



TOWN OF NORTON  
SELECT BOARD  
MUNICIPAL CENTER  
70 EAST MAIN STREET  
NORTON, MA 02766

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2022 NOV 17 AM 11:54

Select Board  
Meeting Minutes  
October 26, 2022

I. Call to Order by Chair

The October 26, 2022 meeting of the Norton Select Board was held in the Community Room of the Norton Public Library as well as remotely (Web: <https://us02web.zoom.us/j/83225589285>; Phone: 646-558 8656; Webinar ID: 832 2558 9285), and was called to order at 7:07 P.M., by Mr. Kevin Snyder, Clerk. Member(s) present: Mr. Michael Toole and Mr. Steven Hornsby.

II. Appointments/Resignations/Retirements

1. Traffic Study Committee Appointments.

Mr. Snyder explained that the Board would be voting on the Town representative appointments. Mr. Yunits listed the appointments to be made as follows:

Highway Department, Keith Silver; Police Department, Lt. Jon Goodwin; Fire Department, Deputy Chief Jason Robbins; Select Board, Steven Hornsby; and School Department, Kristine Hadfield.

**MOTION was made by Mr. Toole to approve the appointments to the Traffic Study Committee as explained by the Town Manager. Seconded by Mr. Hornsby. Vote: Unanimous.**

2. Norton Cable Access Reappointments for Charlene Fisk and Raymond Cord.

**MOTION was made by Mr. Toole to reappoint Charlene Fisk and Raymond Cord to Norton Cable Access. Seconded by Mr. Hornsby. Vote: Unanimous. MOTION CARRIES.**

III. Minutes

**MOTION was made by Mr. Toole to approve the minutes of October 5, 2022 (Open Session); October 5, 2022 (Executive Session); and October 18<sup>th</sup> (Open Session). Seconded by Mr. Hornsby. Vote: Unanimous. MOTION CARRIES.**

IV. Licenses and Permits

1. Vote to Approve the One-Day Beer and Wine Liquor License to Scott O'Rourke on behalf of Wheaton College for a Private Event at Wheaton College (Haas Concourse and Lobby) 26 East Main Street, Norton, MA 02766 from 6:00 P.M. to 7:30 P.M on Thursday, November 3, 2022.

**MOTION was made by Mr. Toole to approve the one-day liquor license to Scott O'Rourke with the friendly change to have the license to "Wheaton College" for Thursday, November 3<sup>rd</sup>. Seconded by Mr. Hornsby. Vote: Unanimous. MOTION CARRIES.**

Mr. Snyder noted that this does violate their 30-day rule, so they need to be made aware that next time they will not get the license.

V. **Announcements**

The following announcements were read by Mr. Toole:

1. 29<sup>th</sup> Annual Chartley Halloween Parade – Sunday, October 30, at 12:00 Noon, Rain or Shine.

Mr. Toole advised that this will take place from the Attleboro town line to St. Mary's Church.

2. Veterans' Day Parade on Friday, November 11<sup>th</sup> at 10:00 A.M.

This event will be hosted by the Norton VFW and the Norton Veterans' Council. The parade route goes from the Henri A. Yelle Elementary School, down Pine Street, back to the Town Common and end at the Trent Memorial.

3. Veterans' Day - Town Hall Hours (Close at 4:30 P.M. Thursday/closed Friday).

4. Sports Complex Ribbon Cutting Thanksgiving Morning.

5. Desfosses/Petersen Food Drive on Saturday, October 29<sup>th</sup> from 10:00 A.M. to 1:00 P.M.

This a contactless food drive. Some of the items they are looking to collect are cereal, healthy snacks, coffee, juice boxes, pasta and sauce, macaroni and cheese, soup, beef stew/canned chicken/ham, smaller bottles of detergent, and shampoo/toothpaste/soap. This will take place at the Cupboard of Kindness, which is located to the back of the Town Hall.

6. DEA National RX Takeback in the Lobby of the Norton Police Department on Saturday, October 29<sup>th</sup> from 10:00 A.M. to 2:00 P.M.

Any old medications that need to be disposed of can be brought to the lobby of the Norton Police Department for the DEA National RX Takeback.

VI. **Business**

A. **New Business**

1. Discussion and/or Vote to Approve the Conservation Restriction Regarding 162 West Main Street, Norton, MA 02766.

Mr. Yunits explained that this is resulting from the negotiations that the Select Board and Conservation Commission were involved in. He advised that these were the terms the Board/Commission came to agreement with the property owners.

**MOTION was made by Mr. Toole to approve the Conservation Restriction Regarding 162 West Main Street, Norton, MA 02766 as agreed upon by the Conservation Commission. Seconded by Mr. Hornsby. Vote: Unanimous. MOTION CARRIES.**

2. Review and/or Vote to Approve the 2022-2023 Joint Purchase of Salt Bid.

**MOTION was made by Mr. Toole to approve the Medfield Consortium joint Salt Bid for the Town of Norton. Seconded by Mr. Hornsby. Vote: Unanimous. MOTION CARRIES.**

3. Recreation Commission: Movie Night at the Tricentennial Park.

Mr. Yunits informed the Board that the Recreation Commission is working on this. He explained that this was something done in the past, so the Director of Parks & Recreation is looking to bring this back, so he will bring back more information as it moves forward.

4. Review and/or Vote to Approve Revisions to Liquor License Special Legislation.

Mr. Yunits said they made some grammatical revisions, which he doesn't understand, but that is the way they want it (such as changing the street names to have "street" and "road" at the end of street names changed to lower case).

**MOTION was made by Mr. Hornsby to the approve the revisions to the Liquor License Special Legislation. Seconded by Mr. Toole. Vote: Unanimous. MOTION CARRIES.**

5. Discussion and/or Vote on Town Report (Dedication, Photo, and Select Board Report).

The Board agreed to discuss this at their next meeting when they have a fuller attendance. Mr. Yunits asked that they get their Select Board town report in now because everyone else has already gotten them in.

6. Discussion on Future Use of Current Senior Center.

Mr. Yunits said he just wanted to open this discussion up to have the Select Board start thinking about this before the new Senior/Community Support Center is open in 2024. The Town Manager reported that in past conversations, Ms. Artz had mentioned the idea of a youth center to him. Mr. Toole said he sees this property as a bonus commercial property location that the Town should consider selling to someone with a plan to develop something the Town needs. Mr. Toole asked if there were any discussions about the sub-station being moved and Mr. Yunits answered no. Mr. Toole then asked if there have been any conversations about getting the Town's electrical wires off of telephone poles and Mr. Yunits responded that they have talked about it, but that has been the extent of it.

7. Discussion on High School Project Creating a Town Flag.

Mr. Yunits said they will put this agenda item off to a future meeting when the Board has a fuller attendance. Mr. Toole said that he shared the current town flag on social media today because to his surprise, the Town flag has been behind the blue curtains of the old Select Board meeting room. Mr. Toole informed the other Board members that the flag was created in the 1890s because the State asked them to so they had something to hang for the Town of Norton in the Statehouse. Mr. Toole said there are only 2 flags: one in the Select Board meeting room and one at the Statehouse. Mr. Snyder said he would like to have the student at their next meeting to ask questions and get information as to how this came up. Mr. Toole suggested that this student talk to Mr. Pearson who has been suggesting a town motto.

**B. Old Business**

There was no old business to discuss.

**C. Town Manager's Report**

**1. SEMRECC Meeting on November 15<sup>th</sup>.**

Mr. Yunits informed the Board that they have a SEMRECC meeting on November 15<sup>th</sup> at 6:30 P.M. He stated that he had sent an e-mail to confirm where the meeting will be. He asked that the Board members let him know if there is going to have a quorum and if not, they can vote to have a Select Board representative.

**2. Grants Update.**

Mr. Yunits thanked the staff that worked hard to get these. He reported to the Board that the Town received a legislature earmark for Fiscal Year 2023 to go towards the construction of the new Senior/Community Support Center in the amount of \$50,000 and he thanked the legislatures for that. The Town Manager advised that they also received a \$25,000 Community Planning Grant (from DHCD) as well as a \$320,000 grant from the MassWorks Infrastructure Program; this is a MassWorks grant to do a study and design for water upgrades and sewer expansion on Elm Street. Mr. Yunits lastly advised of another \$41,800 grant through the Shared Streets and Spaces Program through the Highway Department to purchase a sidewalk plow.

**VII. Select Board's Report and Mail**

Mr. Toole advised that the Historical Society has just gotten a new paint job. He expressed that the work done is very impressive and thanked Mr. Robert Kimball and the Historical Society for their work on this as well as the Sheriff's Department, ACE Hardware, and Benjamin Moore. Mr. Toole stated that they are open on Tuesdays and Wednesdays. Mr. Hornsby added that they are also working on the carriage house, which they are going to make part of the museum.

Mr. Hornsby thanked Mr. Bryan Carmichael from the Planning Department. He explained that his department has been without a Planner, and Mr. Carmichael has been very helpful and working with the Business Association and deserves a huge thanks from the Town.

Mr. Hornsby mentioned that he will be doing office hours on November 17<sup>th</sup> from 5:00 P.M. to 7:00 P.M.

Mr. Yunits mentioned that there will be a joint meeting with the Housing Authority at their next meeting scheduled for November 16<sup>th</sup>, so if anyone is interested in serving on the Housing Authority, please submit a letter of interest to the Select Board.

**IX. Warrants**

Report of Clerk, Kevin Snyder, on the following Payroll and Invoice Warrants:

A. Payroll Warrant PR23-07 for the week ended October 1, 2022, Warrant dated October 6, 2022, in the amount of \$1,648,614.17.

B. Invoice Warrant AP23-14 dated October 6, 2022, in the amount of \$877,345.65.

- C. Invoice Warrant AP23-15 dated October 13, 2022, in the amount of \$615,953.71.
- D. Payroll Warrant PR23-08 for the week ended October 15, 2022, Warrant dated October 20, 2022, in the amount of \$1,637,426.58.
- E. Invoice Warrant AP23-16 dated October 20, 2022, in the amount of \$21,195,896.85.
- F. Invoice Warrant AP23-17 dated October 27, 2022, in the amount of \$1,131,411.20.

X. **Other Business**

Other Business: Topics Not Reasonably Anticipated 48 Hours in Advance.

Mr. Toole mentioned that there will be some shifting of individuals on the Permanent Building Committee (PBC). Mr. Toole emphasized that the Board wants to make sure that their representatives are allocated and sharing their responsibility at these meetings going forward. Mr. Snyder added that they should be getting a more “real” update from the PBC Chair and reporting back to the Board at their meeting.

XI. **Next Meeting’s Agenda** – November 9, 2022 – FY 2023 Tax Classification Hearing.

XII. **Executive Session.**

There was no executive session.

XIII. **Adjournment.**

**MOTION was made by Mr. Hornsby to adjourn the Select Board meeting at 7:48 P.M. Seconded by Mr. Toole. Vote: Unanimous. MOTION CARRIES.**

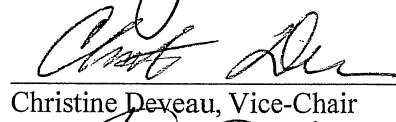
URL Link: [https://www.youtube.com/watch?v=HiYt9UArV\\_E](https://www.youtube.com/watch?v=HiYt9UArV_E)

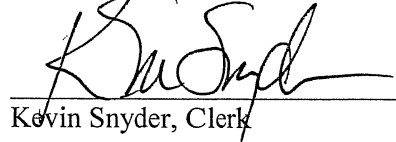
Respectfully Submitted by:

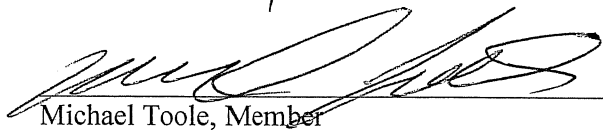
  
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Jennifer Reid, Office Administrator

**SELECT BOARD  
MINUTES OF MEETING  
OCTOBER 26, 2022**

  
Megan Artz, Chair

  
Christine Deveau, Vice-Chair

  
Kevin Snyder, Clerk

  
Michael Toole, Member

  
Steven Hornsby, Member

Minutes Approved by Board on: November 9, 2022