



TOWN OF NORTON
SELECT BOARD
MUNICIPAL CENTER
70 EAST MAIN STREET
NORTON, MA 02766

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Select Board
Meeting Minutes
April 13, 2022

I. Call to Order by Chair

The April 13, 2022 meeting of the Norton Select Board was held in the Community Room of the Norton Public Library as well as remotely (Web: <https://us02web.zoom.us/j/6391519600>; Phone: 646-558 8656; Meeting ID: 639 151 9600), and was called to order at 7:01 P.M., by Mr. John Conway, Chair. Member(s) present: Ms. Christine Deveau and Ms. Renee Deley (virtually). Mr. Michael Toole and Ms. Megan Artz (virtually) joined the meeting at 7:07 P.M.

II. Public Comment

There were no public comments made at this meeting.

III. Minutes

The Board agreed to defer voting on the minutes until their next meeting.

IV. Appointments/Resignations/Retirements

1. Appointment of Nathan Lowney as a Permanent Full-Time Fire Fighter/EMT-B in the Norton Fire Department.

MOTION was made by Ms. Deveau to accept the appointment of Nathan Lowney as a Permanent Full-Time Fire Fighter/EMT-B in the Norton Fire Department. Seconded by Ms. Deley. Vote: Ms. Deley – Yes; Ms. Deveau – Yes; and Mr. Conway – Yes. MOTION CARRIES.

2. Appointment of Taylor Cross as a Full-Time Civil Service Police Officer in the Norton Police Department.

3. Appointment of Christopher Litchfield as a Full-Time Civil Service Police Officer in the Norton Police Department.

Mr. Toole and Ms. Artz arrived at 7:07 P.M.

MOTION was made by Ms. Deveau to accept the appointments of Taylor Cross and Christopher Litchfield as a Full-Time Civil Service Police Officers in the Norton Police Department. Seconded by Ms. Deley. Vote: Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; Mr. Conway – Yes; and Ms. Artz - Yes. MOTION CARRIES.

IV. Licenses and Permits

1. Discussion and/or Vote to Approve the Transfer of the Class II License from Old Colony Cars, Inc., 350 Old Colony Road, Norton, MA 02766 to N.E. Autos Inc., same address.

Mr. Matthew Borgellas introduced himself to the Select Board and stated that he was there to speak on behalf of N.E. Autos, Inc. He explained that he has an establishment in Attleboro, but he was facing zoning issues, so he approached the owner of Old Colony Cars, Inc. and negotiated an agreement with the owner. He stated that his other business has been open since 2018. Mr. Toole asked what kind of cars he would be selling and Mr. Borgellas answered used cars. Mr. Toole asked how many cars he planned to have and Mr. Borgellas answered that he planned to have 10 to 15 cars on the lot. Mr. Toole asked what the hours would be and Mr. Borgellas answered 10:00 A.M. – 5:00 P.M. Monday through Friday, Saturday 10:00 A.M. to 3:00 P.M., and Sunday by appointment only.

MOTION was made by Ms. Deveau to approve the transfer of the Class II License from Old Colony Cars, Inc., 350 Old Colony Road, Norton, MA 02766 to N.E. Autos Inc., same address. Seconded by Mr. Toole. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.

2. Discussion and/or Vote to Approve the Request of Atiya Reed to Change the Name on her Class II License from Atiya Reed d/b/a 2 Sons Auto Brokers, 407 Old Colony Road, Norton, MA 02766 to 2 Sons Auto Brokers LLC, same address.

MOTION was made by Mr. Toole to approve the request of Atiya Reed to change the name on her Class II license from Atiya Reed d/b/a 2 Sons Auto Brokers, 407 Old Colony Road, Norton, MA 02766 to 2 Sons Auto Brokers LLC, same address. Seconded by Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.

MOTION was made by Mr. Toole to withdraw the approval of 2 Sons Auto Brokers LLC until the Town Manager is available to advise them properly. Seconded by Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.

V. Announcements

Norton Spring Cleanup.

Ms. Deveau advised that the Norton Spring Cleanup is scheduled for Saturday, April 23rd at 8:30 A.M. Those interested in volunteering can register at the Highway Department on Friday, April 22nd from 7:00 A.M. to 3:00 P.M. or at Wheaton College (Lot 3) on Saturday, April 23rd from 8:30 A.M. to 9:00 A.M. Lunch will be provided at Bog Iron Brewing from 11:30 A.M. to 1:00 P.M. (wrist band required). Mr. Toole thanked Ms. Deveau for her hard work and asked who else was involved. Ms. Deveau thanked the Town Manager, Mr. Michael Yunits, as well as Ms. Joanne D’Onofrio (Administrative Assistant of the Highway Department), Mr. Keith Silver (Highway Superintendent), and the rest of the employees of the Highway Department.

VI. Business

A. New Business

1. Discussion with Ben Cohen, Student of Wheaton College, Regarding Outdoor Concerts.

Mr. Ben Cohen thanked the Select Board for announcing the Town Cleanup. He stated that he is a senior at Wheaton College majoring in Political Science. He explained that recently the Police Department was called to their house for a noise complaint from a concert being held there. Mr. Cohen advised that he wanted to see what noise level was acceptable. He pointed out that the person that called the Police Department said they were upset because they had to work the next day and when he spoke to a neighbor 50 feet away, they said they didn't hear anything. Mr. Cohen stated that the resident who reported having issues with the noise really has had issues with Wheaton College itself in the past. Mr. Cohen emphasized that he believes that it is more of a point that they don't want any events happening and there is more of an issue with the college itself than the events. Mr. Cohen informed the Board that he had spoken with the Board of Health Agent, Public Safety for Wheaton College, and Lieutenant Todd Jackson and Chief Brian Clark of the Norton Police Department and they thought his proposed solution should suffice as long as the concerts were done by 10:30 P.M. He asked for permission for the Wheaton Event Board to hold these events at the same location from 7:30 P.M. to 10:00 P.M. for a few concerts until the end of the semester and emphasized that these concerts already have the support and organization of Wheaton College. He noted that his boss really wanted the Town to put into place a more defined noise ordinance as well.

Mr. Toole replied that he thought Mr. Cohen's request was fair and asked if Wheaton College is required to come to the Select Board unless it was for an entertainment license purpose. Chief Clark explained that Mr. Cohen is looking for support from the Select Board to allow for what he outlined, which Chief Clark said he thought was reasonable. Mr. Toole clarified that the Town doesn't have a noise ordinance and Chief Clark confirmed that was correct and further stated that he believed former Selectwoman, Ms. Mary Steele, brought this up a while ago, but nothing really came of it. Mr. Cohen reiterated that his bosses really just want something in writing showing that they went through the proper channels and have support from the Town to hold these events.

Ms. Artz recognized the commendable work that Mr. Cohen has done and expressed her appreciation. Ms. Deveau looked for clarification as to what his title is and he answered that he was the Music and Variety Coordinator of the Wheaton Events Board. Mr. Cohen explained that they use a program called "Engaged" and it shows all of the upcoming events. Ms. Deveau stated that the one thing that would mitigate the complaints would be reaching out to the neighbors where he could let the neighbors know ahead of time (whether it is via e-mail or regular mail). Mr. Cohen said he agreed that this would be a good idea and wouldn't mind even doing so in person. Mr. Cohen advised that one event is scheduled for Saturday, April 23rd and another event is scheduled for Saturday, May 7th. Mr. Toole asked for the tentative times of these events and Mr. Cohen answered that April 23rd would probably start at 7:30 P.M. and May 7th would probably also be at 7:30 P.M., but they might be a little earlier start that day because there will be two bands at this event.

Chief Clark stated that what they could do too knowing the dates and times is let dispatch know and that way, they can contact campus public safety before having the Norton Police Department report to the scene, which the Board agreed was a good idea.

MOTION was made by Mr. Toole to support Wheaton College and the Wheaton Events Board for two events one dated April 23rd and one dated May 7th for entertainment starting at approximately 7:30 P.M. and approximately ending at 10:30 P.M. at 15 Pine Street. Seconded by Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.

2. Award of Trash Pick-Up and Single-Stream Recycling Contract for a 3-Year Period.

Mr. Conway explained that the lowest bidders were Republic Services for the municipal buildings and Waste Management MA for the school buildings.

Mr. Toole read the 7 bids for the schools as follows: Capital Waste Services \$218,868; DBI Waste Systems \$147,810; Republic Services Disposal \$157,769.01; Waste Management MA \$125,482.95; Win Waste Innovations \$131,683.86; EOMS Recycling \$150,150; and ABC Disposal \$187,824. He pointed out that the lowest bidder for the schools was Waste Management MA.

Mr. Toole read the 7 bids for the municipal buildings as follows: Capital Waste \$45,084; DBI Waste Systems \$33,540; Republic Services \$27,691.32; Waste Management MA \$45,368.76; Win Waste Innovations \$29,937.01; EOMS Recycling \$40,482; and ABC Disposal \$32,604. He pointed out that the lowest bid was Republic Services Disposal for the municipal buildings.

MOTION was made by Mr. Toole to award the three-year Trash Pick-Up and Single-Stream Recycling for school buildings to Waste Management for \$125,482.95 and for municipal buildings to Republic Services Disposal for \$27,691.32. Seconded by Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.

3. Discussion on FY23 Budget.

Mr. Conway read notes left by the Town Manager, Mr. Michael Yunits, that they are short by \$1.8 million with the current proposed budget requests. He continued that Mr. Yunits and Mr. James Puello, Town Accountant, met with Dr. Joseph Baeta, School Superintendent, and Mr. Matthew Wells, the School Business Manager and they are looking to cut down the Town's increase (currently 4.6%) and the School Department's increase (4.8%) to 2% each and see where they can go from there. He lastly stated that they are looking to use more of free cash and hoping the Hicks Fund will contribute \$200,000 towards the budget.

Ms. Deley stated that in an e-mail Mr. Toole had sent it mentioned that the Town was trying to get down to 2% for the Town and 3% for the School Department and now they are hearing that it would be 2% increase across the board.

Mr. Conway advised that he was going to ask Mr. Puello to send the excel spreadsheet to the Board of the budgets. Mr. Toole said he has proposed to the Town Manager the part-time

Human Resources position and full-time Director of Parks & Recreation position. He informed the Board that he might not push for the Parks & Recreation right now, but is definitely still for the part-time HR position.

4. Discussion on Town Manager Annual Review Process.

Mr. Conway commented that they are a bit late on this and would like to expedite the review since himself and Ms. Deley will not be on the Select Board after April 30th. Mr. Conway reported that Ms. Deley will shrink the 15-page review to be more concise. In response, Ms. Deley said that during the annual review as part of the agreement the Town entered into with Mr. Yunits, they said they would have the review done in either March or April of 2022. Mr. Toole commented that this is actually required by law. The Board discussed doing the review process possibly being in December or January in the future, which the members thought was a good timeframe.

Ms. Deley explained that she had some problems with saving a version, so some sections were overwritten and the responsibilities from the Charter just need to be moved to each category. She said tonight she will finish working on it and circulate it to the Board and the Town Manager.

Ms. Deley summarized the following:

- Review period will be either April 27th or April 28th and the Town Manager will submit to the Board via e-mail a narrative self-evaluation of comments;
- The Board is to submit their reviews (individually) by Monday, April 25th;
- Chair provides summary report;
- No recording, no public comments;
- Board agreed to do this as a separate meeting on April 28th to not overload the agenda for April 27th;
- The evaluation will be delivered to the Board and the Town Manager at the same time (if the Chair wants to provide the evaluation ahead of time, they will have to follow the proper procedures, such as putting it on the town website and have copies available in the Town Clerk's Office);
- The Board will provide input to the Town Manager, but if a member has a direct issue to address, then that becomes part of the record and part of the minutes;
- Following that meeting, the Board will meet in executive session to talk about the performance evaluation in response to compensation in accordance with Section 3 of the contract;
- Section 3 outlines that the salary as of June 30, 2022 and states that they agree to pay for services with an annual base salary and in addition that he is eligible to receive a merit-based increase up to an additional 3.75%, but is based on the performance review. The percentages were outlined based on outlined ratings, such as "Outstanding/Meets Expectations";
- Had 10 categories and now there are only 5 (more in line with leadership position and present opinion);
- Ratings will stay as is (1 through 5 scale);
- Ms. Deley pointed out that she highlighted the section for "weight" and stated that she didn't know if they wanted each category to have its own weight;

- Tasks are a compilation of items of what the Select Board wanted and items that came up during discussions as well (goals listed from his reviews);
- “What was the \$500K money or millions of dollars coming to use that he will need to oversee or manage?” Ms. Deley said couldn’t remember what this was about and asked if other Board members remembered. Mr. Toole said he would check his notebook from that meeting and get back to her.

Mr. Conway expressed that he thought this was great and a much more beneficial document. Mr. Toole questioned if each category should be weighed differently. Mr. Toole opined that the Leadership and Management category is more important as are Operational and Process Improvements and Financial Management. He emphasized that Leadership and Management and Financial Management were most important. Ms. Deley suggested making items 1-3 30% each and then Professional Development as 10%, which the Board agreed to.

B. Old Business

1. Discussion and/or Vote on Spring Annual Town Meeting Warrant.

Mr. Paul DiGiuseppe, Director of Planning and Economic Development, explained to the Board that there were 5 warrant articles they heard and voted on at the Planning Board meeting, two of which were rezoning applications submitted by private parties. Mr. DiGiuseppe advised that one of the rezoning applications is for the Reed & Barton site and the person who submitted the application is looking to take ownership of the site. He informed the Board that the applicant is seeking to rezone to Village / Commercial for mixed-use (primarily residential with commercial on the first floor). Mr. DiGiuseppe reported that the Planning Board unanimously voted to support the warrant article as written.

Mr. DiGiuseppe moved on to explain that the other rezoning is right near the Reservoir (not far from the Elm Street intersection). He stated that the owner purchased several parcels there, including parcels on Mansfield Avenue and the Wheaton parcel zoned Residential 60 and are looking to rezone for more intensive residential housing. Mr. DiGiuseppe reported that there were residents that voiced concerns as far as traffic and Village / Commercial not being appropriate for this property. Mr. DiGiuseppe said that it was a 0-6 vote by the Planning Board for this article. Mr. Toole questioned how this is not spot-zoning and Mr. DiGiuseppe said it is within Village / Commercial properties, so it could be considered for Village / Commercial. Mr. Conway clarified that this is a petitioned article and any changes to the language can only be done by the petitioner.

Mr. Conway asked in reference to the Reed & Barton article that this is considering the zoning impact by the applicant not the applicant or plan itself and Mr. DiGiuseppe stated that was correct. Mr. DiGiuseppe mentioned that this will require a special permit no matter what and is held to a higher threshold of approval. Mr. Conway clarified that if there is a request for a rezoning that fails at town meeting, they can’t come back for a certain period of time, which Mr. DiGiuseppe confirmed and added that it is two years. Mr. Conway asked if that applied to petitioned articles to which Mr. DiGiuseppe stated he believes it does, but advised that he would double-check to make sure.

Mr. DiGiuseppe explained that they are changing the wording of Articles 12-14. He stated that Article 12 is an important change to the dimensional requirements and the big change is the

original requirement places the density cap at 7 units in a building, and have agreed that they should have not been approving apartment units over 7 units unless it was a Chapter 40B project. He stated that this is applicable to anything 3 units or above and it eliminates the cap of 7 units. Mr. DiGiuseppe emphasized that the units would still have to meet lot sizes, frontage, etc.

Mr. DiGiuseppe moved on to discuss Article 13: Local Rapid Recovery Plan done for West Main Street and suggested changes to the use-tables. He explained that they added some definitions, such as “artisan food and beverage” (as well as micro-breweries, small-batch bakeries, etc.). He stated that he wanted to add uses to make it clear and they had to add some definitions and an updated commercial-use table by adding uses. Mr. DiGiuseppe pointed out that under industrial-uses, they added where it can go. He emphasized that they wanted to make the regulations clearer where they would be allowing life sciences, which he stated sends a good marketing message to people to really attract more companies like ALNYLAM.

Mr. DiGiuseppe emphasized that Article 14 he also felt like needed to be done now. He informed the Board that the Town has an affordable housing bylaw where if they have 6 or more multi-family units, you are required to provide affordable housing at 10% (have 6-unit apartment complex, one would have to be affordable) and he stated that this creates several problems, such as it easily adding over \$100,000 to the market rate. Mr. DiGiuseppe explained that this came up in 2003 when the Town was only at 3% for affordable housing where it needed to be at 10% (now at 11%). He stated that since the Town is over 10%, they have now added a provision that if the Town is at or above 10%, then this provision would not apply. Mr. DiGiuseppe advised that the Planning Board voted to approve this article 6-0.

Mr. Toole congratulated Mr. DiGiuseppe and the Planning Board for the work they have been doing in the three years he has been there. Mr. DiGiuseppe thanked Mr. Toole and recognized the hard work the Planning Board has put in, especially this past year. Mr. Toole pointed out that there are 3, possibly 4, vacancies that will happen after April 30th and that a quorum would be [for the remaining 3 members] 2. Mr. DiGiuseppe pointed out that per town counsel, for a special permit it requires a 2/3 approval; so, for a 7-member board, it would be 5 members so that could be a problem. Mr. Conway advised that for those who would like to join the Planning Board, write-in your name on the ballot for the April 30th election and if it is after May 1st, please submit a letter of interest and they could do a joint appointment by the Select Board and the Planning Board. Mr. Conway summarized that it was Articles 12-14, 16 and 17 that were voted on by Planning Board, which Mr. DiGiuseppe confirmed.

MOTION was made by Mr. Toole to support Article 12: Zoning Amendment: § 175-6.2 Table of Dimensional Requirements. Seconded by Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.

MOTION was made by Mr. Toole to support Article 13 showing as Zoning Amendment: Chapter 175, Article II: Definitions; § 175-4.4 Commercial Uses; § 175-4.5 Industrial Uses. Seconded by Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.

MOTION was made by Mr. Toole to support Article 14 showing as Zoning Amendment: § 175-19.3 Applicability. Seconded Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.

MOTION was made by Mr. Toole to support the petition Article 16 showing as Petition to Amend Norton Zoning Bylaw, Article III – Zoning Map and Districts and the Town of Norton Zoning Map by Changing Assessors Map 9 Lot 223 from the Residential 60 Zoning District (R-60) to the Village / Commercial Zoning District (VC). Seconded by Ms. Deley. Vote: Ms. Artz – No; Ms. Deley – No; Ms. Deveau – Abstain; Mr. Toole – No; and Mr. Conway – No. MOTION FAILS.

MOTION was made by Mr. Toole to support Article 17 showing as Petition to Amend Norton Zoning Bylaw, Article III – Zoning Map and Districts and the Town of Norton Zoning Map by Changing Assessors Map 17, Parcel 36, from the Industrial (I) Zoning District to the Village / Commercial Zoning District (VC). Seconded by Ms. Deley. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Abstain; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.

Mr. Toole discussed Article 15: Charter Amendment, re DPW – Part A and Bylaw Amendment, re. DPW – Part B. He explained that Article III within the article would change the Water/Sewer Commission from being elected to appointed. He advised that this article would also create a Department of Public Works (DPW) and under Article IV, Town Manager, it gives the Town Manager the ability to appoint a “Department of Public Works Director” and that appointment would be ratified by the Select Board. Article V Mr. Toole described as the “real meat and potatoes” where it describes their powers and explains that the DPW is made up of the Highway Department and the Water/Sewer Department. He continued explaining that in Bullet #4 within Article VIII, the appointed Water/Sewer Commission is a new section (creation and terms of the Water/Sewer Commission and how they would work with the Water/Sewer Department). Mr. Toole further stated that Sections A, B, and C are completely new and emphasized that the Board should thoroughly read through these. Mr. Toole lastly pointed out that most of the responsibilities remain exactly the same and work directly under the Public Works Director.

Ms. Deley questioned if it outlines in there who sets the fees. Mr. Toole replied that the Water/Sewer Commission would still be setting the fees. Ms. Deley asked if there is any collaboration with the new DPW Director or Town Accountant. Mr. Toole answered that it would be with the Director of Public Works. Ms. Deley looked for clarification where if the Water/Sewer Commission would be setting the fees or providing a recommendation to the Director of Public Works. Mr. Toole said that he would get back to her on that at their next meeting.

Mr. Toole moved on to discuss the bylaws. He explained that they would be adding a DPW Director and setting salary range for that position. He pointed out that there is a lot of information and would like to get two informational sessions going and would withdraw if the Select Board doesn’t vote to support it. Mr. Conway expressed that he thought it would be fine as did the remaining board members.

The Board briefly discussed the petition to adopt a town motto (Article 18). Mr. Conway read the language from the warrant as follows:

To see if the Town of Norton will adopt one of the following two phrases as its town motto:

(a) ACUMEN ACUTUM (“sharp point, talent or intellect”)

(b) ACUMINA PRAEACUTA (“point, talent or intellect sharpened to a fine point”)

(PETITION OF DANIEL A. PEARSON)

Former Planning Board member, Cheryll-Ann Senior, of 169 Reservoir Street spoke to the 0 Reservoir Street article. She informed the Board that she had just come from the Zoning Board of Appeals (ZBA) meeting and reported that it didn’t go well. She explained that participants (and applicants) could not hear the ZBA and in result 1, if not 2, of the applications had to be continued to a future meeting due to microphone issues. Ms. Senior added that no one was asked to identify themselves except for maybe the first person. Additionally, she reported that one of the abutters, who she noted was a little agitated, got up to say something and asked the applicant a question and a ZBA member yelled at the gentleman stating that they should be addressing the ZBA not the applicant and expressed that she was astounded. She said she hoped that this was out of the ordinary, but wanted to let the Select Board know. Ms. Senior also noted that the zoning map from 2019 says one thing and the 2020 map says a completely different thing. Mr. Toole expressed that he thought that the maps were going to be corrected and she replied that they are still the wrong ones. Mr. Conway summarized three issues that were voiced: technology, behavior, and the zoning maps.

2. Review of the Process for Available Liquor Licenses.

The Board agreed to hold off on this until their next meeting.

3. Update on Select Board’s Submissions for Town Report (i.e., Cover Photo, Dedication, and Select Board Annual Report).

Mr. Conway promised to have the town report to Ms. Jennifer Reid by tomorrow. The Board also agreed to take a hybrid picture this evening as a backup for the cover photo.

4. American Rescue Plan Act (ARPA) Update.

Mr. Conway explained there has been a lot of talk about what these funds can be used for. He advised that the Town Manager and School Superintendent met last Thursday about what the funds could be used for. Mr. Conway suggested holding off on this until the Town Manager and Superintendent could both be present.

Mr. Toole pointed out that this past year, the Town has received a number of grants as did the School Department (the School Department got \$2.5 million in funds) and said he would like to see this tied into the ARPA presentation as well.

C. **Town Manager’s Report**

Update on Massachusetts State-Subdivision Agreement for Statewide Opioid Settlements.

Fire Chief, Shawn Simmons, addressed the opioid settlement and reminded the Board that they have a NOPE meeting on April 27th. He explained that they are going to come up with

some ideas at that meeting as to how to use those funds. Chief Simmons pointed out that one of the items to get with this funding is NARCAN and it can be subsidized. He mentioned that if they were to buy directly from the pharmacy, it would cost \$89 per dose. He expressed that they hope to give out these pouches to patients who overdosed or a family member, explain how to use it, and have it available in case of an overdose. Ms. Deley mentioned the community impact fees negotiated in the marijuana Host Community Agreements (HCAs) as a possible funding source for things such as this.

VII. Select Board's Report and Mail

Mr. Toole stated that yesterday he and the Town Manager had received complaints regarding Home Market Foods. He advised that there is a new operations manager over there and they have addressed some of the problems. Mr. Toole clarified that the speeding of trucks has not been as prominent or taking the turn off of South Worcester Street the wrong way, but the idling trucks and lighting are still topics of complaint. He informed the Board that one of the residents suggested creating a committee to work with the Town and neighbors and Mr. Toole emphasized that there really should be a traffic committee, even if it is a once-a-year meeting to address traffic concerns. Mr. Toole said he would work with Town Manager to land the plane on some of these key issues.

IX. Warrants

Report of Chair, John Conway, on the following Payroll and Invoice Warrants:

- A. Payroll Warrant PR22-21 for the week ended April 2, 2022, Warrant dated April 7, 2022, in the amount of \$1,501,940.36.
- B. Invoice Warrant AP22-41 dated April 7, 2022, in the amount of \$358,048.19.
- C. Invoice Warrant AP22-42 dated April 14, 2022, in the amount of \$201,105.17.

X. Other Business

Other Business: Topics Not Reasonably Anticipated 48 Hours in Advance.

There was no other business to discuss.

XI. Next Meeting's Agenda – Wednesday, April 27th.

XII. Executive Session.

- 1. To act under authority of the Open Meeting Law, General Laws Chapter 30A, §22(f), and review and approve the executive session minutes of April 15, 2021; May 5, 2021; May 10, 2021; May 13, 2021; May 24, 2021; June 2, 2021; June 10, 2021; June 16, 2021; June 22, 2021; and June 24, 2021 pursuant to G.L. c. 30A, Section 21(a)(7).

XIII. **Adjournment.**

DECLARATION BY THE CHAIR:

I declare, under General Laws Chapter 30A, §22(f), that the purpose of the executive session will be to act under authority of the Open Meeting Law, General Laws Chapter 30A, §22(f), and review and approve the executive session minutes of April 15, 2021; May 5, 2021; May 10, 2021; May 13, 2021; May 24, 2021; June 2, 2021; June 10, 2021; June 16, 2021; June 22, 2021; and June 24, 2021 pursuant to G.L. c. 30A, Section 21(a)(7), because a discussion of the strategy in open session could compromise the purpose of the executive session and with the Board to not return to open session at the conclusion of the executive session.

MOTION was made by Mr. Toole at 9:40 P.M. for the Board to go into executive session under G.L. c.30A, §22(f) for the purposes and reasons declared by the Chair and with the Board to not return to open session thereafter. Seconded by Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.


URL Link: <https://www.youtube.com/watch?v=oDCDySndfqM>

Respectfully Submitted by:



Jennifer Reid, Office Administrator

**SELECT BOARD
MINUTES OF MEETING
APRIL 13, 2022**



John Conway, Chair



Michael Toole, Vice-Chair



Christine Deveau, Clerk



Renee Deley, Member



Megan Artz, Member

Minutes Approved by Board on: April 27, 2022