



TOWN OF NORTON
SELECT BOARD
MUNICIPAL CENTER
70 EAST MAIN STREET
NORTON, MA 02766

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Select Board
Meeting Minutes
June 22, 2022

I. CALL TO ORDER BY CHAIR

The June 22, 2022 meeting of the Norton Select Board was held in person and remotely (Web: <https://us02web.zoom.us/j/81499108979>; Phone 646-558 8656; Meeting ID: 814 99108979, and was called to order at 6:59 P.M., by Ms. Megan Arz, Chair. Member(s) present: Ms. Christine Deveau, Mr. Michael Toole, and Mr. Steven Hornsby. Also in attendance: Mr. Michael D. Yunits, Town Manager.

The Board acknowledged Bob Salvo's accomplishments as a longtime Select Board member and his dedication to the town of Norton. The Board expressed their sorrow for the loss of Bob Salvo by respecting his memory with a moment of silence.

II. APPOINTMENTS/RESIGNATIONS/RETIREMENTS

1. Reappointment of Susan Hupf and Stephanie Langton as Police Matrons.

Motion was made by Ms. Deveau to accept the reappointment of Matrons Susan Hupf and Stephanie Langton as Police Matrons. Seconded by Mr. Hornsby. Vote: Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Hornsby - Yes. MOTION CARRIES.

2. Reappointment of Todd A. Bramwell, Timothy P. Gariepy, and Patrick J. Mahoney as Special Police Officers.

Motion was made by Ms. Deveau to accept the reappointment of Todd A. Bramwell, Timothy P. Gariepy, and Patrick J. Mahoney as Special Police Officers effective 7/01/2022 for fiscal year 2023. Seconded by Mr. Hornsby. Vote: Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Hornsby - Yes. MOTION CARRIES.

3. Appointment of Ralph Stefanelli as an Alternate SRPEDD Representative.

Mr. Stefanelli acknowledged the character and contributions Bob Salvo made to the town of Norton. Mr. Stefanelli described his experience with SRPEDD and how he could represent Norton's interests as an Alternate SRPEDD Representative.

Ms. Artz asked to get some history on the position and to describe the role of the alternate. Mr. Yunits explained the Alternate SRPEDD Representative attends SRPEDD meetings when the Representative is unable to attend.

Ms. Deveau clarified that Sandy Ollerhead is the SRPEDD Representative for Norton. Mr. Hornsby asked how many representatives there had been in the past and if there had been an alternate. Mr. Stefanelli

explained the recent history of representative and alternate positions. He stated his previous experience as the former representative and the benefits his appointment would bring.

Ms. Deveau said it seemed like Mr. Stefanelli was insinuating Sandy doesn't know what is going on. Mr. Stefanelli responded that Ms. Deveau cannot read his mind. Ms. Deveau stated her remark was based on the way he had worded his explanation of the current role. Mr. Stefanelli responded again that Ms. Deveau could not read his mind. Ms. Deveau explained that she did not and Mr. Stefanelli stated that he would not allow her to. Ms. Deveau ended the conversation by thanking Mr. Stefanelli.

Motion was made by Mr. Hornsby to accept the appointment of Ralph Stefanelli as an Alternate SRPEDD Representative. Seconded by Mr. Toole. Vote: Ms. Artz – Yes; Ms. Deveau – No; Mr. Toole – Yes; and Mr. Hornsby - Yes.

Roll Call Vote: Mr. Toole– Yes; Mr. Hornsby– Yes; Ms. Deveau– No; Ms. Artz – Yes.

4. Appointment of Mark C. Sweeney as the Republican Member of the Board of Registrars.

Ms. Artz asked for background on the position. Mr. Yunits explained each party gets to appoint members to the Board of Registrars to work with the Town Clerk during elections.

Motion was made by Mr. Toole to accept the appointment of Mark C. Sweeney as the Republican Member of the Board of Registrars. Seconded by Mr. Hornsby. Vote: Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Hornsby - Yes. MOTION CARRIES.

5. Appointment of Kathleen Eno as the Democratic Member of the Board of Registrars.

Motion was made by Mr. Toole to accept the appointment of Kathy Eno as Democratic Member of Board of Registrars. Seconded by Mr. Hornsby. Vote: Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Hornsby - Yes. MOTION CARRIES.

6. Amend appointment of Carol McLaughlin from Alternate (Expires 6/30/22) to Full Member (Vacant Seat – Expires 6/30/24) Council on Aging.

Motion was made by Mr. Hornsby to amend the reappointment of Carol McLaughlin from Alternate (Expires 06/30/22) to Full Member (Vacant Seat – Expires 06/30/24). Seconded by Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Hornsby - Yes. MOTION CARRIES.

7. Appointment of Carolyn M. Kollett to Carol McLaughlin's Vacated Seat as Alternate Council on Aging Member (Appointment to Term Expiring 06/30/22 and Reappoint to Term Expiring 06/30/25).

Motion was made by Mr. Hornsby to appoint Carolyn M. Kollett as Alternate Council on Aging Member (Vacated Seat Term Expiring 06/30/22 and Reappoint to Term Expiring 06/30/25). Seconded by Mr. Toole. Vote: Ms. Artz - Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Hornsby - Yes. MOTION CARRIES.

8. Appointment of Samantha Tamulis as Member of the Recreation Commission.

Motion was made by Mr. Hornsby to accept the appointment of Samantha Tamulis as Member of the Recreation Commission. Seconded by Mr. Toole. Vote: Ms. Artz – Yes; Ms. Deveau – Abstain Mr. Toole – Yes; and Mr. Hornsby- Yes. MOTION CARRIES.

Ms. Deveau stated that Samantha Tamulis is her sister and therefore must abstain from this vote.

9. Reappointment to Boards and Committees

Mr. Yunits presented a list of individuals for reappointment and those who did not wish to be reappointed for the next term.

Motion was made by Mr. Toole to approve Reappointment to Boards and Committees List. Seconded by Mr. Hornsby. Vote: Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Hornsby - Yes. MOTION CARRIES.

Mr. Yunits explained that notices would be mailed to those reappointed to Norton's Boards and Committees.

10. The resignations of Kaitlyn Headen as Director of Parks and Recreation, Rachel Medas as Recording Secretary, and Paul DiGiuseppe as Director of Planning and Economic Development were presented and reviewed.

III. LICENSES AND PERMITS

1. Vote to Approve the One-Day All Alcohol Liquor License to Stephen A. Donaghey for a Private Event at the Everett Leonard Park from 12:00 Noon to 6:00 P.M. on Saturday, July 23, 2022.

Motion was made by Ms. Deveau to approve the application for a One-Day All Alcohol Liquor License to Stephen A. Donaghey for a Private Event at the Everett Leonard Park from 12:00 Noon to 6:00 P.M. on Saturday, July 23, 2022. Seconded by Mr. Hornsby. Vote: Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Hornsby - Yes. MOTION CARRIES.

2. Vote to Approve the One-Day All Alcohol Liquor License to Brian King for Private Event at the Everett Leonard Park from 12:00 Noon to 6:00 P.M. on Saturday, July 9, 2022.

Motion was made by Mr. Toole to approve the application for a One-Day All Alcohol Liquor License to Stephen A. Donaghey for a Private Event at the Everett Leonard Park from 12:00 Noon to 6:00 P.M. on Saturday, July 23, 2022. Seconded by Mr. Hornsby. Vote: Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Hornsby - Yes. MOTION CARRIES.

IV. BUSINESS

A. NEW BUSINESS

1. Vote to appoint a temporary member to the Permanent Building Committee

Mr. Yunits explained the role of this position involves one member of the Board will serve as a temporary member of the Permanent Building Committee and allows them to vote on items surrounding the new Town Hall project. Ms. Artz volunteered for this position.

Motion was made by Ms. Deveau to appoint Meg Artz as a temporary member of the Permanent Building Committee. Seconded by Mr. Toole. Vote: Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Hornsby - Yes. MOTION CARRIES.

2. Vote to appoint a member to NOPE

Mr. Yunits explained the NOPE Committee (Narcotics Overdose Prevention and Education) is looking for a Board member to join the committee and attend its meetings. Mr. Toole explained he is currently a temporary member and volunteered for this permanent position.

Motion was made by Mr. Hornsby to appoint Mr. Toole as permanent member of NOPE. Seconded by Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Hornsby - Yes. MOTION CARRIES.

3. Vote to Approve Town of Norton Financial Policy Manual.

Mr. Toole asked if the Finance Committee has reviewed the manual. Mr. Yunits confirmed the Finance Committee has reviewed it and have not requested any changes. Mr. Toole asked if the town's legal counsel has reviewed the manual. Mr. Yunits confirmed it has been reviewed by the town's legal team as well as the town's auditor.

Motion was made by Mr. Hornsby to approve the Town of Norton Financial Policy Manual. Seconded by Mr. Toole. Vote: Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole Yes; and Mr. Hornsby – Yes. MOTION CARRIES.

4. Discussion and/or Vote on Right of First Refusal-Notice of Intent to Sell Land on Newland and Newcomb Streets, Portion of Map 5, Lot 3, and Map 5, Lot 3-04 (Daggett- Crandall-Newcomb Home, Inc., Seller)

Mr. Toole asked for clarification regarding how the tax status of the land would be affected by a sale. Mr. Yunits stated that the land is currently assessed under chapter 61A and upon the sale, the land would become residential, upon which Daggett – Crandall would be required to pay the back taxes.

Ms. Deveau shared she had received multiple complaints about the land being torn down in that area and she would be siding with the residents to preserve the land as undeveloped due to the nature and beauty it provides.

Mr. Toole stated his belief that property owners should have the right to develop land as long as it's within proper zoning regulations.

Motion was made by Mr. Hornsby to not exercise Right of First Refusal – Notice to Sell Land on New Newland and Newcomb Streets, Portion of Map 5, Lot 3, and Map 5, Lot 3-04 (Daggett- Crandall-Newcomb Home, Inc., Seller). Seconded by Mr. Toole. Vote: Ms. Artz – Yes; Ms. Deveau – No; Mr. Toole Yes; and Mr. Hornsby -Yes.

5. Discussion and/or Vote on June Pride Month items.

Ms. Deveau shared she had several suggestions for discussion and or/vote regarding June Pride Month and she would go through them one at a time.

Motion was made by Ms. Deveau to amend the Pride proclamation to a permanent proclamation that would not need to be renewed each year individually, but could be amended if there were current changes for that year. Seconded by Mr. Toole. Vote: Ms. Artz – Yes; Ms. Deveau – Yes; Mr Toole - Yes; and Mr. Hornsby - Yes. MOTION CARRIES.

Ms. Deveau presented a suggestion to have Pride Progress flags mounted under the American flags on telephone poles through the center of town during the month of June. Mr. Toole expressed his reservations about the Board becoming involved in flag placements in the town. Ms. Artz responded that the idea is worthy but needs to be evaluated further by additional departments in the Town before voting on this issue.

Ms. Deveau proposed a Pride Walk Crosswalk that would be located on East Main Street between the Wheaton side (near the Post office) to the town common. Mr. Yunits explained Route 123 is a state highway so further research would be necessary.

Norton resident Rene Deley spoke that the LGBTQ+ community could provide the funding for the flags and the mounting hardware. She asked Mr. Yunits if there were other opportunities for placement of a Pride crosswalk if Route 123 is not an option.

Superintendent of Norton Public Schools, Dr. Joe Baeta (through Webinar) referenced that the Board has taken a public statement on this topic; yet, the school department is currently under significant scrutiny regarding support for Pride month in the schools.

Mr. Toole read a portion of the Town's Pride proclamation and expressed the Board's support of the school department. Ms. Deley stated she has provided the school department with material published by the Trevor Project.

Ms. Artz asked how the Board should proceed to resolve the outstanding issues. Mr. Toole recommended a committee be formed to determine how the Town can recognize Pride month and equality as a community. He suggested this committee include the Alliance, possibly a member of the School Committee, as well as any other of the stake holders to address this in the best way possible.

Dr. Baeta stated the Norton School Committee has forwarded a review of policy on the public entity the issue of signage and implementation of topics including and similar to Pride to review with council and make recommendation. He stated they would welcome working with the Board work collaboratively on this issue and able to establish a policy on such before the end of the summer.

Motion was made by Mr. Hornsby to refer to committee. Seconded Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole - Yes; and Mr. Hornsby - Yes. MOTION CARRIES.

Motion was made to appoint Ms. Deveau as Board representative on the committee that will be formed to review the June Pride events. Seconded by Mr. Hornsby. Vote: Ms. Artz - Yes; Ms. Deveau – Yes; Mr. Toole - Yes; and Mr. Hornsby - Yes. MOTION CARRIES.

6. Vote to Approve Contract with Town Manager.

Motion was made by Mr. Hornsby to approve the notice of renewal of Contract with Town Manger. Seconded by Mr. Toole. Vote: Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole Yes; and Mr. Hornsby - Yes. MOTION CARRIES.

7. Other Business: Topics Not Reasonably Anticipated 48 Hours in Advance.

B. OLD BUSINESS

There was no old business to discuss.

V. TOWN MANAGER'S REPORT

1. Update on Water Access

Mr. Yunits informed the Board that John Thomas is organizing a meeting with the departments involved including the Police department, Fire department, Highway department, and the Town Manger to discuss the report from SRPEDD. Currently the main focus is the Norton Reservoir.

2. Formation of a Traffic Safety Committee that would regularly meet to review documented safety issues, certain types of proposed developments and other transportation-related issues

Mr. Yunits shared that in the masterplan it was suggested a Traffic Safety Committee include a member from the Police department, Fire department, the Planning Board, the Highway Department, a School Committee member, and a Selectboard representative. This Committee will be reviewing all aspects of safety issues including walking, biking, and driving. Mr. Hornsby volunteered to represent the Board. Mr. Toole recommended DOT be involved when appropriate.

Motion was made by Ms. Deveau to form a 9-member Traffic Safety Committee and appoint Mr. Hornsby as representative from the Selectboard. Seconded by Mr. Toole. Vote: Ms. Artz – Yes; Ms. Deveau – Yes; Mr Toole - Yes; and Mr. Hornsby - Yes. MOTION CARRIES.

3. Update on Water Restrictions

Mr. Yunits explained Norton water restrictions are in effect. Town is under mandate for how many gallons it is allowed.

4. Founders Day 2023

Mr. Yunits advised that if the town is looking to have Founders Day in 2023, planning and determining roles would need to get started by early fall to be ready for the event in the summer. He explained that many people need to be involved in this event so the responsibility does not lie solely on the Recreation Department. Ms. Deveau expressed interest in helping out.

Mr. Yunits shared that on Monday, June 27, a sonar treatment will be conducted at Lake Winnecunnet. Notice of this will be posted on all the appropriate outlets.

VI. SELECT BOARD'S REPORT AND MAIL

Mr. Toole shared the Board had received an email request from an individual working on an Eagle Scout project to build a Gam Arena in the Town. Mr. Toole explained he would be contacting the Highway Department, the School Department, and the Town Manager to discuss this further including input on where it should be placed.

VII. WARRANTS

Report of Chair, Meg Artz, on the following Payroll and Invoice Warrants:

A. Payroll Warrant PR22-26 for the week ended June 11, 2022, Warrant dated June 16, 2022, in the amount of \$5,892,848.14.

B. Invoice Warrant AP22-5 I dated June 16, 2022, in the amount of \$2,122,925.09.

C. Invoice Warrant AP22-52 dated June 23, 2022, in the amount of \$849,786.66

VIII. NEXT MEETING'S AGENDA-July 13, 2022

Reflections Memory Care Unit at The Residence at Great Woods will presenting be video presentation and looking for ways to engage in the community.

IX. EXECUTIVE SESSION

To conduct negotiations with non-union personnel, i.e. Town Manager, pursuant to G.L. c. 30A, Section 21(a)(2).

To discuss strategy with respect to negotiations with non-union personnel, i.e. Town Manager, pursuant to GL. c. 30A, Section 21(a)(2).

X. ADJOURNMENT

DECLARATION BY THE CHAIR:

I declare, under General Laws Chapter 30A, §21(a)(3), that the purpose of the executive session will be respect to conduct negotiations with non-union personnel, i.e. Town Manager, pursuant to GL. c. 30A, Section 21(a)(2), because a discussion of the strategy in open session could compromise the purpose of the executive session and with the Board to not return to open session at the conclusion of the executive session.

MOTION was made by Ms. Deveau at 8:32 P.M. for the Board to go into executive session under G.L. c.30A, §21(a)(3) for the purposes and reasons declared by the Chair and with the Board to not return to open session thereafter. Seconded by Mr. Hornsby. Vote: Ms. Artz - Yes; Ms. Deveau - Yes; Mr. Toole - Yes; Mr. Hornsby – Yes. MOTION CARRIES.

URL Link <https://www.youtube.com/watch?v=UHjXs3RI1Nc>

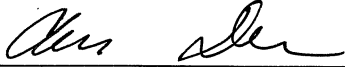
Respectfully Submitted by:

A handwritten signature in black ink, appearing to read "Arthur J. Hornsby", is written over a horizontal line.

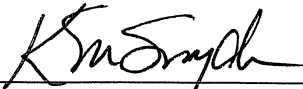
SELECT BOARD
MINUTES OF MEETING
JUNE 22, 2022



Megan Artz, Chair



Christine Deveau, Vice-Chair



Kevin Snyder, Clerk



Michael Toole, Member



Steven Hornsby, Member

Minutes Approved by Board on: August 10, 2022