



TOWN OF NORTON  
SELECT BOARD  
MUNICIPAL CENTER  
70 EAST MAIN STREET  
NORTON, MA 02766

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Select Board  
Meeting Minutes  
November 4, 2021

I. Call to Order by Chair

The November 4, 2021 meeting of the Norton Select Board was held at the Norton Media Center and remotely (Web: <https://us02web.zoom.us/j/6391519600>; Phone: 646-558 8656; Meeting ID: 639 151 9600), and was called to order at 7:07 P.M., by Mr. Michael Toole, Vice-Chair (in person). Member(s) present: Mr. John Conway (remotely) Ms. Christine Deveau (remotely), Ms. Renee Deley (remotely), and Ms. Megan Artz (remotely). Also in attendance: Mr. Michael D. Yunits, Town Manager.

Mr. Conway arrived in person at 7:08 P.M. and Ms. Artz arrived in person at 7:13 P.M.

II. Public Comment

There were no public comments made at this time.

III. Appointments/Resignations/Retirements

1. Appointment of Water and Sewer Department Office Administrator.

Mr. Toole asked what the process was to fill that position. Mr. Yunits answered that Ms. Durden's position will be posted in the Town Hall and with the union for seven days, and employees within that union will have the opportunity to apply for that position if they would like to, and if nobody qualifies, the position will be advertised to see if people from outside are interested and qualified.

**MOTION was made by Mr. Toole to appoint Brooke Durden to the Full-Time Water and Sewer Department Office Administrator. Seconded by Ms. Deley. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

*Ms. Artz arrived in person at 7:13 P.M.*

2. Joint Appointment to the Norton Housing Authority – Joint Meeting with Norton Housing Commission.

Mr. Robert Salvo called the Norton Housing Authority Commission meeting to order at 7:14 P.M. Seconded by Mr. Ralph Stefanelli.

Mr. Salvo passed the responsibilities of Chair to Mr. Stefanelli for the evening since he was participating in the meeting in person.

Mr. Yunits stated that they were notified of a vacancy on the Housing Authority, and have since received a few letters of interest. The Town Manager explained that this appointment would require a joint vote of the Board and Commission. Mr. Toole clarified that there are two vacancies and one to be appointed by the Governor's Order. Ms. Missie Saulsby, Executive Director of the Norton Housing Authority, was present and gave a brief explanation. She stated that they are asking of the Select Board to appointment one town-appointed tenant, and also appoint the other two remaining individuals to serve on their Norton Housing Authority Commission. Ms. Saulsby explained that they had two tenant board members, one had resigned and the other unfortunately passed away. She emphasized that they have three great candidates, two of which live in the Norton Housing Authority, and the other has lived in town for five to six years. Ms. Saulsby emphasized that they are all intelligent candidates.

Mr. Yunits looked for clarification from Ms. Saulsby stating that they have a five-member board, and one is an appointment to be made by the Governor, which Ms. Saulsby stated was correct and explained that the State appointee just finished in August of 2021 and they have 120 days to fill the State appointment with the Department of Housing and Community Development (DHCD). She stated that any of the three new appointees or the two current members could apply to be the State appointee. Mr. Yunits questioned if they were looking to fill the State appointment, which Ms. Saulsby said she would like to. Mr. Yunits asked if they were allowed to do that, which Saulsby answered they are. Mr. Yunits questioned if the three candidates understood that if they got appointed that one of those appointees could be removed after the Governor's appointment, which Ms. Saulsby answered yes to.

Mr. Paul Ruozzi (present in person) informed the Board and Commission that he has lived in town for 5 going on 6 years and is originally from Braintree. Mr. Charlie Reynolds advised that he is going into his 4<sup>th</sup> year at the Norton Housing Authority. He stated that he loves it there, he is a good person, and a good listener. Mr. Jim Dinsel stated that he was on the Norton Housing Authority for 20 years, is involved in the tenant organization, and now has a little more time to volunteer. Mr. Stefanelli stated that any one of the five members can submit a letter to the Governor's Office and made the suggestion to the Board to consider making this a "slate" vote and have them vote on the "slate" to give anyone that would like to serve on the Board with Governor's appointment at DHCD. Mr. Conway said they would consider this especially knowing that Ms. Saulsby, Mr. Salvo, and Mr. Stefanelli would be comfortable with this. Ms. Deley said she was fine with it.

Mr. Stefanelli asked if anyone in the audience would like to throw their names in the hat and there was no one that wished to do so. Ms. Saulsby asked, in accordance with the DHCD, to have one of the appointees be a town-appointed member and suggested Mr. Dinsel. Mr. Stefanelli agreed with Ms. Saulsby.

**MOTION was made by Mr. Toole to approve a slate candidate with Jim Dinsel being the town-appointed member and the other two be active members, Charlie Reynolds**

**and Paul Ruozzi, to the Norton Housing Authority. Seconded by Mr. Stefanelli. Vote: Mr. Salvo – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Stefanelli – Yes; Ms. Artz – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

**MOTION was made by Mr. Stefanelli to adjourn the Norton Housing Authority Commission meeting at 7:29 P.M. Seconded by Mr. Salvo. Vote: Mr. Salvo – Yes; and Mr. Stefanelli – Yes. MOTION CARRIES.**

**IV. Licenses and Permits**

There were no licenses or permits to approve.

**V. Announcements**

**1. Exit 10, LLC Community Outreach Notice.**

The Exit 10, LLC Community Outreach will be held virtually on Tuesday, November 16<sup>th</sup> and all this information is available on the Town website. The purpose of the virtually Community Outreach Meeting is to discuss the proposal of Exit 10, LLC having an adult-use marijuana retail dispensary. The proposed site is 407-411 Old Colony Road, Norton, MA 02766. This meeting will be open to any interested party.

**2. Recognition of the Norton Youth Cheer Squads.**

Mr. Conway read the following social media posts:

Norton Youth Cheer Squad (10U) to be Grand Champion (the highest score amongst all teams competing). Congratulations Lady Junior Lancers!

Congratulations to the Norton Youth Cheer Squad (12U) for becoming three time EMASS Champions. Next stop, looking to become a three time State Champion.

Congratulations to the Norton Youth Cheer Squad (8U) for winning 3<sup>rd</sup> place.

**3. Norton Friends of the Library is holding their Fall Book Sale at the Norton Public Library. Tomorrow (November 5<sup>th</sup>) their hours are 9:00 A.M. to 2:30 P.M. and Saturday (November 6<sup>th</sup>) 9:30 A.M. to 1:00 P.M.**

**4. November 12<sup>th</sup> and 13<sup>th</sup> at 7:00 P.M. the Norton High School presents the Norton High School Musical Theater International All Together Now, a global event celebrating local theater.**

**5. On Sunday November 14<sup>th</sup> there is going to be a holiday craft fair from 9:00 A.M. to 1:00 P.M. at the Norton High School.**

**6. Recognition of the Boy Scouts Leading the Pledge of Allegiance at Town Meeting.**

Mr. Conway asked to have this agenda item on for their next meeting when they can find out the names of the individuals who led the Pledge of Allegiance.

VI. **Business**

A. **New Business**

1. 7:15 P.M. – FY 2022 Tax Classification Hearing.

**MOTION was made by Mr. Toole to open the public hearing as of 7:30 P.M. Seconded by Ms. Deley. Vote: Ms. Deley – Yes; Ms. Deveau – Yes; Ms. Artz – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

Ms. Denise Ellis, Director of Assessing, explained that every year the Town holds a tax classification hearing to set the tax rate, whether it is a single tax rate or a split tax rate, which is ultimately up to the Board. Mr. Conway clarified that this decision doesn't affect the tax levy, which Ms. Ellis stated was correct. Ms. Ellis continued explaining that they have to do the selection of the minimum residential factor. Mr. Yunits informed the Board that the Treasurer needs to get the tax bills out by the end of November because they are due at the end of December and they need to get everything printed in time for those deadlines.

Ms. Ellis clarified that if the tax rate equals 1, it is a single tax rate and if it less than 1, it is a split tax rate. Ms. Ellis stated that the property assessment review is based on the arms-length sales that occurred during calendar year 2020, which were used to establish the Fiscal Year 2022 Assessment. Mr. Richard Dorney of the Board of Assessors emphasized the importance of permitting to determine the new growth based on projects such as additions, new decks, sheds, etc. Ms. Ellis added that in 2019, the new growth was so high because of ALNYLAM and in 2020 and 2021 it was probably lower because of COVID-19. Ms. Ellis showed a graph and Mr. Conway determined that the number of commercial businesses would be at 18.13%.

Mr. Toole asked what towns are truly similar to Norton and Mr. Yunits answered Rockland and Pembroke (especially with the tax valuations). Mr. Conway pointed out that the numbers look the same this year as last year and for every \$1 a resident saves with a split-tax rate, it would increase a commercial property by approximately \$14.

Ms. Ellis moved on to discuss the Open Space Discount, which is defined as "land which is not otherwise classified and which is not taxable under provisions of Chapters 61A or 61B, or taxable under a permanent conservation restriction...not held for the production of income but maintained in an open or natural condition and which contributes significantly to the benefit and enjoyment of the public." She advised that about 20 towns have this. She stated that there is also a Residential Exemption, which is used primarily in communities that have a large seasonal tax base or large communities, such as Boston and Cambridge. Ms. Ellis explained that it is designed to give relief to taxpayers that use the property as the domicile/principal residence. Ms. Ellis continued that there is also a small commercial exemption which goes to the building owner, not the business owner.

Ms. Ellis informed the Board that there are three things they need to vote on: the selection of a Minimum Residential Factor and granting of a Residential and/or Small Commercial Exemption. Mr. Toole asked how the miscalculations of the Tax Increment Financing (TIF) Agreement for ALNYLAM will affect the tax valuations and Ms. Ellis said she wasn't exactly sure, but it will definitely have an impact.

Ms. Deley said that they weren't thinking last year with COVID-19 of doing a split-tax rate, but expressed that she was surprised by the numbers now. She stated that if there were any time she was going to consider a split-tax rate, now she might reconsider that thought. Mr. Toole said that he would agree with Ms. Deley that if they were going to do it, this is the year to do it.

Mr. Toole asked for the opinion of the Board of Assessors. Mr. Jim Riley said with the split tax rate, it will result in charging a higher tax rate for commercial and there is a misconception that there will be more money coming to the Town, but the rate is just being shifted. Mr. Riley explained that the State approached them about the land next to I-495 to rezone it commercial and pointed out that if businesses see that a town is a single-tax rate, it usually attracts more businesses and a split-tax rate could deter businesses from coming in. Mr. Riley further stated that once you shift, it is more difficult to shift back because now there will be an even more significant increase to the residential side causing "sticker shock." Mr. Dorney added that he believes the TIFs have had a positive impact on the Town (trending with the numbers) and emphasized that they don't want to take a mis-step and take that avenue to make that jump, but rather should take small incremental steps and manage it appropriately. He emphasized that the small business person is very important to the Town. Mr. Yunits stated that with North Attleboro, they probably went to the shift when the mall came in, which was very successful at that time, but the effect on these small businesses is going to be significant.

Mr. Toole stated that he doesn't think he is comfortable at this time to go with a split tax rate. Mr. Conway stated that he would recommend providing a spreadsheet of valuations and take out the larger businesses to get a more accurate depiction of the impact to the small businesses for next year.

As part of the discussion of the motion, Ms. Deley stated that while they may consider a split tax rate, she thinks about the overall impacts as well, like at town meeting talking about residents who can't afford their tax bills, and this being an opportunity to reduce the residential tax rate and increase the commercial tax rate to take some of the burden off the residents. She said in discussions with businesses coming into town that she has experienced on the Economic Development Commission (EDC), the tax rate has been a non-issue.

**MOTION was made by Mr. Toole to adopt the recommended estimated single-tax rate of \$14.27 per thousand as made by the Board of Assessors. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Deveau – Yes; Ms. Artz – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

**MOTION was made by Mr. Toole to approve the Open Space Exemption as presented by the Board of Assessors this evening. Seconded by Ms. Artz. Vote: Ms. Deley – No; Ms. Deveau – No; Ms. Artz – No; Mr. Toole – No; and Mr. Conway – No. MOTION FAILS.**

**MOTION was made by Mr. Toole to adopt a residential exemption. Seconded by Ms. Artz. Vote: Ms. Deley – No; Ms. Deveau – No; Ms. Artz – No; Mr. Toole – No; and Mr. Conway – No. MOTION FAILS.**

During the discussion of the motion, Ms. Deley clarified that Ms. Ellis said there weren't any businesses that would qualify for a small commercial exemption, which Ms. Ellis stated was correct and that she wasn't aware of any.

**MOTION was made by Ms. Artz to adopt a small commercial exemption. Seconded by Mr. Toole. Vote: Ms. Deley – No; Ms. Deveau – No; Ms. Artz – No; Mr. Toole – No; and Mr. Conway – No. MOTION FAILS.**

**MOTION was made by Mr. Toole to close the public hearing for the FY22 tax classification hearing. Seconded by Artz. Vote: Deley – Yes; Deveau – Yes; Artz – Yes; Toole – Yes; and Conway – Yes. MOTION CARRIES.**

2. Vote to Award the Joint Salt Bid for 2021-2022.

**MOTION was made by Mr. Toole to award the Joint Salt Bid for 2021-2022 as proposed. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Deveau – Yes; Ms. Artz – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

3. Vote to Declare the Highway Department's 1994 GMC 6-Wheeler Plow Truck as Surplus.

**MOTION was made by Mr. Toole to declare the Highway Department's 1994 GMC 6-Wheeler Plow Truck as surplus. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Deveau – Yes; Ms. Artz – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

Ms. Artz said she asked for a discussion on strategic planning and advised that it can be moved to another meeting. She also proposed moving the Select Board meetings to Tuesdays. Ms. Artz referred to speaking with Foxboro about planning for the year. Mr. Toole mentioned that himself and Ms. Deley are meeting with the Town Manager on Tuesday, November 9<sup>th</sup> to go over goals and can talk more to planning. Mr. Jason Benjamin, Director of the Norton Media Center, agreed to move his agenda item to the next meeting as well. The Board agreed to move approving the Host Community Agreement (HCA) template until the next meeting when the members have more time to review it.

4. Discussion on Norton Wireless Internet Service Plan.

This agenda topic was moved to the Select Board's next meeting.

5. Review, Discussion and/or Vote on Host Community Agreement Template.

Mr. Toole brought up as the sewer connection article, specifically the \$100 fine per day, and informed the Board that because the Town doesn't have a bylaw on fines, they have to abide by Title V regulations. Mr. Toole suggested having this on one of their next town meetings. Ms. Deley asked to have this on their next agenda.

This agenda topic was moved to the Select Board's next meeting.

6. Discussion on October 25<sup>th</sup> Fall Annual Town Meeting.

This agenda topic was moved to the Select Board's next meeting.

7. Discussion on Strategic Planning.

This agenda topic was moved to the Select Board's next meeting.

8. Discussion on National Grid and Frequent Power Outages.

Mr. Yunits emphasized that there is a lot of preparation work that goes into these storms by the Norton Emergency Management Agency (NEMA), the Highway Department, Police Department and Fire Department. He acknowledged and thanked them for the work they did for this storm. Mr. Yunits stated that they get a list of trees that are recommended to be taken down by National Grid and they are ready to start working proactively on this, although sometimes they are challenged because residents like the trees and don't want to see them come down. The Town Manager advised that everyone is doing everything they can in advance, but there are tough situations where there are those isolated homes where everyone else may be getting power back and they don't yet. Mr. Yunits pointed out that National Grid can't go up on the power lines until wind is below 35 MPH and sometimes they also have to wait for trees to be cleared out of the streets. Mr. Yunits emphasized to residents that they need to call National Grid to report the power outages not Town Hall and to download the app and look at the outage map. Ms. Deley agreed with Mr. Yunits and stated that National Grid has definitely been a better company to work with in more recent years.

Ms. Brittany Mello stated that she lives at 25 North Washington Street and they were without power for several days. She stated that she called National Grid and the Highway Department about trees that need to come down and the Highway Department says that they can't cut those trees because they are too close to the wires; then National Grid says it is Verizon's problem, and Verizon says they don't do tree trimming. Ms. Mello said she also contacted the Town Manager through the website. Ms. Deley mentioned that she was going down North Washington Street and noticed a lot of trees within the power lines and there is a large difference between that street and South Washington Street in regard to the number of homes that lost power. Mr. Conway asked who would be responsible for clearing out the trees intertwined in the power lines. Mr. Yunits replied that National Grid will clear the trees over the wires (at the top of the poles), but will not clear the lower

branches that aren't affecting their wires; as far as the Town, they Highway Department employees cannot clear trees within 10 feet of their wires and have to use an outside company for that. He stated that they will use the tree funds to clear trees that look like they are dead or will come down and then again National Grid is responsible for clearing above their wires.

Mr. Toole asked for a list of high-risk areas and Mr. Yunits said he would provide the list he got from the Highway Superintendent, Mr. Keith Silver, recently. Mr. Toole said they should know the number of what the cost would be to tie into Taunton's or Mansfield's municipal light plants and if they can get a waiver from the State to purchase the infrastructure from National Grid. Mr. Yunits said there would need to be a substantial amount of money approved at town meeting to do a study. Mr. Toole asked to have a Request for Qualifications (RFQ) or Request for Proposals (RFP) done to try and move forward on this. Ms. Mello stated that of the surrounding towns to Taunton, Norton and Rehoboth are the only towns not on Taunton Municipal Light Plant (TMLP).

Mr. Conway referred to the \$35,000 set aside for tree trimming and asked if there are any grants the Town could apply for. Mr. Yunits said he wasn't aware of any grants and it would really be town meeting appropriating more money. Ms. Deveau suggested speaking to the liaison at Verizon to figure this out. Mr. Conway asked Mr. Yunits to find out from National Grid where the failures were.

#### **B. Old Business**

1. 8:00 P.M. - Public hearing (continued) on the application of Cumberland Farms, Inc. for a license for underground storage of fuel as required per Massachusetts Fire Code (527 CMR, 1.00 as amended) for fuel storage greater than 10,000 gallons, at the property located at 60 West Main Street.

**MOTION was made by Mr. Toole to open the continued public hearing on Cumberland Farms Inc. for an underground fuel storage license. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Deveau – Yes; Ms. Artz – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

Attorney Thomas Reidy and Mr. John Marchand, Engineer, were present on behalf of Cumberland Farms. Attorney Reidy summarized their last meeting before the Board on October 14<sup>th</sup> and mentioned that the Board had some questions they were looking for answers to and also asked that supplemental information be provided.

Attorney Reidy summarized the following information that was provided to the Select Board:

- Planning Board Site Plan Review Decision and the Special Permit Decision, both with conditions;
- Underground Fuel Storage Tank letter from Kleinfelder, who is one of the service providers for Cumberland Farms;
- Underground Fuel Storage Tank Compliance and Emergency Response Plan;
- Web Engineering Third- Party Evaluation



- Response from Cumberland Farms for best practices (general response/what they do);

Ms. Deley asked for a “cliff notes version” of each of the items listed above, which Attorney Reidy provided as follows:

- Decisions of the Planning Board: The Conditions of the Special Permit and Site Plan Approval are pertinent to underground storage tanks.
- Post-occupancy as initial and continuing conditions;
- installation, maintenance, and testing of the UST shall be performed and maintained in accordance with the web engineering letter;
- all standards and requirements and maintenance testing required by eligible state laws;
- Cumberland Farms must administer their best practices to address liquids spilled on the fuel island;
- Kleinfelder letter talks about underground storage tank system, the makeup of the tanks (that they are double-wall fiberglass, interstitial monitor, leak detection, links from the tanks to the dispensers, dispensers themselves, the piping, the containment sumps around those dispensers, electronic monitoring and safety features, sensors, interior sensors, interstitial sensors, etc.);
- Web engineering letter speaks more in detail about submersible pumps, dispenser sump containment, spill containment buckets, overfill protection, vapor recovery, dispenser protection, and third-party monitoring;
- Underground Fuel Storage Tank Compliance and Emergency Response Program;
- Operator training programs;
- Cumberland Farms’ response relative to what they do (30-year warranty on tanks, tanks and piping are interstitially monitored, all components of the system have secondary containment including below each dispenser, Mass DEP allows underground storage tanks to remain in use beyond 30 years as long as they are properly maintained and tested); and
- Towns/cities that have Cumberland Farms near schools: Brockton, East Bridgewater, Leominster, Fitchburg, Sharon and Westborough.

Ms. Deley asked in respect to the town’s conditions from the Planning Board what were unique to Cumberland Farms in order to adhere or were they very similar to what they were in the past. Attorney Reidy said they were probably more specific than other municipalities.

**MOTION was made by Mr. Toole to approve the license for the underground storage tank of fuel license [for Cumberland Farms, Inc.] as required per Massachusetts Fire Code (527 CMR, 1.00 as amended) for fuel storage greater than 10,000 gallons, at the property located at 60 West Main Street. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Deveau – Yes; Ms. Artz – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

**MOTION was made by Mr. Toole to close the public hearing on Cumberland Farms. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Deveau – Yes; Ms. Artz – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

**C. Town Manager's Report**

Mr. Yunits advised that the HR Consultant will be in again tomorrow to meet with more of the department heads to put together the HR audit and hopefully that will be done by the end of the month.

**VII. Select Board's Report and Mail**

There were no Select Board's report or mail to discuss.

**VIII. Meeting Minutes**

**MOTION was made by Mr. Toole to approve the minutes from August 5, 2021 and August 18, 2021. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Deveau – Yes; Ms. Artz – Yes; Mr. Toole – Yes; and Mr. Conway - Yes. MOTION CARRIES.**

**IX. Warrants**

Report of Chair, John Conway, on the following Payroll and Invoice Warrants:

- A. Payroll Warrant PR22-09 for the week ended October 16, 2021, Warrant dated October 21, 2021, in the amount of \$1,517,231.66.
- B. Invoice Warrant AP22-17 dated October 21, 2021, in the amount of \$123,824.24.
- C. Invoice Warrant AP22-18 dated October 28, 2021, in the amount of \$1,406,466.70.
- D. Invoice Warrant AP22-19 dated November 4, 2021, in the amount of \$1,115,647.48.
- E. Payroll Warrant PR22-10 for the week ended October 30, 2021, Warrant dated November 4, 2021, in the amount of \$1,553,112.41.

**X. Other Business**

There was no other business to discuss.

**XI. Next Meeting's Agenda – November 18, 2021.**

**XII. Executive Session.**

- 1. To discuss strategy with respect to litigation, i.e. Bella Music, pursuant to G.L. C. 30A, Section 21(a)(3).

XIII. Adjournment.

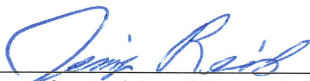
DECLARATION BY THE CHAIR:

I declare, under General Laws Chapter 30A, §21(a)(3), that the purpose of the executive session will be to discuss strategy with respect to litigation, i.e. Bella Music, because a discussion of the strategy in open session could compromise the purpose of the executive session and with the Board to not return to open session at the conclusion of the executive session.

**MOTION was made by Mr. Toole at 9:32 P.M. for the Board to go into executive session under G.L. c.30A, §21(a)(3) for the purposes and reasons declared by the Chair and with the Board to not return to open session thereafter. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Deveau – Yes; Ms. Artz – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

URL Link: <https://www.youtube.com/watch?v=VrCfCz4XZZM>

Respectfully Submitted by:

  
\_\_\_\_\_  
Jennifer Reid, Office Administrator

**SELECT BOARD  
MINUTES OF MEETING  
NOVEMBER 4, 2021**

\_\_\_\_\_  
John Conway, Chair

  
\_\_\_\_\_  
Michael Toole, Vice-Chair

  
\_\_\_\_\_  
Christine Deveau, Clerk

  
\_\_\_\_\_  
Renee Deley, Member

\_\_\_\_\_  
Megan Artz, Member

Minutes Approved by Board on: December 9, 2021