



TOWN OF NORTON  
SELECT BOARD  
MUNICIPAL CENTER  
70 EAST MAIN STREET  
NORTON, MA 02766

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Telephone (508) 285-0210; Facsimile (508) 285-0297

Select Board  
Meeting Minutes  
September 21, 2022

I. Call to Order by Chair

The September 21, 2022 meeting of the Norton Select Board was held in the Community Room of the Norton Public Library as well as remotely (Web: <https://us02web.zoom.us/j/83225589285>; Phone: 646-558 8656; Webinar ID: 832 2558 9285), and was called to order at 7:00 P.M., by Ms. Megan Artz, Chair. Member(s) present: Ms. Christine Deveau and Mr. Kevin Snyder.

II. Appointments/Resignations/Retirements

1. Resignation of Sandra Ollerhead from the Economic Development Commission and Alternative Transportation Committee.

Mr. Yunits and the Board thanked Ms. Ollerhead for all the work she did on both the Economic Development Commission (EDC) and Alternative Transportation Committee.

2. Appointment of Jennifer Werner to the Recreation Commission.

**MOTION was made by Mr. Snyder to appoint Jennifer Werner to the Recreation Commission. Seconded by Ms. Deveau. Vote: Unanimous. MOTION CARRIES.**

III. Minutes

**MOTION was made by Ms. Deveau to approve the Minutes of June 8, 2022; June 9, 2022; September 7, 2022; and September 7, 2022 (Executive Session). Seconded by Mr. Snyder. Vote: Unanimous. MOTION CARRIES.**

IV. Licenses and Permits

1. Vote to Approve the Special Events Application of Gary Cameron for the Veterans' Day Parade Scheduled from 10:00 A.M. to 12:00 P.M on Friday, November 11, 2022.

**MOTION was made by Mr. Snyder to approve the Special Events Application of Gary Cameron for the Veterans' Day Parade scheduled from 10:00 A.M. to 12:00 P.M on Friday, November 11, 2022. Seconded by Ms. Deveau. Vote: Unanimous. MOTION CARRIES.**

V. Announcements

1. Norton Kayak Company - Sunset Kayak Outing on Sunday, October 2<sup>nd</sup> from 4:15 P.M. to 6:15 P.M. All proceeds to benefit Norton Recreation Department.

Ms. Deveau announced that the Norton Kayak Company will be hosting a Sunset Kayak Outing on Sunday, October 2<sup>nd</sup> from 4:15 P.M. to 6:15 P.M. and all proceeds are to benefit the Norton Recreation Department. Tickets are \$40 per person and the trip includes a guided tour of the

Norton Reservoir, kayak rental and all equipment including PFDs, paddles, and a dry bag for gear. To reserve your spot, call (508) 740-7728 or e-mail [info@nortonkayakco.com](mailto:info@nortonkayakco.com).

2. 29<sup>th</sup> Annual Chartley Halloween Parade – Sunday, October 30, at 12:00 Noon, Rain or Shine. Registration/Donation forms are available.

## VI. Business

### A. New Business

1. Discuss/Appoint GATRA Advisory Board Representative.

Ms. Deveau explained that these meetings are more frequent than she was originally told when she agreed to be the representative (originally, she was told they meet about four times a year and it has been more like once a month) and the last meeting was at 1:00 P.M. during the work week. She wanted to bring this up again because they discussed last time having a volunteer serve in this position.

2. Discussion and/or Vote to Close Summer Street on Friday, October 21<sup>st</sup> and Saturday, October 22<sup>nd</sup> from 5:00 P.M. to 11:00 P.M. for the Gold Star Committee and VFW's Annual Halloween Event.

**MOTION was made by Mr. Snyder to approve the closing of Summer Street on Friday, October 21<sup>st</sup> and Saturday, October 22<sup>nd</sup> from 5:00 P.M. to 11:00 P.M. for the Gold Star Committee and VFW's Annual Halloween Event. Seconded by Ms. Deveau. Vote: Unanimous. MOTION CARRIES.**

### B. Old Business

1. Review and/or Vote on Fall Annual Town Meeting Articles.

**MOTION was made by Ms. Deveau to recommend Article 1. Seconded by Mr. Snyder. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Ms. Deveau to vote no action on Articles 4 and 5. Seconded by Mr. Snyder. Vote: Unanimous. MOTION CARRIES.**

Mr. Yunits explained that the Capital Committee met on Monday night and came forward with the following recommendations:

- \$35,000 for Data Processing for technology upgrades and routine upgrades of equipment;
- Police Department for \$21,000 (this is year 2 of 5) for upgrading their tasers;
- The Fire Department has 2 items: 1) to replace a pickup truck (will be split where 50% will come from ambulance and 50% out of Capital) for \$65,000 and 2) to replace the brush fire tank and pump skid for \$20,000; and lastly,
- The Norton Public Library is requesting \$50,000.

He mentioned that the School Department did have a request for a mini bus for sports, but then they found that in 2021 they had money appropriated to buy a mini bus for sports and didn't do it so they let him know that they did have that money available. Mr. Yunits summarized that the total is \$158,500 coming out of Capital and \$32,500 will come out of the Ambulance account.

**MOTION was made by Ms. Deveau to recommend Article 7. Seconded by Mr. Snyder. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Ms. Artz to recommend Article 8. Seconded by Ms. Deveau. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Ms. Artz to recommend Article 9. Seconded by Ms. Deveau. Vote: Unanimous. MOTION CARRIES.**

Mr. Yunits advised that the Town of Norton has to pay \$28,560 for the settlement of the Shpack Landfill.

**MOTION was made by Ms. Deveau to recommend Article 10. Seconded by Mr. Snyder. Vote: Unanimous. MOTION CARRIES.**

Mr. Yunits explained that the petitioner for the petition article regarding requesting solar be allowed in R-40 districts will be at the October 3<sup>rd</sup> Finance Committee meeting if any of the Board members would like to attend. Ms. Deveau clarified that if they were to vote and deliberate at the meeting, then they need to post an agenda, but if they just go and observe the meeting they don't have to, which Mr. Yunits confirmed. The Board members agreed to just attend the Finance Committee meeting and listen to the presentation and then vote at their own meeting.

Ms. Artz brought up that this article needs to be voted on at their next meeting because the Planning Board still has to vote and then the Town Clerk needs to have the vote in their office 10 days before town meeting. The Board deliberated posting agendas in case they do need to meet next week.

## **2. Scheduling and Planning of Fiscal Year Responsibilities/Timelines.**

Ms. Artz stated that she wanted to continue these discussions and bring to the forefront the need to schedule these meetings when budget meetings start coming up with School Committee and Finance Committee.

### **C. Town Manager's Report**

#### **1. Update on Green Community Grant Projects.**

Mr. Yunits advised that this is a great opportunity for the Town, which received a grant in the amount of \$122,763.74. This year, the Library, Police Department, L.G. Nourse Elementary School, and the Henri A. Yelle Elementary School are going to have weatherization work done. Mr. Yunits mentioned that at the Fire Station, they are going to have infra-red heaters put in for \$50,050 using the Green Communities funds. Mr. Yunits pointed out that the cost of that project is \$52,300 but there is \$2,250 in utility incentives also.

2. The Town Manager advised that the Highway Superintendent, Mr. Keith Silver, let him know that he has PJ Keating coming into town on September 26<sup>th</sup> and they will be at Larson Farm off of Oak Street to start milling and paving, then will move to east side and start on South Washington Street and Route 123; then, there will be milling and paving up to Jake's Tires on South Washington Street and they will be doing an overlay on Beverly Lane and will pave Boutas Drive and Agoritsa Lane off of Plain Street. They will also be doing an overlay on Summer Street.

3. Mr. Yunits informed the Board that he met with Standard and Poor's and confirmed their AA+ rating. Ms. Deveau expressed congratulations.

VII. **Select Board's Report and Mail**

Mr. Snyder stated that he held office hours last Thursday from 5:00 P.M. to 7:00 P.M. He advised that one person did come in to talk about ideas for zoning, but there was just that one individual. Mr. Snyder wondered if it would be beneficial to get the word out to get more people to come in and suggested putting on the electronic sign when they are holding Select Board hours. Ms. Artz suggested also putting it on the Town website. Mr. Yunits agreed to both ideas.

IX. **Warrants**

Report of Chair, Megan Artz, on the following Payroll and Invoice Warrants:

A. Payroll Warrant PR23-05 for the week ended September 3, 2022, Warrant dated September 8, 2022, in the amount of \$1,610,760.81.

B. Invoice Warrant AP23-10 dated September 8, 2022, in the amount of \$520,168.73.

C. Invoice Warrant AP23-11 dated September 15, 2022, in the amount of \$405,800.09.

X. **Other Business**

Other Business: Topics Not Reasonably Anticipated 48 Hours in Advance.

None.

XI. **Next Meeting's Agenda** – October 5, 2022 (2 executive session issues). The Board might also attend the Finance Committee's October 3<sup>rd</sup> meeting.

XII. **Executive Session.**

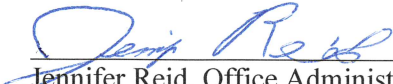
There was no executive session.

XIII. **Adjournment.**

**MOTION was made by Ms. Deveau to adjourn the Select Board meeting at 7:34 P.M. Seconded by Mr. Snyder. Vote: Unanimous. MOTION CARRIES.**

URL Link: <https://www.youtube.com/watch?v=NZIZG-AulVw>

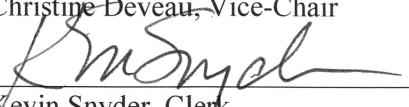
Respectfully Submitted by:

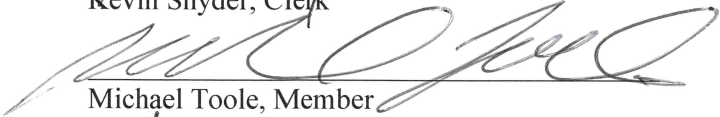
  
\_\_\_\_\_  
Jennifer Reid, Office Administrator

**SELECT BOARD  
MINUTES OF MEETING  
SEPTEMBER 21, 2022**

  
\_\_\_\_\_  
Megan Artz, Chair

\_\_\_\_\_  
Christine Deveau, Vice-Chair

  
\_\_\_\_\_  
Kevin Snyder, Clerk

  
\_\_\_\_\_  
Michael Toole, Member

  
\_\_\_\_\_  
Steven Hornsby, Member

Minutes Approved by Board on: October 5, 2022