that hopefully, they get someone in there soon, but for now, they have other staff assisting the Planning Department. Mr. Yunits stated that himself, the Building Commissioner, Conservation Director, and Board of Health Agent will go through any applications they receive to make sure everything is in order before the application goes any further. Mr. Yunits mentioned that they are speaking with someone at this time.

Ms. Laura Parker of 4 Adam Drive stated that she has been on the Planning Board for 2 years and there has only been a Planner for 6 months of those 2 years. She expressed that she is not a quitter, but emphasized that it has been exhausting. She stated that there wasn't a memo of what to be aware of and what to consider and expressed that she feels like they are flying blind and added that meetings are going longer than they should be due to having to clarify procedures that would be cleared beforehand with a Planner. She expressed that the Town is also open to more liability with this position being vacant. Ms. Parker stated that she had no idea that there were 26 other towns looking for Planners and provided a suggestion about incentivizing people to stay, which she stated she wasn't even sure was allowed in municipal government. Ms. Parker suggested offering a signing and longevity bonus with conditions as follows:

<b>Amount</b>	<b>Payable When?</b>	<b>Conditions</b>
\$10,000	At <b>hiring</b>	Must be refunded upon departure/termination if less than one full year of full-time service has been provided.
\$15,000	At <b>end</b> of 2 <sup>nd</sup> anniversary of employment.	Must have provided two years of full-time service and still be employed at the end of second anniversary. Not eligible for pro-rating.
\$25,000	At <b>end</b> of 3 <sup>rd</sup> anniversary of employment.	Must have provided three years of full-time service and still be employed at the end of third anniversary. Not eligible for pro-rating.

Mr. Hornsby expressed support for this. Mr. Yunits noted that what the Town isn't spending on a salary for a Director of Planning and Economic Development, it is spending more money on legal to get their opinion. Mr. Hornsby agreed that incentives are a great idea.

#### 8. Discussion and/or Vote on the Request for Extension of Comprehensive Permit for the Property Located at 253 Mansfield Avenue.

Mr. Yunits explained that this is the old cross fit gym property and they are looking for an extension. He stated that the ZBA wanted the Select Board's feedback as far as if they would be in support. The Board members expressed that as long as the ZBA is okay with it, then they can vote to approve this with the stipulation of the ZBA's approval.

**MOTION was made by Mr. Snyder to request an extension of comprehensive permit for the property located at 253 Mansfield Avenue pending approval from the Zoning Board of Appeals. Seconded by Ms. Luciano. Vote: Mr. Snyder – Yes; Ms. Luciano – Yes; Mr. Rich – Yes; and Mr. Hornsby - Yes. MOTION CARRIES.**

#### 9. Discussion and/or Vote on Posting Meeting Materials on the Town Website.

Mr. Snyder stated that he brought this up about a year ago and asked what is available for public meeting participants, especially when it comes to budget time because it is difficult to follow along without that information in front of you. He stated that he suggested a year ago making (while redacting private information) those materials available on the Town website to get active participation from the public. Mr. Hornsby replied that his concerns are with sensitive documents like bank records and trying to redact all of the information he wasn't even sure if that would be feasible, but the budget documents that don't need to be redacted he expressed that he was all for it. He also pointed out that they don't even get their meeting materials until 48 hours in advance. Ms. Luciano agreed that the more information the better. Mr. Hornsby asked Mr. Rich what he thought and he replied that he agreed with Mr. Hornsby as far as redacting the information and having the time for things of that nature, but fully agreed with providing the budget materials to the public.

Mr. Yunits emphasized that when you start posting information that isn't final, that is when things start to get confusing. Mr. Hornsby suggested putting "DRAFT" across these documents until they are finalized such as the budgets or article list. Mr. Rich emphasized that people that want to be involved will be involved and those that don't aren't going to.

#### **B. Old Business**

There was no old business to discuss.



C. **Town Manager's Report**

1. FY25 Budget Update.

Mr. Yunits informed the Board that the Revenue increased this year by \$1,141,693 and local receipts increased by \$188,224 making the total available \$1,329,917. He itemized the following increases and revenue reductions as follows:

Bristol County Retirement	(\$229,000)
Health Insurance	(\$354,327)
Other Insurances	(\$78,520)
Overlay Surplus	(\$100,000)
Free Cash	(\$1,235,536)
Stabilization	(\$707,500)
New Growth	(\$48,000)
<b>Total:</b>	<b>(\$2,752,921)</b>

Revenue	\$1,329,917
Expense Increase & Revenue Reductions	(\$2,752,921)
<b>Total:</b>	<b>(\$1,423,004)</b>

**Deficit Scenarios:**

3% Budget Increase	(\$2,016,639)
4% Budget Increase	(\$2,518,243)
5% Budget Increase	(\$3,020,327)
Department Requests	(\$5,583,029)

Ms. Luciano is asking for a line-by-line presentation of all of the budgets to understand what changes year after year. The Board proposed meeting next Thursday to go over the budget and Mr. Snyder asked to see what the budget would look like without additional revenue.

2. Discussion on the Town of Norton's 2024 Cleanup Day.

Mr. Yunits advised that Mr. Jared Ferrara (Highway Superintendent), Ms. Joanne D'Onofrio (Office Administrator for the Highway Department), Ms. Jennifer Reid (Office Administrator for the Select Board's Office), Ms. Melissa Niziolek (Director of Parks and Recreation), and Mr. John Thomas (Conservation Director) had a meeting to put together the Town Cleanup Day. He explained that they were trying to avoid school vacation weekends and town election, which resulted in the May 4<sup>th</sup> date. He expressed that they were hoping to get the students involved. Mr. Yunits advised that they also adjusted the hours to hopefully get the younger/teenage crowds out to participate, so instead of an 8:00 A.M. start it will be 10:00 A.M. The Town Manager advised that people can sign-up to volunteer.

3. Town Common Damage.

Mr. Yunits informed the Board that the police report stated that the driver had a "failure of right-hand turn." Mr. Hornsby replied that the driver didn't move at all and they may have been asleep seeing as the accident occurred at 2:00 A.M. Mr. Yunits advised that the insurance adjuster has gone out to the scene of the accident and the Highway Superintendent is working on getting Bartlett out there to do the electrical work.

#### 4. New Town Hall Walk Through.

The Town Manager announced that on March 26<sup>th</sup> at 3:30 P.M. there will be a walk-through of the new Town Hall. Ms. Parker asked if it was open to the public and Mr. Hornsby answered it would not be and that it would only be for the Permanent Building Committee (PBC) and Select Board. Mr. Yunits noted that there is a lot of work going on at both projects and they are doing a great job on them.

#### VII. Select Board's Report and Mail

Mr. Snyder stated that him and Mr. Yunits received an e-mail from the Chair of the Economic Development Commission (EDC) and the EDC has been working for a while now to get a business community group together in Norton and the EDC put together a flyer that they will distribute to businesses where they can scan the QR code and it will bring them to the Town website to join the Norton Business Association (NBA) community group. He stated that there is more to come on that, but it is something they have been trying to do for a long time to encourage business development.

Mr. Hornsby announced that the NBA is going to have a soft launch for recruiting new members and going to work in coordination with the EDC.

#### IX. Warrants

Mr. Hornsby reported that the following Payroll and Invoice Warrants were approved:

- a. Invoice Warrant AP24-36 dated March 7, 2024.
- b. Payroll Warrant PR24-18 for the week ended March 2, 2024, Warrant dated March 7, 2024.
- c. Invoice Warrant AP24-37 dated March 14, 2024.

#### X. Other Business

Other Business: Topics Not Reasonably Anticipated 48 Hours in Advance.

XI. Next Meeting's Agenda – March 21, 2024 – Joint meeting with the Finance Committee and School Committee. March 28, 2024 – Next regularly scheduled Select Board meeting.

#### XII. Executive Session.

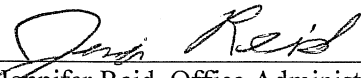
There was no executive session scheduled for this evening.

#### XIII. Adjournment.

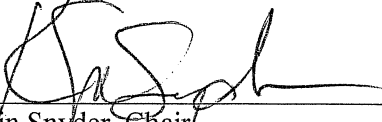
**MOTION was made by Ms. Luciano to adjourn the Select Board meeting at 9:08 P.M. Seconded by Mr. Rich. Vote: Mr. Snyder – Yes; Ms. Luciano – Yes; Mr. Rich – Yes; and Mr. Hornsby – Yes. MOTION CARRIES.**

URL Link: <https://www.youtube.com/watch?v=MTJVF129jKY>

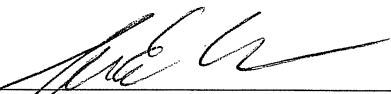
Respectfully Submitted by:

  
Jennifer Reid, Office Administrator

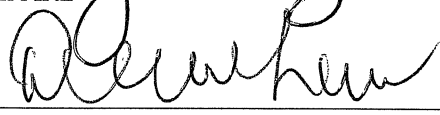
**SELECT BOARD  
MINUTES OF MEETING  
MARCH 14, 2024**

  
Kevin Snyder, Chair

  
Steven Hornsby, Vice-Chair

  
Alec Rich, III, Clerk

  
Megan Artz

  
Denise Luciano

Minutes Approved by Board on: April 11, 2024

