



TOWN OF NORTON
SELECT BOARD
MUNICIPAL CENTER
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NORTON, MA 02766

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Select Board
Meeting Minutes
January 19, 2022

I. Call to Order by Chair

The January 19, 2022 meeting of the Norton Select Board was held remotely (Web: <https://us02web.zoom.us/j/6391519600>; Phone: 646-558 8656; Meeting ID: 639 151 9600), and was called to order at 7:01 P.M., by Mr. John Conway, Chair. Member(s) present: Ms. Megan Artz, Ms. Christine Deveau, and Mr. Michael Toole. Also in attendance: Mr. Michael D. Yunits, Town Manager. Ms. Renee Deley arrived at 7:03 P.M.

II. Public Comment

There were no public comments at this time.

III. Minutes

MOTION was made by Mr. Toole to approve the Minutes of October 25, 2021 and January 5, 2022. Seconded by Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway - Yes. MOTION CARRIES.

Ms. Deley arrived after the above vote was taken at 7:03 P.M.

IV. Appointments/Resignations/Retirements

1. Appointment of Kaitlyn Heayden as the Part-Time Director of Parks and Recreation.

MOTION was made by Mr. Toole to accept the appointment of Kaitlyn Heayden as the Part-Time Director of Parks and Recreation. Seconded by Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.

Mr. Toole asked to get some history of where this position has been as far as part-time versus full-time since this is something the Select Board did consider budgeting to be a full-time position. Mr. Yunits told the Board he would get this information for them.

2. Appointment of Emily Archer to the Full-Time Clerical (A Group) Position in the Treasurer-Tax Collector's Department.

Ms. Artz left the meeting momentarily due to audio issues at approximately 7:09 P.M.

MOTION was made by Mr. Toole to accept the appointment of Emily Archer to the Full-Time Clerical (A Group) Position in the Treasurer-Tax Collector's Department.

Seconded by Ms. Deveau. Vote: Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.

3. Appointment of Tamah Vest to the Conservation Commission.

Ms. Artz rejoined the meeting at approximately 7:12 P.M.

MOTION was made by Mr. Toole to accept the appointment of Tamah Vest to the Conservation Commission. Seconded by Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.

4. Appointment of Dakota Cullen as a Permanent Full-Time Fire Fighter/EMT-B in the Norton Fire Department.

5. Appointment of Michael Foley as a Permanent Full-Time Fire Fighter/EMT-B in the Norton Fire Department.

6. Appointment of Connor Timulty as a Permanent Full-Time Fire Fighter/EMT-B in the Norton Fire Department.

Chief of Fire, Shawn Simmons, expressed the Fire Department's excitement to have these candidates join and stated that he thinks they are going to do really well. He mentioned that the Fire Academy start date is August 22nd.

MOTION was made by Mr. Toole to accept the appointments of Dakota Cullen, Michael Foley, and Connor Timulty as Permanent Full-Time Fire Fighters/EMT-Bs. Seconded by Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.

Chief Simmons stated that thanks to the great work of EMS Director, Captain Michael Wilson and Assistant EMS Director, Captain Eric Tynan in addition to their Medical Director, Dr. Thorton, they now have six members of their department who are able to do emergency ultrasounds in the ambulance, someone's home, or wherever it needs to be done. Captain Wilson advised that the six individuals that were trained to do these ultrasounds took an eight-hour course along with a final exam with the Medical Director and an ultrasound technician from Sturdy Hospital. Captain Wilson gave an example of how this is important by explaining that the ultrasounds can be used to check for internal bleeding and determine whether they should seek out a trauma center versus a regular hospital. Dr. Thorton showed the Board the ultrasound technology and expressed that it is only as good as the paramedics, and Norton has the very best paramedics.

Ms. Deley agreed with Dr. Thorton in regard to the paramedics of Norton being the best and Chief Simmons being a great leader. She asked Dr. Thorton with respect to the ultrasound what their primary benefits are. Dr. Thorton used an example of a chronically ill patient with difficult IV access, they could use this technology to find an IV, but the big application that they're going to use is within 90 seconds they could tell if you are hemorrhaging internally and from that they can make the determination of if the patient needs to go to a trauma center or a local ER. She gave another example of when the paramedics need to intubate a patient and they can use the ultrasound to make sure the tube is in the right place.

Chief Simmons mentioned that the Fire Department also just received a grant for about \$8,400, which will be applied towards personal protective equipment for structural fire fighters. He informed the Board that there were a couple of other grants they applied for they are waiting to hear back on that are really significant and would be a huge help to the department.

IV. Licenses and Permits

1. 2022 License Renewals.

The 2022 License Renewals specified on the “2022 License Renewals” document presented to the Select Board at the January 19, 2022 Select Board meeting were all approved as written.

CV:

KMPZ, Inc. d/b/a Honey Dew Donuts
61 West Main Street

CV

MOTION was made by Mr. Toole to approve/renew the above 2022 licenses as specified on document, 2022 License Renewals, Page 1 as presented to the Board on January 19, 2022. Seconded by Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway - Yes. MOTION CARRIES.

2. Discussion and/or Vote to Approve the Transfer of the Common Victualler License from Bristol Beverages, Inc. d/b/a Barrowsville Station to Umiyadham Corp. d/b/a Highland Farm to be Utilized at 194 South Worcester Street.

MOTION was made by Mr. Toole to approve the transfer of the Common Victualler license from Bristol Beverages, Inc. d/b/a Barrowsville Station to Umiyadham Corp. d/b/a Highland Farm to be utilized at 194 South Worcester Street. Seconded by Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway - Yes. MOTION CARRIES.

3. Discussion and/or Vote to Approve the Applications of Bog Iron Brewing, LLC for a Live Entertainment License and Sunday Entertainment License.

MOTION was made by Mr. Toole to approve the applications of Bog Iron Brewing, LLC for a Live Entertainment license and Sunday Entertainment license. Seconded by Ms. Deveau. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway - Yes. MOTION CARRIES.

V. Announcements

1. Queens Bridge Group, Inc. – Virtual Community Outreach Meeting on Thursday, January 27, 2022 at 6:00 P.M.

Queens Bridge Group, Inc will hold a Virtual Community Outreach Meeting for a proposed Adult-Use/Medical Use Marijuana Cultivation, Manufacturing, and Transportation

Establishment on Thursday, January 27th at 6:00 P.M. EST. The proposed facility is to be located at 0 South Washington Street, Map 24, Parcel 62, Norton, MA 02766.

2. Support NHS Track & Field – A Cookie Fundraiser with Kate’s Confections!

Kate’s Confections is donating 25% of sales to Norton Track & Field. Pick-up is Saturday, January 22nd from 10:00 A.M. to 12:00 P.M. at the Norton High School. Visit www.katesconfectionsnorton.com, click on “Cookies” where you can order a dozen cookies with up to four flavor options (9 flavors to choose from).

3. Norton Youth Baseball Softball FUNDrive.

Norton Youth Baseball/Softball will be doing a FUNDrive at the Burchill Complex (38 Plain Street, Norton, MA) from 9:00 A.M. to 10:30 A.M. on Saturday, January 22nd and Saturday, January 29th. Please gather clothes and household textiles in bags including men’s, women’s, and children’s clothes, coats, shoes, scarves, handbags, wallets, fashion accessories, ties, belts, backpacks, bedding, comforters, blankets, sheets, towels, linen, tablecloths, curtains, and pillows.

4. Norton High School Music Department Mattress Fundraiser, Saturday February 12th at 10:00 A.M.

All money raised will be to benefit the Norton High School Music Department.

5. NHS Indoor Track and Field Calendar Raffle.

The Norton High School Indoor Track and Field team is holding a calendar raffle throughout the month of February. Tickets are \$10.00 each and winners will be drawn each day. To purchase, please use the link (bit.ly/NortonTFBoosters) or QR code provided.

6. COVID Tests.

Mr. Conway announced that the covid.gov website actually works where you can order at-home COVID-19 testing kits.

7. Notice of Public Hearing Regarding Goat City Pub, Inc.

There will be a virtual public hearing on the application for a transfer of the Common Victualler License to Expose, Keep for Sale, and to Sell All Kinds of Alcoholic Beverages To Be Drunk On The Premises, at 184 West Main Street, Norton, MA 02766, from Home Plate Norton LLC, Manager: Robert E. Anderson, to Goat City Pub Inc. d/b/a Goat City Pub, Manager: Ms. Breanne M. Silvi, same address. Said virtual public hearing will be held Wednesday, February 2, 2022, at 7:15 P.M.

VI. Business

A. New Business

1. Status Updates from Solar Retail Norton, LLC and Exit 10, LLC.

Andre of Solar Retail Norton, LLC informed the Board of the following updates:

- 90% through construction;
- Plan to go for Certificate of Occupancy in early February, which will move them towards the next step with the State as far as pursuing their final licensing before the Cannabis Control Commission (CCC) can grant them approval to commence sales;
- Targeting opening in sometime in mid to late March (some elements of this timeline are out of their control though).

Ms. Deley suggested as part of giving back to the community to reach out to the newly appointed Director of Parks and Recreation and also mentioned Town Clean-Up day, which will be in April.

Mr. Alex DiPietro of Exit 10 LLC informed the Board of the following updates:

- Hit a few road blocks early on, including the Blue Star Business Park deciding that a marijuana retail establishment wouldn't be a good fit there;
- Awarded Host Community Agreement in December of 2020;
- Amongst navigating COVID-19, as of April 2021 they did not have a location and knocked on doors in zoning district;
- Entered into Letter of Intent (LOI) at 407-411 Old Colony Road in October of 2021;
- November 16, 2021, they presented the new location to the community via a Community Outreach Meeting and were met with very positive feedback;
- December of 2021, Exit 10 LLC signed a P&S Agreement for the Old Colony Road site, are now working with a bank on financing, and Cultivate sold the company to Cresco Labs.

Mr. DiPietro proposed to the Board partnering with Best-in-Class Cannabis MSO, MariMed Inc., to be able to offer an innovative and scalable retail solution. Mr. Ryan Crandall of MariMed, Inc. explained that the company is an MSO (multi-state operator) in cannabis, but are local where their headquarters is in Norwood, MA. He advised that the company has been public since 2017 and he started his own cannabis brand in 2014 called Betty's Eddies and ultimately sold Betty's Eddies to MariMed, Inc. in 2017 and then came on to run product and sales.

Ms. Deley asked if Mr. DiPietro has any relationship with Cultivate. Mr. DiPietro replied that he does, but unfortunately, their expertise and role in the companies has shifted, so he doesn't believe the original plan as far as a mentorship will remain. Ms. Deley asked how this would change the business structure because the last time he came to the Board, he shifted the primary ownership of the company to his wife to move forward as a woman-owned business. Mr. DiPietro answered that they haven't navigated all of the details at this time because he wanted to gauge the Board's interest in them moving forward with this, but ultimately there would be a shift in ownership and they would have to amend the HCA for whatever that shift would be. Ms. Deley asked if this is something that he would be presenting to the Board in two weeks and he replied that if this was possible, then yes. Ms. Deley agreed to having Exit 10 LLC on the Board's next meeting agenda and to have the materials he would be providing available to them a few days before the meeting.

Ms. Deley asked when construction would be starting on the building and Mr. DiPietro replied that he expects to close on the property in early February and get the construction process started and submitted to the Town.

2. Discussion on Public Works Department.

Mr. Toole explained that this is an article that he would like to have on the warrant for the Spring Town Meeting, which is proposing combining the Highway Department and the Water/Sewer Department to create a Department of Public Works. He explained that the idea is to combine the employee costs and equipment synergies to create a savings while looking for opportunities to expand additional town services. Mr. Toole advised that the Director of the Department of Public Works would be an engineer or have an engineering background that could review and maintain town projects and oversee the Department of Public Works.

Mr. Toole explained that the working committee on this proposal is Ms. Michelle Brown (Assistant to the Town Manager), Mr. Yunits, Mr. Keith Silver (Highway Superintendent), Mr. John Harrop (Assistant Water/Sewer Superintendent), Mr. Frank Fournier (Water/Sewer Superintendent), and Mr. Steve Bishop (Water/Sewer Commissioner). He continued that the Water/Sewer Commission would now be an appointed position (by the Select Board) rather than an elected position. Mr. Toole stated that the engineer would be paid for between a combination from the town budget and the Enterprise account. One of the questions Mr. Toole posed was whether or not this would eliminate the Water/Sewer Commission and he strongly emphasized that it would not and that it would simply change the role to an advisory role (similar to the EDC). He further clarified that this would not eliminate the Water/Sewer Department or the Highway Department and that the two departments would now just fall under the Department of Public Works.

Mr. Toole continued his presentation with the following list of Q & A's:

Q: Each department requires different licenses for each specialty so they can't crossover?

A: Yes/No specialty licensed individuals need to stay within their area, however on projects and areas where labor is required, they are able to cross over.

Q: The PW Director- Engineer sounds like a waste of money as we already hire engineer?

A: With all the town infrastructure projects another set of certified eyes can help ensure that projects are on track and correct.

Q: Do other towns have Public Work Depts?

A: Yes, most towns have a version of Public Works Dept.

Q: Are elected water commissioners better?

A: Since 2011 there has been consistent open seat(s) or a joint appointment made by the Water Commission and Select Board.

Q: Would this change the role of the Water and Sewer Commission?

A: No, it would service in the same advisory role as the current position.

Q: What other boards serve in this capacity that are appointed?

A: Conservation Commission, Board of Health, Zoning Board of Appeals.

Q: How would hiring and combining departments and hiring high-cost engineer save money?

A: Labor costs, capital equipment, project oversight, combined efforts.

Mr. Toole mentioned that he and Mr. Yunits would be meeting with the Public Works Director for the Town of Mansfield to get some feedback on the process and what some of the challenges were that they faced during the transition.

Mr. Conway shared his support of the idea and expressed that with the Charter Commission discussions, this was one of the things he was most excited about. Mr. Conway stated that some of Mr. Toole's points have already been made with the recent snow storms and the Highway Department and Water/Sewer Department working together to plow. Ms. Deley agreed that this was a great idea and pointed out that the Water/Sewer Commission would be more than an advisory board. She also agreed that even though there will be costs associated with hiring an engineer as the Director of Public Works, they have seen that there could have been a cost savings on past projects if this was already put in place. Ms. Artz expressed that she thinks this is a much-needed part of the Town's government and doesn't understand why they haven't looked into maximizing their resources in the past being such a small town.

Mr. Yunits emphasized the importance of keeping the Water/Sewer Commission. He advised that in his town, they have a Public Works Department and the Board of Selectmen are the Public Works Directors. Mr. Yunits explained that there is too much work the Commission does that the Select Board wouldn't want to have to take on in addition to their responsibilities.

3. Discussion and/or Vote on the Establishment of Late Fees/Fines Relating to License Renewals.

Mr. Yunits explained that like the renewal they voted on at the beginning of the meeting, which was a very late renewal, Ms. Jennifer Reid, Office Administrator/Select Board Secretary, did some research on what other communities were doing as far as late fees. He emphasized that these licensees get notice well in advance and know when their applications are due and it is just frustrating and a lot of work to keep chasing them. Mr. Yunits proposed putting a fine in place of maybe \$100 for not filing on time. He stated that of the communities that responded, six of them charge a fine and eight communities the licensee loses their license if they don't renew on time; Mr. Yunits stated that the latter seemed tough to do to a business, but basically the Board refuses to vote on the late applications and the establishment loses their license.

Ms. Deley looked for clarification as to how the late fee would be implemented (would it be \$100 if they don't have their paperwork in by December 31st or it is \$50 if you don't submit by this date and an additional \$50 if you don't submit by December 31st). Mr. Yunits replied that the Board can do that too. Ms. Deley expressed that she was in support of implementing a late fee and Ms. Deveau agreed. Ms. Deveau asked where the late fees would go and Mr. Yunits stated that it would go towards the General Fund. Ms. Artz agreed and that while they were being lenient and giving grace periods due to COVID-19 last year, they are well past that point. Ms. Deley asked how they are reaching out to licensees beforehand and Mr. Yunits answered that Ms. Reid sends out a letter well in advance stating that it is license renewal time, the licensee fees, and when they are due. He suggested adding in the letter that if licensees do not return their license by the due date, they will have to pay a \$50 late fee and if

the Town still doesn't have it by December 31st it will be an additional \$50 late fee and you run the risk of having to be shut down because technically it is a new year and they won't have a valid license. Mr. Toole and Mr. Conway agreed that this makes sense and the licensees are getting plenty of notice and this is also an annual thing so they should know. The Board agreed to get further information as to what licenses and due dates would be involved with implementing the late fee structure and take a vote at their next meeting based on that information.

4. Update MBTA Community Multi-Family Zoning Districts.

Mr. Yunits explained that this legislature was just passed for communities that are considered MBTA communities, which Norton is, where they have a multi-family zoning requirement. He informed the Board that they have to have at least 50 acres that could be utilized as multi-family and those 50 acres would have to support 15 units per acre (total of 750 units) and they cannot be restrict as one-bedroom, two-bedroom, three-bedroom, etc.

Ms. Deley asked the Director of Planning and Economic Development, Mr. Paul DiGiuseppe, if this would have to be 50 new acres or if they use properties that are already multi-tenant. Mr. DiGiuseppe replied that they have options.

Mr. DiGiuseppe gave the following overview:

- The State is doing this to address a housing crisis that is happening where housing prices have escalated significantly;
- Want to make sure the housing is family-friendly (not just one-bedroom units);
- Must accommodate at least 750 units, but that does not mean the Town has to produce 750 units. What it does mean is that the Town must designate an area where there is a potential for it;
- Can put this in an area where there is already compact development;
- They want these units put in within what they call reasonable access to a transit station, which here they are talking about either Mansfield or Attleboro and areas consistent with the Commonwealth's sustainable development principles (area of concentrated development);
- Must allow multi-family "as of right" and cannot require a special permit (can still require a site plan);
- Could be a new base zoning district or an overlay district;

Timeframes:

- 3/31/2022: DHCD accepting comments/questions on the guidelines. Final guidance provided thereafter;
- 5/2/2022: Complete MBTA Community Information Form
- 7/1/2023: DHCD must approve timeline and action plan;
- 12/31/2024: Final adoption date;
- Within 90 days after adoption, the Town must submit to the DHCD a complete application requesting a determination of full compliance.

Mr. DiGiuseppe stated that as soon as the minutes for this meeting are approved by the Select Board, he will attach them to the MBTA Community Information Form because they want an acknowledgment that they are having this meeting tonight and that the Select Board was

notified of this before May 2nd. He emphasized that the Town has to do this because there are a lot of penalties if they don't, such as making the Town being ineligible for MassWorks, Local Capital Projects Funds, and Housing Choice Initiatives funds. Mr. DiGiuseppe advised that there will be technical assistance available to them including Massachusetts Housing Partnership, District Local Technical Assistance (DLTA) funding from SRPEDD, FY23 Community One Stop, and FY23 Land Use Planning Grant.

Going Forward in 2022:

- Complete MBTA Community Information Form;
- Hire a consultant using grant funds;
- Identify potential location(s) for siting the district;
- Determine if we create a new base zoning or overlay district;
- Public engagement process;
- Draft a work plan.

Mr. Toole asked if this has gone before the Planning Board yet and Mr. DiGiuseppe answered that they will be getting the same presentation in two weeks. Ms. Deley referred to a comment that he had sent some questions and asked for them to be shared with the Board, which he agreed to do. Mr. Conway asked how this is all going to be implemented and the timing.

5. Discussion on Establishing a Charter Review Committee.

Mr. Conway explained that he had asked for this agenda item and saw this as a good opportunity to get a group of members appointed by a number of different bodies in town to do their own review and make some recommendations. He pointed out that unlike the Charter Commission, these would be non-binding recommendations and it would ultimately be up to the Select Board to choose to move forward or not (put them on the ballot and at town meeting). He asked for the Board's opinion on moving forward with this. Ms. Deley expressed that she was in favor of this. Ms. Artz reminded the Board that there was a lot of animosity against the Charter Commission and their findings. Ms. Artz stated that they should proceed with caution on this because now it is going to appear like they couldn't get it through the first time with the Charter Commission so now they are taking another route. Mr. Toole clarified that this would be just to review the Charter and not to change the form of government. Mr. Conway stated that this is very much different because the Charter Commission required 2,000 signatures to be formed and became an independent body that presented its own work; this is a different committee of nine voters who shall be chosen as follows: the Select Board, School Committee, Planning Board, and Board of Assessors shall each designate one person, the Finance Committee shall designate two persons, and three persons shall be appointed by the Town Moderator (must be voters not otherwise involved in town government) that do virtually the same thing. He continued that recommendations would be made and would still need to go through any formal process to adopt a Charter change (so it needs to be a ballot vote as well as a town meeting vote) and it is ultimately up to the Select Board as to whether or not it makes it on a ballot or a town meeting warrant. Ms. Artz expressed that she is in favor of it, but just wanted to point out her concern. Ms. Deley stated that this could present opportunities that they can breakdown and present to the Town that would support some positive change rather than an overhaul. Mr. Toole asked Mr. Conway to read the section on when such committee would be formed and Mr. Conway stated that "in each year ending in a

zero a specially committee shall be established.” Mr. Toole stated that at this time he wouldn’t be in support of a Charter Review Committee.

Ms. Deley asked if they have a joint meeting scheduled in the near future with the Finance Committee and School Committee and Mr. Conway replied that he didn’t believe they did, but it would probably be a good idea. Mr. Toole asked what the purpose of that joint meeting would be because in the past sometimes these joint meetings, while they are good to collaborate, almost seem directionless. Mr. Conway answered that he sees those meetings as good opportunities to get these groups together and work in a collaborative fashion. He stated that what he thinks would be beneficial is having a single cohesive agenda because where they have stumbled in the past is that the Select Board, School Committee, and Finance Committee have their own agendas they also need to address; so, this would be one or two agenda topics to go over goals, agendas, and updates.

6. Other Business: Topics Not Reasonably Anticipated 48 Hours in Advance.

None.

B. Old Business

Review and/or Vote to Approve the Mitigation Grant Agreement with American Outdoor Advertising II, LLC.

The Board agreed to defer this agenda item to a later date (to be determined) after speaking conferring with town counsel.

C. Town Manager’s Report

1. Grant Updates.

Mr. Yunits advised that the Fire Chief already went over his and Ms. Beth Rossi, Director of Human Services/Council on Aging, also received a grant for a field marketing and outreach in the amount of \$7,800.

2. Highway/Water and Sewer Snow Removal Operations.

Mr. Yunits informed the Board that while the Highway Department doesn’t have anyone out due to COVID-19, because of COVID-19 the National Guard has called up two of the employees from the Highway Department, so they are now out. He thanked the Highway Department and Water/Sewer Department for the work they did with the last storm and mentioned that he didn’t receive any complaints about the roads last storm.

3. Recognition Chief Clark President of the Southeastern Massachusetts Police Chief’s Association.

Mr. Yunits wanted to recognize Police Chief, Brian Clark, for being inducted as the President of the Southeastern Massachusetts Police Chief’s Association. He stated that the Chief has worked in the Norton Police Department for 30 years and has been the Chief for 14 years. The Town Manager emphasized that he has done a great job and before police reform was even a

thing, he worked to get a fully accredited department, started the Problem Oriented Policing, and started working with the clinician to help out during these times where there are a lot of mental health issues they are dealing with. Chief Clark was given an award for everything him and his department has gone through between losing two officers and his mother all within a year of each other.

4. American Rescue Plan Act Update.

Bristol County has their portal working now so you can access funds from Bristol County and the Town is receiving around \$3 million, which will be used for infrastructure projects such as water and sewer projects. He advised that he met with the Water/Sewer Commission Chair, Mr. Fournier, Mr. Harrop, and the engineers of Weston & Sampson to see what projects they could prioritize (had about \$4 million in projects).

Mr. Yunits informed the Board that the Fire Department also recently purchased a machine so they can do the PCR tests directly rather than sending them out so they can have results within 10-15 minutes rather than being sent out to a lab and having to wait 2 or 3 days for results.

Mr. Yunits added that they are also looking to use these funds towards emergency operations centers and Mr. DiGiuseppe is speaking with small businesses to see what they can do to help them. He lastly mentioned that Chief Clark is also using some of these funds when necessary for additional hours for the clinician.

Mr. Conway suggested making a spreadsheet showing a breakdown of what the various funds have been used for since they started coming out to show a full accounting of that and putting it on the Town website could curtail future questions they may have.

5. Board of Assessors Vacancy.

Mr. Yunits advised that the Board of Assessors does have a vacancy and is a very important position to fill, so if you know anyone that is interested, please let him know. He mentioned that there will probably be another vacancy since one of the members probably won't be running again.

6. Senior/Community Support Center and Town Hall Updates.

The Permanent Building Committee (PBC) voted to approve the amounts that DBVW will be charging for the Senior/Community Support Center (\$901,978) and for the Town Hall (\$1,924,251). With the vote last night, this will allow them to give a Notice to Proceed and things are moving forward. Ms. Deley asked if there were any updates on the athletic complex. Mr. Yunits stated that they were going before the Conservation Commission on Monday night, but it got continued because they were looking for more information. Ms. Deley asked if the PBC is involved in that, which Mr. Yunits confirmed they were.

VII. **Select Board's Report and Mail**

There was no Select Board's report or mail to discuss.

IX. **Warrants**

Report of Chair, John Conway, on the following Payroll and Invoice Warrants:

A. Payroll Warrant PR22-15 for the week ended January 8, 2022, Warrant dated January 13, 2022, in the amount of \$1,742,811.56.

B. Invoice Warrant AP22-29 dated January 13, 2022, in the amount of \$1,261,257.55.

C. Invoice Warrant AP22-30 dated January 20, 2022, in the amount of \$84,946.28.

X. **Other Business**

There was no other business to discuss.

XI. **Next Meeting's Agenda** – Wednesday, February 2, 2022.

XII. **Executive Session.**

To discuss strategy with respect to litigation, i.e., Bella Music, pursuant to G.L. c. 30A, Section 21(a)(3).

This executive session was postponed to a future meeting date.


XIII. **Adjournment.**

Mr. Conway left the meeting at 9:28 P.M. before the vote to adjourn.

MOTION was made by Ms. Deveau to adjourn the Select Board meeting at 9:28 P.M. Seconded by Ms. Deley. Vote: Ms. Deveau – Yes; Ms. Artz – Yes; Ms. Deley – Yes; and Mr. Toole – Yes. MOTION CARRIES.

URL Link: <https://www.youtube.com/watch?v=3vwAh32KOUk>

Respectfully Submitted by:



Jennifer Reid, Office Administrator

**SELECT BOARD
MINUTES OF MEETING
JANUARY 19, 2022**


John Conway, Chair



Michael Toole, Vice-Chair



Christine Deveau, Clerk



Renee Deley, Member

Megan Artz, Member

Minutes Approved by Board on: February 2, 2022