



TOWN OF NORTON
SELECT BOARD
MUNICIPAL CENTER
70 EAST MAIN STREET
NORTON, MA 02766

Telephone (508) 285-0210; Facsimile (508) 285-0297

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Select Board
Meeting Minutes
November 30, 2023

I. **Call to Order by Chair**

The November 30, 2023 meeting of the Norton Select Board was held at the Norton Media Center, 184 West Main Street, Norton, MA 02766 as well as remotely (Web: <https://us02web.zoom.us/j/83225589285>; Phone: 646-558 8656; Webinar ID: 832 2558 9285), and was called to order at 7:00 P.M., by Mr. Kevin Snyder, Chair. Member(s) present: Mr. Alec Rich, III and Ms. Denise Luciano. Also in attendance: Mr. Michael D. Yunits, Town Manager (remotely).

II. **Appointments/Resignations/Retirements**

Appointment of Sarah D'Andrea as Part-Time Account Clerk in the Town Clerk's Department.

MOTION was made by Mr. Rich to appoint Sarah D'Andrea as Part-Time Account Clerk in the Town Clerk's Department. Seconded by Ms. Luciano. Vote: Unanimous. MOTION CARRIES.

III. **Minutes**

Approve Minutes, including but not limited to: November 16, 2023.

MOTION was made by Ms. Luciano to approve the minutes of November 16, 2023. Seconded by Mr. Rich. Vote: Unanimous. MOTION CARRIES.

IV. **Licenses and Permits**

2024 License Renewals

The 2024 License Renewals specified on the "2024 License Renewals" document presented to the Select Board at the November 30, 2023 Select Board meeting were all approved as written.

Mr. Rich read the list as follows:

CVAA, CVWM, RPAA, RPWM, CV:

Yana Norton LLC d/b/a
123 Beer Wine & Smoke
57 West Main Street, Unit C

RPWM

Alberto's Pub & Pizza, Inc. d/b/a Alberto's
241 Mansfield Ave.

CVAA
CV
Jukebox
MA S.E. for Jukebox

The Chateau Restaurant of Norton, Inc.
d/b/a The Chateau Restaurant
48 Bay Road

CVAA
CV
Live Entertainment
Dancing
MA S.E. for Live Entertainment;
Dancing

City Oasis, Incorporated
50 Pleasant St.

CVAA
CV
Live Entertainment
Dancing
DJ
5 Coin-Operated Pool Tables
2 Video Games
Jukebox
MA S.E. for Live Entertainment,
Dancing, DJ, Video Games, Coin-
Operated Pool Tables, Jukebox

292 LME, Inc. d/b/a The Downtown
292 West Main St.

CVAA
CV
Live Entertainment; Dancing; Jukebox
MA S.E. for Live Entertainment;
Dancing; Jukebox

Team Norton, Inc. d/b/a Fiesta Mexican
Restaurant
175 Mansfield Ave.

CVAA
CV

Goat City Pub, Inc. d/b/a
Goat City Pub
184 West Main St.

CVAA
CV
Live Entertainment
Dancing
MA S.E. for Live Entertainment;
Dancing

Umiyadham Corp. d/b/a
Highland Farm
194 South Worcester St.

RPAA
CV

Hops on the Hill, LLC d/b/a
Hillside Johnny's
336 Old Colony Road

CVAA
CV
Live Entertainment; Karaoke
1 Video Game
1 Pool Table
Jukebox
MA S.E. for Live
Entertainment/Karaoke;
Video Game; Pool Table; and Jukebox

Zhang and Chen, Inc. d/b/a Jasmine Garden 113 Mansfield Ave.	CVAA CV Live Entertainment
Kelly's Place at the Crossing, Inc. d/b/a Kelly's Place 292 East Main St.	CVAA C V
Mac & Walt's, Inc. 363 Old Colony Rd.	CVAA CV Live Entertainment MA S.E. for Live Entertainment
SPGRS Corp. d/b/a MAS GAS 62 Mansfield Ave.	RPWM
Michelle's Corner Store, Inc. d/b/a Michelle's Corner Store 325 West Main St., Units 1 - 4	RPAA
Konstantinos J. Babanikas d/b/a Mike's Famous Pizza 105 Taunton Ave.	CVAA CV
Northeast Golf Properties, Inc. d/b/a Norton Country Club 188 Oak St.	CVAA CV Live Entertainment Dancing MA S.E. for Live Entertainment; Dancing
Kaival Krupa Corp. d/b/a Norton Liquors 175 Mansfield Ave., Suite 2	RPAA
Shri Jalaram LLC d/b/a Old Colony Wine & Spirits 376 Old Colony Road	RPAA
Produce Barn Incorporated d/b/a Produce Barn 72 Mansfield Ave.	RPAA
NEHA Corp. d/b/a Quick Stop 250 East Main St.	RPAA
Sabatino's Trattoria, Inc. d/b/a Sabatino's Trattoria 111 West Main St.	CVAA CV

Speedway of Massachusetts LLC d/b/a Speedway 2411 125 West Main St.	RPWM CV
Jay Kotak LLC d/b/a Sun Market 181 West Main St.	RPWM
Wendell's Pub, Inc. 30 West Main St.	CVAA CV Jukebox 1 Video Game MA. S.E. for Jukebox; 1 Video Game
Wheaton College 26 & 28 East Main St.	CVWM CV Live Entertainment at the Loft
<u>CV:</u>	
Heng Corporation d/b/a Bagels & Cream 57 West Main Street	CV
Greatwoods Donuts, Inc. d/b/a Dunkin Donuts 175 Mansfield Ave.	CV
Route 123 Donuts, Inc. d/b/a Dunkin Donuts 420A Old Colony Rd.	CV
Express Pizza LLC 360 Old Colony Road	CV
MAJIT Properties LLC d/b/a Fat Cousins Pizza 288 East Main Street	CV
Honey Dew Operations, Inc. d/b/a Honey Dew Donuts 61 West Main Street	CV
HH & SH Corporation d/b/a Main Street Pizzeria 63 East Main Street	CV
P & D Management LLC d/b/a McDonald's 175 Mansfield Ave.	CV
Norton House of Pizza 57 West Main St.	CV

Ultimate Pizza, Inc. d/b/a Pizza Tyme
250 East Main Street CV

Norton Subs, Inc. d/b/a Subway
130 Mansfield Ave. CV

Yai's Kitchen, LLC
63 East Main Street CV

CLASS I, II, AND III:

Edward Fontneau
d/b/a Colonial Motors
380 Old Colony Rd. Class II

Edward Breault d/b/a Edd's Auto Body & Repair
16R Samoset St. Class II
***Subject to receipt of \$25,000 bond**

Exit Leasing LLC
253 Mansfield Avenue Class II

Fleetfirst, Inc.
92 A East Main Street Class II

Fogerty Enterprises
97 Oak St. Class III

John M. Freeman and Dorothy A. Freeman
d/b/a Freeman's Garage
29 Ford Rd. Class II

John M. Freeman and Dorothy A. Freeman
d/b/a Freeman's Garage
29 Ford Rd. Class III

Midway Collision Center, Inc.
85 Mansfield Ave. Class II

Quality Van Sales, Inc.
349 Old Colony Rd. Class I

Trans International Autos, Inc.
d/b/a Route 123 Motors
406 Old Colony Rd. Class II

LODGING HOUSE:

8 Pine Street, LLC
(Peter G. Berg, Owner)
8 Pine St. Lodging House

The North Cottage Program, Inc.
69 East Main St.

Lodging House
CV

TAXI/LIMOUSINE:

SACAR LLC
44 Pine Street

Limousine – 1 Vehicle

Vital Voyage LLC
7 North Washington Street

Taxi – 2 Vehicles

MOTION was made by Ms. Luciano to approve/renew the above 2024 licenses as specified on document, 2024 License Renewals, as presented to the Board on November 30, 2023. Seconded by Mr. Rich. Vote: Unanimous. MOTION CARRIES.

V. Announcements

1. Festival of Lights – December 3, 2023 at 5:00 P.M. on the Norton Town Common.

Live music, cookies, cocoa, menorah and tree lighting, visit Santa, crafts, and more. Sign-up to have your loved one's name on the Memorial Tree. Donate a toy or clothing and be entered to win a ride to a Norton school on a fire truck. For more information, call Parks & Recreation at (508) 285-0228 or visit www.nortonma.org/parks-and-recreation.

2. Norton Fire Department & Christmas is for Kids Toy Drive – Sunday, December 3, 2023 at 5:00 P.M. on the Norton Town Common.

Please donate new, unwrapped toys and winter clothing (coats, gloves, mittens, hats, and scarves). Everyone who donates an item will be entered to win a ride to a Norton school on a fire truck. For more information, call (508) 285-0240 (Non-emergency Fire Department).

3. Norton Parks & Recreation Department "Letters to Santa" Program.

Children can drop off their letters two ways:

- At the Festival of Lights on Sunday, December 3rd on the Town Common from 5:00 P.M. to 6:00 P.M.
- At Town Hall in the lobby. There will be a mailbox on the desk in the front lobby for the letters to be placed in. Town Hall is open Monday-Wednesday from 8:30 A.M. to 4:30 P.M., Thursday 8:30 A.M. to 7:30 P.M., and Friday 8:30 A.M. to 12:30 P.M.

Letters will be accepted from Monday, November 27th until Friday, December 15th.

In order to facilitate the program, we ask that you please attach the Parks & Recreation form to your letter(s).

4. Wheaton College's Winter Fest – Monday, December 4th from 4:00 P.M. to 6:30 P.M. on the Dimple at Wheaton.

There will be live music, cookies and cocoa, menorah and tree lighting, visit with Santa, crafts, and more. You can also sign-up to have your loved one's name on the Memorial Tree. Donate a

toy or clothing and be entered to win a ride to a Norton school on a fire truck. For more information, call Parks & Recreation at (508) 285-0228 or visit www.nortonma.org/parks-and-recreation.

VI. **Business**

A. **New Business**

1. 7:15 P.M. - Public Hearing on Petition of Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc. to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way: Pine Street – Install one JO Pole on 102 Pine Street. National Grid to install new Pole 1188-50 75'+/- North of P1189 W/40'C2.

MOTION was made by Ms. Luciano to open the public hearing at 7:17 P.M. Seconded by Mr. Rich. Vote: Ms. Luciano – Yes; Mr. Rich – Yes; and Mr. Snyder - Yes. MOTION CARRIES.

The Select Board found out that the representative from National Grid was participating via Zoom and while they worked to get him on as a panelist, they would close the hearing and return to it once this was resolved.

MOTION was made by Ms. Luciano at 7:21 P.M. to continue the public hearing on Petition of Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc. to locate poles, wires, and fixtures until National Grid gets on. Seconded by Mr. Rich. Vote: Ms. Luciano – Yes; Mr. Rich – Yes; Mr. Snyder - Yes. MOTION CARRIES.

MOTION was made by Mr. Rich at 7:41 P.M. to open the meeting for National Grid and Verizon. Seconded by Ms. Luciano. Vote: Ms. Luciano – Yes; Mr. Rich; and Mr. Snyder – Yes. MOTION CARRIES.

Jeff from National Grid explained that there is a house being built between two existing houses and there is no pole to feed them. He advised that they are going to go underground to that new pole at the street and then the other pole that feeds the houses on the sides of it they need to install pole between the two houses to feed power in front of those properties, so it would be an aerial or underground trespass to feed them underground to those poles. Jeff stated that this new pole is needed in order to feed that new service.

MOTION was made by Mr. Rich to approve the Petition of Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc. to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way: Pine Street – Install one JO Pole on 102 Pine Street. National Grid to install new Pole 1188-50 75'+/- North of P1189 W/40'C2. Seconded by Ms. Luciano. Vote: Unanimous. MOTION CARRIES.

Mr. Snyder noted that there was no one in person from the public nor anyone via Zoom from the public to speak to this petition. Mr. Snyder realized that they should have closed the public hearing first.

MOTION was made by Mr. Rich to close the public hearing at 7:44 P.M. Seconded by Ms. Luciano. Vote: Ms. Luciano – Yes; Mr. Rich – Yes; and Mr. Snyder - Yes. MOTION CARRIES.

MOTION was made by Mr. Rich to approve the Petition of Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc. to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way: Pine Street – Install one JO Pole on 102 Pine Street. National Grid to install new Pole 1188-50 75'+/- North of P1189 W/40'C2. Seconded by Ms. Luciano. Vote: Unanimous. MOTION CARRIES.

2. Discussion and/or Vote to Set the Spring Annual Town Meeting.

Mr. Yunits asked that the Select Board set the Spring Annual Town Meeting for May 13, 2024 at 7:00 P.M. in the Norton High School auditorium. He advised that with that, the warrant would open up immediately, notification to all departments, boards and committees would go out tomorrow, and the warrant would close on February 23, 2024.

MOTION was made by Mr. Rich to set the Spring Annual Town Meeting date for May 13, 2024. Seconded by Ms. Luciano. Vote: Unanimous. MOTION CARRIES.

3. Update from Bill Lippincott Regarding the Norton Employment Support Group out of TCC.

Mr. Snyder advised that Mr. Lippincott was not available this evening, so he will be at their next meeting to speak about the Norton Employment Support Group.

4. Update on Host Community Agreement (HCA) Negotiations.

Mr. Yunits advised that with the HCA agreement between the Town of Norton and Lucky Green Ladies (LGL), he believes they are very close to coming to an agreement. He informed the Board that the Town received updates from town counsel, which were forwarded to LGL's attorney, who was reviewing it and he sent back comments. He mentioned that the other licenses they have been looking for they had a change of ownership, so they've been before the Economic Development Commission (EDC) and they reviewed it with them. Mr. Yunits advised that now they are drafting a final HCA to bring back to the Select Board. He expressed that hopefully they can have both HCAs back to the Select Board soon. He stated that he believed they could have these ready for the Board's next meeting.

Mr. Snyder added that the product manufacturing license they are working through the final wording on that one and plan to use that one as the template for the retail license so that they aren't writing them twice.

5. Discussion and/or Vote to Approve the HCA Agreement Between the Town of Norton and Lucky Green Ladies.

Mr. Snyder advised that they are not ready to vote on Lucky Green Ladies' HCA at this meeting.

6. Discussion and/or Vote on Founder's Day 2024 Committee.

Ms. Melissa Niziolek mentioned that she provided the Select Board with a list of people to volunteer on this committee.

Mr. Snyder asked if this committee would be subject to Open Meeting Law (OML) and Mr. Yunits answered that they would be. Mr. Snyder asked how they would be notified of what they are required to do to adhere to OML and Mr. Yunits replied that the Town will prepare a letter and send it to them.

MOTION was made by Ms. Luciano to appoint the following individuals to the 2024 Founders' Day Committee pending their acceptance to the Norton 2024 Founders' Day Committee: Aimee Kolf, Stephen Bishop, Heather Rideout, Christopher Davis, Alicia Vye, Kevin Johnson, Brian Shurtleff, Dawn Michienzie, Kristine LaVoie, Kym Arena, Jasleen Shah, Jennifer Roscoe, and Carol Zwicker. Seconded by Mr. Rich. Vote: Unanimous. MOTION CARRIES.

She suggested that they take this as an opportunity to rebrand this event after an explanation of scheduling the event because traditionally the event is held in June, but they typically wait until the kids are out of school, which is anywhere from June 12th to June 18th and Founders' Day is actually June 12th. Ms. Niziolek pointed out that then they are up against 4th of July, which she expressed that she wasn't sure if this is something the Board was in favor of. She proposed possibly holding the event at either the end of July, August, or even some time in the Fall and calling it "Norton Day." Ms. Niziolek noted that the VFW wants to keep the carnival event, at least next year, as separate from Founders' Day.

Mr. Snyder replied that in his opinion, the proposal of rebranding the event and coming up with new ideas he would be in favor of and expressed that they would love to hear some new ideas.

Ms. Kim Arena of 8 Fordham Drive was present and announced her acceptance of her appointment to the Founders Day Committee.

Mr. Rich asked how many volunteers Ms. Niziolek was looking to have serve on her committee. She responded that with her time constraints, she is really looking to have this be a stand-alone committee.

B. Old Business

1. Review and/or Vote on Select Board Code of Conduct.

The Board agreed to hold off on this until they have a full board present.

2. Update on Select Board's Dedication for the FY23 Town Report.

Mr. Snyder advised that the Select Board did discuss the FY23 Town Report dedication and asked Mr. Yunits when they had to have something in by and that he assumed it was as soon as possible, which Mr. Yunits confirmed. Mr. Snyder stated that they will discuss this further as a board when they have all members present.

C. Town Manager's Report

Mr. Yunits provided the following updates:

1. The lights at North and South Washington Streets are now up and running.
2. The Rail Trail from the Mansfield town line to East Main Street should be done.
3. The building projects are both proceeding well. The grading has started at Town Hall, so they can do paving for the parking lot at both sites. The Senior Center is delayed due to a delay with getting the permits from the State because it is on Route 140. It is important to get utilities permits

because they are working inside and need to get heat in there. At the Senior Center, the gas, water, and electric are all going under the parking lot, so they need to go in before they do the parking lot.

Mr. Yunits thanked State Representative Steven Howitt for his help with getting the work done on getting the permits from the State. He mentioned that they do expect to have the Senior Center project done in May and that the Town Hall framing continues. He advised that they have finished the first floor and are finishing the second floor.

4. Mr. Yunits brought up that on the news there have been stories about lead water pipes, which would need to be replaced within 10 years. He wanted to reassure everyone that Norton doesn't have any lead pipes or services; some have lead goosenecks connecting pipes, but those are being replaced.

VII. **Select Board's Report and Mail**

There was no Select Board's report or mail to discuss.

IX. **Warrants**

Mr. Hornsby reported that the following Payroll and Invoice Warrants were approved:

- a. Invoice Warrant AP24-21 dated November 22, 2023.
- b. Payroll Warrant PR24-11 for the week ended November 25, 2023, Warrant dated November 30, 2023.
- c. Invoice Warrant AP24-22 dated November 30, 2023.

X. **Other Business**

Other Business: Topics Not Reasonably Anticipated 48 Hours in Advance.

There was no other business to discuss.

XI. **Next Meeting's Agenda** – The Select Board's next regularly scheduled meeting was supposed to be December 7, 2023, but due to scheduling conflicts, the members agreed to move it to December 14, 2023.

XII. **Executive Session.**

There was no executive session at this meeting.

XIII. **Adjournment.**

MOTION was made by Mr. Rich to adjourn the Select Board meeting at 7:45 P.M. Seconded by Ms. Luciano. Vote: Unanimous. MOTION CARRIES.

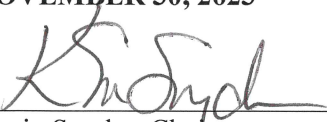
URL Link: <https://www.youtube.com/watch?v=KqDTV3zPFIk>

Respectfully Submitted by:



Jennifer Reid, Office Administrator

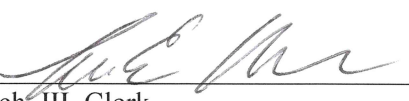
**SELECT BOARD
MINUTES OF MEETING
NOVEMBER 30, 2023**



Kevin Snyder, Chair




Steven Hornsby, Vice-Chair



Alec Rich, III, Clerk

Megan Artz



Denise Luciano

Minutes Approved by Board on: December 21, 2023