



TOWN OF NORTON
SELECT BOARD
MUNICIPAL CENTER
70 EAST MAIN STREET
NORTON, MA 02766

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Select Board
Meeting Minutes
September 30, 2021

I. Call to Order by Chair

The September 30, 2021 meeting of the Norton Select Board was held in the Community Room of the Norton Public Library and remotely (Web: <https://us02web.zoom.us/j/6391519600>; Phone: 646-558-8656; Meeting ID: 639 151 9600), and was called to order at 7:06 P.M., by Mr. John Conway, Chair. Member(s) present: Ms. Christine Deveau (remotely), Ms. Renee Deley (remotely), and Ms. Megan Artz. Mr. Toole joined the meeting remotely at 8:26 P.M. Also in attendance: Mr. Michael D. Yunits, Town Manager.

II. Executive Session.

1. To discuss strategy with respect to litigation, i.e. Bella Music, pursuant to G.L. c. 30A, Section 21(a)(3).

The executive session was canceled.

III. Public Comment

There were no public comments made at this time.

IV. Appointments/Resignations/Retirements

1. Appointment of John E. Thomas as the Conservation Director.

MOTION was made by Ms. Deley to appoint John E. Thomas as the Conservation Director. Seconded by Ms. Artz. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; and Mr. Conway – Yes. MOTION CARRIES.

2. Appointment of Ann-Marie Alves Kirshon to the Cultural Council.

MOTION was made by Ms. Deley to appoint Ann-Marie Alves Kirshon to the Cultural Council. Seconded by Ms. Artz. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; and Mr. Conway – Yes. MOTION CARRIES.

3. Appointment of Bryan Faria to the Recreation Commission.

MOTION was made by Ms. Deley to appoint Bryan Faria to the Recreation Commission. Seconded by Ms. Artz. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; and Mr. Conway – Yes. MOTION CARRIES.

4. Resignation of Evan Moitoza as a Special Police Officer from the Norton Police Department.

MOTION was made by Ms. Deley to accept the resignation of Evan Moitoza as a Special Police Officer from the Norton Police Department. Seconded by Ms. Artz. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; and Mr. Conway – Yes. MOTION CARRIES.

V. **Licenses and Permits**

1. Vote to Approve the Application for a Common Victualler License of Qi Ming Dynasty to be Utilized at 63 East Main Street, Norton, MA 02766.

MOTION was made by Ms. Deley to approve the application for a common victualler license of Qi Ming Dynasty to be utilized at 63 East Main Street, Norton, MA 02766. Seconded by Ms. Artz. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; and Mr. Conway – Yes. MOTION CARRIES.

2. Vote to Approve the One-Day Beer and Wine Liquor License to Bob Medas and Heidi Medas for a Private Event at 98A Burt Street from 6:00 P.M. to 9:00 P.M on Friday, October 8, 2021.

3. Vote to Approve the One-Day Beer and Wine Liquor License to Bob Medas and Heidi Medas for a Private Event at 98A Burt Street from 6:00 P.M. to 10:00 P.M on Saturday, October 9, 2021.

4. Vote to Approve the One-Day Beer and Wine Liquor License to Bob Medas and Heidi Medas for a Private Event at 98A Burt Street from 2:00 P.M. to 5:00 P.M on Sunday, October 10, 2021.

MOTION was made by Ms. Deley to approve the One-Day Beer and Wine Liquor Licenses to Bob Medas and Heidi Medas for private events at 98A Burt Street from 6:00 P.M. to 9:00 P.M on Friday, October 8, 2021; 6:00 P.M. to 10:00 P.M. on Saturday, October 9, 2021; and 2:00 P.M. to 5:00 P.M. on Sunday, October 10, 2021. Seconded by Ms. Artz. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; and Mr. Conway – Yes. MOTION CARRIES.

5. Vote to Approve the One-Day Beer and Wine Liquor License to Scott O'Rourke for a Private Event at 12 Howard Street (Wheaton College) from 6:00 P.M. to 9:00 P.M on Friday, October 8, 2021.

MOTION was made by Ms. Deley to approve the One-Day Beer and Wine Liquor License to Scott O'Rourke for a Private Event at 12 Howard Street (Wheaton College) from 6:00 P.M. to 9:00 P.M on Friday, October 8th. Seconded by Ms. Artz. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; and Mr. Conway – Yes. MOTION CARRIES.

6. Vote to Approve the Special Events Application Submitted by Gary Cameron of the Veterans' Council for the Veterans' Day Parade to be Held on Thursday, November 11, 2021 from 10:00 A.M. to 12:00 P.M.

MOTION was made by Ms. Deley to approve the Special Events Application submitted by Gary Cameron of the Veterans' Council for the Veterans' Day Parade to be held on Thursday, November 11, 2021 from 10:00 A.M. to 12:00 P.M. Seconded by Ms. Artz. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; and Mr. Conway – Yes. MOTION CARRIES.

7. Vote to Approve the Special Events Parking Permit Application of Ruscito Brothers LLC to be Utilized at 253 Mansfield Avenue from September 30, 2021 to October 30, 2021.

MOTION was made by Ms. Deley to approve the Special Events Parking Permit of Ruscito Brothers LLC to be utilized at 253 Mansfield Avenue from September 30, 2021 to October 30, 2021. Seconded by Ms. Artz. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; and Mr. Conway – Yes. MOTION CARRIES.

VI. Announcements

1. Annual Fall Town Meeting.

Ms. Deveau reminded everyone that the Fall Annual Town Meeting is Monday, October 25th at 7:00 P.M. at the Norton High School.

2. Halloween Parade.

The 28th Annual Chartley Halloween Parade will be held on Sunday, October 31, 2021 from 12:00 P.M. to 2:00 P.M. The route will be along Route 123 starting at the Attleboro line and ending at St. Mary's Church.

3. Hoedown at VFW.

The Hoedown will be held at the Norton VFW on Saturday, October 2, 2021 at 7:00 P.M. and will go "until the last cowboy is standing." Proceeds benefit the Norton Hockey Organization and It Takes a Community – Norton. The cost is \$25 per person or \$40 per couple. Live music by Shady Armadillo along with horseshoes, corn hole, food, drinks, and 50/50 scratch ticket raffles. To purchase tickets, please Venmo @ITACNORTON.

4. Veterans' Council Calendar Raffle: E-mail rices@nortonmaus.com.

The Calendar Raffle is for January 2022. You can reach out to Sharon Rice at rices@nortonmaus.com. If you would like to buy one, they are \$10 each.

VII. Business

A. New Business

1. Discussion and/or Vote to Approve the Exit 10 LLC HCA Amendment to Location.

Ms. Deley explained that the Board previously approved the retail marijuana establishment license to Exit 10 LLC to be in the Blue Star Business Park, which has since fell through. She stated that Mr. Alex DiPietro of Exit 10 LLC has been in constant contact trying to find a new location.

Mr. DiPietro reported that he was posed with difficult news when he found out that his establishment couldn't go where they originally set out to go. He advised that the new proposed location is 407-411 Old Colony Road. Mr. Conway asked about the current tenants such as Fisherman's III. Mr. DiPietro replied that this is a pretty rundown building with constant turnover, so with the revitalization of the building you are going to see better long-term tenants of the Town.

Ms. Deveau also expressed a concern with the location and the tenants still being in these buildings. Mr. DiPietro said that for now he would just come into the building and the tenant to the left and right will continue their lease for the remainder of the year and then he would come in and renovate the building. Mr. DiPietro said he would encourage the tenants to stay to the right, but the used car dealership isn't a long-term tenant anyways, so they could build better retail tenants. Ms. Artz thanked Mr. DiPietro for taking care of the curb appeal and signage and taking the initiative to clean up the eyesore leading into Attleboro.

MOTION was made by Ms. Deley to approve the Exit 10 LLC Host Community Agreement Second Amendment changing the location from 237 East Main Street to 407-411 Old Colony Road. Seconded by Ms. Artz. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; and Mr. Conway – Yes. MOTION CARRIES.

Ms. Deley noted that the next step for Exit 10 LLC is to hold the Public Information Session.

2. Discussion and/or Vote to Approve a Host Community Agreement with Oasis of Tranquility.

Ms. Deley informed the Board that herself and Mr. Yunits have been reviewing the Host Community Agreement (HCA) for Oasis of Tranquility. She said the e-mails in their packets are two specific threads from the applicant; one that went to herself the other to Mr. Yunits, Mr. Paul DiGiuseppe (Director of Planning and Economic Development), and Ms. Sandra Ollerhead (Vice Chair of the Economic Development Commission). Ms. Deley explained that after the tone of the conversations within the e-mails and a conversation with town counsel, they decided to not continue looking into an HCA and would recommend to the Select Board to not enter into an HCA.

The applicant, Ms. Geneise Israel said she never got a notice about this meeting nor further information to her e-mails. She claimed that other applicants were given more notice and she made the best possible efforts working with the Economic Development Commission (EDC). She claimed that they had not been given clarity or same process as other applicants. Mr. Yunits responded that it is not the Town's responsibility to put together the HCA or find a property for the establishment; it is the job of the applicant. Mr. Yunits stated that it was a sigh of relief to end these negotiations because it was taking way too much time. Mr. Conway noted that in accordance with Open Meeting Law, all agendas for all

boards/committees/commissions are posted 48 hours prior to the meeting on the Town website.

Ms. Deley said in regard to the process, the Town went above and beyond with this applicant. She informed the other Select Board members that the first application for an HCA the applicant was put in touch with Mr. DiGiuseppe, they were then presented a location that while it was within the marijuana overlay, it did not allow for that type of establishment to be there. She further stated that there were multiple opportunities this applicant was given, but despite all that, the Town spends a lot of time on the HCAs to make sure each one is a good decision for the Town. Ms. Deley emphasized that the communication sent was very accusatory and the Town is not even in an HCA yet with the applicant; so, if this is the attitude the Town is getting now, what is it going to mean when they are under agreement?

Mr. Conway expressed that his observation has been that all applicants have been given equal opportunities. Ms. Israel stated again that she was not given the same process as other applicants. Mr. Rich Archibault, cultivator, said the EDC had no idea what they were doing and was constantly having to get clarification as to how this new industry works and expressed disappointment in how the Town operates. Mr. Conway pushed back about a comment about ignorance on the process because those involved in the HCA process are the most educated and if there is a point of clarification that needs to be made, the Town relies on town counsel.

Ms. Israel asked if it was the accusatory tone of the e-mail or something else that resulted in the denial of her application. Ms. Deley replied that she was very clear in her e-mail that it was the tone as well as the disorganized plans.

3. Review and/or Vote on the Acceptance of Altered Layout of Leonard Street (Widening) and Authorization to Acquire Parcels for this Purpose, All as Shown on Widening Plan of Leonard Street.

MOTION was made by Ms. Deley to accept the altered layout of Leonard Street (Widening) and authorization to acquire parcels for this purpose, all as shown on Widening Plan of Leonard Street. Seconded by Ms. Artz. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; and Mr. Conway - Yes. MOTION CARRIES.

4. Discussion on Date for Town Election.

Ms. Lucia Longhurst, Town Clerk, proposed Saturday, April 23rd or Saturday, April 30th for the town election. Ms. Deley pointed out that April vacation week is the 18th to the 22nd. Ms. Longhurst proposed April 30th. Mr. Conway asked about timing. Ms. Longhurst mentioned that there will be two terms ending on the Select Board, himself and Ms. Deley, so she estimated a turnout of 1,100 or 1,200 people. Ms. Longhurst mentioned the possibility of mail-in ballots. Mr. Conway asked that Ms. Longhurst check with Norton Youth Soccer to make sure there aren't any conflicts with the date of April 30th.

Ms. Longhurst mentioned that the census map came in and the Select Board has to vote to approve this and asked to have this on their next agenda because they need it done in October. The Board agree to put this topic on their October 14th agenda.

4. Update on Traffic Issues Regarding 380 South Worcester Street.

Mr. Yunits advised that the Police Department hasn't reported any recent issues. He added that police officers are driving by during the midnight shift and aren't observing any issues either.

B. **Old Business**

1. Update on the Plain Street Solar Project.

Mr. George Carstens, a representative of the construction company working with NextGrid said the chain-link fence has been complete. He informed the Board that in the next couple of weeks, they will have more decorative fencing going up along the entrance route. Mr. Carstens added that the wetlands remediation plantings will be done in the next week for the clearing that was done incorrectly. Ms. Deley asked where the wetlands remediation work will be done and he answered that it will be just north of the access road. He lastly stated that there is some electrical work to be done then they hope to close out all permits. Mr. Carstens advised that there is still some work to do with National Grid to wrap up the project.

Ms. Deley pointed out that one of their concerns was the condition of the house on the property. She explained that originally there was supposed to be a tenant, but now there isn't anymore because of COVID-19. She mentioned that there have been conversations about renovating the building or taking the building down in its entirety. Mr. Carstens said he doesn't represent the landowner and that is in his hands, but the landowner did say there is work arranged to renovate the house.

2. Review and/or Vote on Fall Annual Town Meeting Articles.

Mr. Yunits provided an update on the articles the Finance Committee voted on as follows:

Article 1: Unpaid Bills – Voted to approve. This article is for two unpaid prior year bills for work done at the Police Station by Boiler Equipment, Inc. totaling \$1,935.01. These funds will come out of this year's allottee money for Municipal Building, so there is no need for appropriation. Mr. Yunits explained that where they are a prior year bills, they have to be approved at town meeting.

MOTION was made by Ms. Deley to support Article 1 for unpaid bills in the amount of \$1,935.01. Seconded by Ms. Artz. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; and Mr. Conway – Yes; MOTION CARRIES.

Mr. Yunits explained that Article 2 (Separation Expenses) they are still working on a final number for that. He stated that Article 3 (FY22 Operating Budget Amendments), Article 4 (FY22 Water Operating Budget Amendments), and Article 5 (FY22 Sewer Operating Budget Amendments) are all budget related and they are still working on the final numbers for those as well. The Town Manager advised that Article 6 (Capital Improvements [Funding]) they are also still working on and hasn't been finalized yet, but the Capital Improvements Committee will be meeting next Wednesday to look at any changes to the Capital Plan. He continued that Article 7 (FY22 Capital Plan Amendments) is the one the Board almost voted on this evening.

Mr. Yunits explained that Article 8 (Acceptance of Altered Layout of Leonard Street [Widening] and Authorization to Acquire Parcels for this Purpose, All as Shown on Widening Plan of Leonard Street), the Finance Committee voted to recommend the article 10-0.

MOTION was made by Ms. Deley to support Article 8 for the acceptance of the altered layout of Leonard Street. Seconded by Ms. Artz. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; and Mr. Conway – Yes. MOTION CARRIES.

Mr. Yunits explained that Article 9 (Land Disposition – 0 King Philip Road, Assessors' Map 19, Lot 165) is the article that addresses the situation explained by the attorneys that came to one of their recent meetings. He stated that this article is to see if the Town will vote to transfer to the Select Board the care, custody, and control of the property located at 0 King Philip Road, also known as Assessors' ID 19-165, and authorize the Select Board to convey the Town's right, title, and interest in said property for nominal consideration to the current owner thereof, said deed being necessary to correct an error and recording an instrument of redemption following the repayment of taxes, interest, and expenses owed to the Town under a tax taking or any tax taking action relating thereto.

MOTION was made by Ms. Deley to support Article 9: the Land Disposition for 0 King Philip Road. Seconded by Ms. Artz. Vote: Ms. Artz – Yes; Ms. Deley – Yes; Ms. Deveau – Yes; and Mr. Conway – Yes. MOTION CARRIES.

Mr. Yunits explained in regard to Article 10 (Rail Trail Project) there are 39 properties that were never taken by the railroads; so the Town would have to get easements from the 39 property owners. He said he believed that the MFN (Mansfield-Foxboro-Norton) should take care of this, but they will see.

Mr. Yunits informed the Board that the Planning Board gave their recommendation to the Finance Committee to support the Master Plan (Article 11) and Finance Committee voted 10-0 to support the Master Plan. Ms. Deley asked to have a presentation or overview of the Master Plan and Mr. Yunits replied that Mr. DiGiuseppe did so on Monday at the Finance Committee meeting, but he can do that.

Mr. Yunits said he believed they won't need Article 12 (Authorization for Unexpended Balance of the Pine Street Water Main Replacement for Well #1 Replacement Project [Phase 1]), but he is going to leave it just in case.

Mr. Yunits explained that Article 13 is the Home Rule Petition for the additional liquor licenses and they plan to go to the EDC next Wednesday. Mr. Conway asked to have someone present this article at their October 14th meeting as well.

The Town Manager moved on to discuss Article 14 (Amend the Mandatory Connection to Common Sewer Bylaw [Petition of William S. Francis]) and advised that the proponent came before the Finance Committee twice. Mr. Yunits clarified that this is a petition article to change the timeline to tie into sewer from 5 years to 10 years.

Mr. Toole joined the meeting at 8:26 P.M.

Mr. Toole presented Article 15 (Reserved: Amend the Town Charter by Transferring the Appointing Authority for Members of the Finance Committee to a Newly Creating “Finance Appointing Committee”) and Article 16 (Reserved: Amend the Town Bylaws by Transferring the Appointing Authority for Members of the Finance Committee to a Newly Creating “Finance Appointing Committee”). Mr. Toole stated that right now it is only the Town Moderator that appoints the Finance Committee members and he is proposing that members of several boards/committees be part of the appointing process. He explained that it would be comprised of members of the Select Board, School Committee, Planning Board, Board of Assessors, and the Moderator and they would be responsible for collectively appointing members to the Finance Committee.

Ms. Deley asked Mr. Toole if he has asked members of the School Committee, Planning Board, and Board of Assessors their opinion on this and Mr. Toole replied he had not yet. Ms. Deley pointed out that right now the Moderator is an elected position. Mr. Toole responded that this was correct, but that is only one person and he wants five people to be part of this process not just one. Mr. Conway expressed that he didn’t see the Moderator as someone who would have an interest in these warrant articles, where these board/committee members do. Mr. Conway pointed out that there has been a vacancy on the Finance Committee for two months and he doesn’t want to make it any more difficult to fill this spot. Mr. Toole said part of his motivation to do this is because the Moderator can be appointing people to the Finance Committee to move the town in the direction they want to see it go in by selecting particular members to make up the Finance Committee. Ms. Deley said she understands where Mr. Toole is coming from and gets it, but she doesn’t want to further complicate the process and deter people from volunteering. She further stated that she was interested in what other boards/committees think too.

Ms. Artz left the meeting at 8:39 P.M.

The Board agreed to defer voting on these articles until they have all members present and hear from the other boards/committees.

Mr. Zack Tsilis of the Finance Committee spoke to the process and mentioned this is on for the Finance Committee’s agenda for Monday. He asked if this was run by town counsel because of conflict of interest for the Finance Committee as far as voting on articles that determine who would be responsible for appointing members to the Finance Committee. He commented that the Select Board should vote to move this at town meeting one way or another.

Mr. Yunits explained that Article 17 is to Amend Chapter 110, Article V, §110-20 and §110-31, of the Personnel Bylaws. He explained that the last time this was brought up was in result of the language of federal holidays. Mr. Yunits provided the language given by town counsel as follows: “as well as any other day defined as a legal holiday by the Massachusetts General Court or United States Congress.” The second part of this article is to replace the preexisting longevity schedule with the updated version.

MOTION was made by Ms. Deley to support Article 17: Amend Chapter 110, Article V, Section 110-20 and Section 110-31, of the Personnel Bylaws. Seconded by Ms. Deveau. Vote: Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway - Yes. MOTION CARRIES.

The Town Manager advised that Articles 18 (OPEB) and 19 (Stabilization) are not ready yet and moved on to discuss Article 20 (Reserved: Establishment of Public Works Department). Mr. Toole stated that by doing this, it would synergize the departments. He emphasized that the Water/Sewer Commission would remain the same as far as the composition and responsibilities, but it would become an appointed commission rather than elected. Mr. Toole pointed out that by creating a Public Works Department, it would result in adding the position of an engineer.

Mr. Yunits said this is similar to how Mansfield operates. He emphasized to the Board that by hiring an engineer, it won't eliminate the need for engineers on larger projects. He stated that the engineer for the Town will make sure designers are doing what is in the best interest of the Town. The Town Manager explained that with combined division, if there is a need for laborers to come in and do work for Water/Sewer in an emergency situation, the Town would move Highway Department employees over and vice versa. Mr. Yunits reiterated that the Water/Sewer Commission will still be in place to oversee everything.

Ms. Deley expressed her opinion that if there is an advisory board and an engineer, you would assume the engineer is educated enough where you won't need an advisory board. Ms. Deveau questioned the expense/benefit of having a town engineer, and Ms. Deley said that there are definitely big projects the Town had that it could have saved a lot of money by having someone in this position.

Mr. Conway asked if part of this position would be out of the Water/Sewer Enterprise funds and Mr. Yunits said absolutely and further explained that it would be divided amongst the Water Enterprise, Sewer Enterprise, and Highway Department.

C. Town Manager's Report

1. Update on Reed & Barton.

Mr. Yunits reported that a realtor did come in this week saying they may have a client interested in purchasing that property. He informed the Board that he gave the realtor the opinion of counsel of ways this could occur and asked him to share the information with his client and their attorney. He stated that Mr. DiGiuseppe said he plans to hear back about the Phase II assessment in November. He advised that Mr. DiGiuseppe applied for \$60,000 for that. The Town Manager added that Mr. DiGiuseppe talked to a grant writer and SRPEDD who both told him that the money to tear down the building could come from the Community Walk Grant if the Town got it, which Mr. Yunits pointed out that the chances are very slim that Norton would receive this grant because it is for areas of high poverty. Mr. Yunits explained that the Building Commissioner is working to get a contractor in to close off the south side of the building. Mr. Conway asked where these funds would come from and Mr. Yunits answered that a small portion of the money is from the demolition funds. Mr. Conway referred back to convos about water monitoring and Mr. Yunits said he knew DEP did some and that he would look into the results. Mr. Conway asked for the results to be put on the website.

2. GATRA GO Connect.

Mr. Yunits explained that when Wheaton closed, they stopped using the bus and rather than continue with it since it has little use along this route, they decided to go with this app that is

similar to Uber where a van can be ordered to take you to where you need to go. He mentioned concerns about access to the east side of town, so if people could get this service to take them to a supermarket, it could be beneficial.

3. Update on Owner's Project Manager Selection.

Mr. Yunits informed the Board that Vertex was chosen as the OPM. He stated that Vertex will be going to the Permanent Building Committee's (PBC) second meeting in October, which he believed to be October 12th. He mentioned that they are working on strategies and they do plan to develop a Request for Quotes (RFQ). Mr. Conway asked to have Vertex's presentation on the PBC's page on the Town website.

4. Update on Town Financial Policy Manual.

Mr. Yunits expressed that he understands everyone is busy with town meeting, but asked that if any Board members have questions about the Town Financial Policy Manual to get them to him and he will get together with department heads. He did acknowledge receiving questions from Ms. Deveau and posed the idea of looking at this after town meeting. Mr. Conway agreed that after town meeting would be good.

5. Mr. Yunits advised that the State Economic Development Council did approve the Tax Increment Financing (TIF) Agreement for Yale Appliance. Ms. Deley asked what the timeline was and Mr. Yunits said he would look into and find out.

VIII. Select Board's Report and Mail

Mr. Conway announced that National Friends of Libraries Week is coming up and read the National Friends of Libraries Week Proclamation. In the proclamation, it explained that the Friends of the Norton Public Library raises money that enables the library to move provide resources for additional programming, much needed equipment, support for children's summer reading, and special events throughout the year. The proclamation proclaimed October 17-23, 2021 as the Town of Norton's Friends of Libraries week in Norton, MA.

IX. Meeting Minutes

There were no meeting minutes approved at this time. The Board agreed to divide up reviewing the outstanding set of minutes as follows:

Ms. Deley: July 22, 2021;

Ms. Artz: August 5, 2021 and August 18, 2021;

Ms. Deveau: September 9, 2021 and September 9, 2021 (Executive Session); and

Mr. Conway: September 16, 2021 and September 16, 2021 (Executive Session).

X. Warrants

Report of Chair, John Conway, on the following Payroll and Invoice Warrants:

A. Payroll Warrant PR22-07 for the week ended September 18, 2021, Warrant dated September 23, 2021, in the amount of \$1,705,954.85.

B. Invoice Warrant AP22-13 dated September 23, 2021, in the amount of \$513,863.90.

C. Invoice Warrant AP22-14 dated September 30, 2021, in the amount of \$1,962,609.92.

XI. **Other Business**

There was no other business to discuss.

XII. **Next Meeting's Agenda** – October 14, 2021.

XIII. **Adjournment**

MOTION was made by Ms. Deley to adjourn at 9:11 P.M. Seconded by Ms. Deveau.

Vote: Ms. Deley – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes.

MOTION CARRIES.

URL Link: <https://www.youtube.com/watch?v=8WsWDZNgWr8>

Respectfully Submitted by:



Jennifer Reid, Office Administrator

**SELECT BOARD
MINUTES OF MEETING
SEPTEMBER 30, 2021**

John Conway, Chair



Michael Toole, Vice-Chair



Christine Deveau, Clerk



Renee Deley, Member

Megan Artz, Member

Minutes Approved by Board on: December 9, 2021