



TOWN OF NORTON  
SELECT BOARD  
MUNICIPAL CENTER  
70 EAST MAIN STREET  
NORTON, MA 02766

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Select Board  
Meeting Minutes  
September 9, 2021

I. Call to Order by Chair

The September 9, 2021 meeting of the Norton Select Board was held in the Community Room of the Norton Public Library and remotely (Web: <https://us02web.zoom.us/j/6391519600>; Phone: 646-558 8656; Meeting ID: 639 151 9600), and was called to order at 7:17 P.M., by Mr. John Conway, Chair. Member(s) present: Mr. Michael Toole, Ms. Christine Deveau, Ms. Megan Artz and Ms. Renee Deley (remotely). Also in attendance: Mr. Michael D. Yunits, Town Manager.

II. Public Comment

There were no public comments made at this time.

III. Appointments/Resignations/Retirements

1. Appointment of Seth T. Stewart as a Full-Time Civil Service Police Officer to the Norton Police Department.

**MOTION was made by Mr. Toole to accept the appointment Seth T. Stewart as a Full-time Civil Service Police Office to the Norton Police Department. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

Chief of Police, Brian Clark, suggested adding more police officers to the roster with the new civil service list coming out.

2. Appointment of Michael Cannata as a Permanent Full-Time Fire Fighter/Paramedic to the Norton Fire Department.

**MOTION was made by Mr. Toole to accept the appointment of Michael Cannata as a permanent Full-Time Fire Fighter/Paramedic to the Norton Fire Department. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

3. Appointment of Richard Whitney as a Permanent Full-Time Fire Fighter/Paramedic to the Norton Fire Department.

**MOTION was made by Mr. Toole to accept the appointment of Richard Whitney as a permanent Full-Time Fire Fighter/Paramedic to the Norton Fire Department. Seconded**

**by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Artz – Yes; Mr. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

4. Appointment of Rachel Medas as Recording Secretary.

**MOTION was made by Mr. Toole to appoint Rachel Medas as Recording Secretary. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

Mr. Yunits thanked Rachel for being the swing person for taking minutes when needed for a meeting. He informed the Board that Ms. Medas is currently a student at Bridgewater State and will be a great help filling in. Ms. Deley asked what department this position would fall under and Mr. Yunits said the Town Manager.

5. Appointment of Bryan Carmichael as the Full-Time (Group B) Administrative Secretary to the Planning and Economic Development Department and the Zoning Board of Appeals.

**MOTION was made by Mr. Toole to accept the appointment of Bryan Carmichael as the Full-Time (Group B) Administrative Secretary to the Planning and Economic Development Department and the Zoning Board of Appeals. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

6. Appointment of Select Board Representative to the Capital Improvements Committee.

**MOTION was made by Mr. Toole to approve Christine Deveau as the Select Board representative to the Capital Improvements Committee. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

#### **IV. Licenses and Permits**

1. Application of Bristol Beverages Inc. d/b/a Barrowsville Station, 194 South Worcester Street, Norton, MA 02766, for a Change of Manager from Krunal Patel to Vishal Patel.

Mr. Vinus Patel on behalf of Barrowsville Station participated in the meeting virtually.

Mr. Toole asked if there were any complaints or pending issues with the Police Department or anyone else, which Mr. Yunits answered there were not. Ms. Artz acknowledged that Barrowsville does great job with what they are doing. She stated that everyone tells her that the management is always asking what they can change and improve upon and wanted to thank them from a resident standpoint because that is what they like to hear.

**MOTION was made by Mr. Toole to approve the management change at Bristol Beverages Inc. a/k/a Barrowsville Station. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Artz – Yes; Ms. Deveau – Yes; Ms. Deley – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

2. Vote to Approve the One-Day Beer and Wine Liquor License to Elias DaSilva (New England Rodeo) for a Private Event at 185 North Washington Street from 2:00 P.M. to 8:00 P.M on Sunday, September 19, 2021.

Mr. Toole confirmed that there would be no more than 400 people and Ms. Kelly Pina replied that this was correct. Mr. Toole asked when they would wind down and Ms. Pina said 8:00 P.M.

**MOTION was made by Mr. Toole to approve the One-Day (Beer and Wine) Liquor License for Elias DaSilva (New England Rodeo) for a Private Event at 185 North Washington Street from 2:00 P.M. to 8:00 P.M on Sunday, September 19, 2021. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

3. Vote to Approve the Special Events Application Submitted by Norton Parks & Recreation for the 28<sup>th</sup> Annual Chartley Halloween Parade to be Held on Sunday, October 31, 2021 from 12:00 P.M. to 2:00 P.M.

**MOTION was made by Mr. Toole to approve the Special Events Application submitted by Norton Parks and Recreation for the 28<sup>th</sup> Annual Chartley Halloween Parade to be held on Sunday, October 31, 2021 ending at St. Mary's from 12:00 P.M. to 2:00 P.M. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

#### V. Announcements

1. NPL Flea Market and Book Sale.

The Friends of the Library are having a Flea Market and pop-up Book Sale on the Library lawn on September 18<sup>th</sup> from 8:00 A.M. to 1:00 P.M. with a rain date September 25<sup>th</sup>. Six-foot spaces are available for \$25 each (vendors must bring their own tables). Please register at the library by September 16<sup>th</sup>. Payment is required at sign-up.

2. Senior Center BBQ.

On Friday, September 10<sup>th</sup> at 1:00 P.M., the Senior Center will be having a BBQ at the VFW. Enjoy music outdoors under the pavilion. The cost is free, but you must sign-up at the Senior Center by September 8<sup>th</sup>. To register, call (508) 285-0235. The VFW Post #8049 is located at 38 Summer Street.

3. Norton Historical Society on Saturday, September 11<sup>th</sup> will be having their Fall Flea Market at the Norton Historical Society at 18 West Main St.

4. Norton Reservoir Street Clean Up day will be held on Saturday, September 11<sup>th</sup> from 9:00 A.M. to 12:00 P.M. If you go over to the Norton Kayak Company, they will give you a trash bag. If you have a kayak or a canoe, you can clean up the land that way as well. To contact Norton Kayak, please call (508) 740-7728 or e-mail [info@nortonkayak.com](mailto:info@nortonkayak.com).

## 5. Community Outreach Regarding Lucky Green Ladies, LLC.

There was a Public Notice sent out for Lucky Green Ladies, LLC, who will be holding a virtual community outreach meeting in regard to their proposed Adult-Use Marijuana Home Delivery Operator Establishment on October 4<sup>th</sup> at 6:00 P.M. Participants may choose to attend the meeting either online or by telephone. The purpose of this public meeting is to provide interested parties with an opportunity to ask questions and receive answers from company representatives about the proposed facility and operations. The proposed siting is 394 Old Colony Road, Unit B Rear, Norton, MA 02766.

6. Ms. Artz announced that tomorrow night (Friday, September 10<sup>th</sup>) is the Norton High School's first Friday night football game this season and it starts at 7:00 P.M. She advised that there will be lots of fundraising going on.

## VI. Business

### A. New Business

#### 1. Update on COVID-19 from the Board of Health Agent.

The Board of Health Agent, Mr. Christian Zahner, gave the following overview:

- Total confirmed cases since March 2020: 1,814;
- Total active cases: 19 (14 of 19 vaccinated);
- 11 COVID-19 related deaths;
- Norton at 57% fully vaccinated and 63% have had at least 1 dose;
- Norton's current positivity rate is 1.44%;
- Spike in August (100), and have 29 this month so far; and
- The number of cases for the older population is staying low, which is good because this was the age group they were really worried about.

Mr. Conway asked to have an age breakdown for the first week of school. Mr. Zahner provided a graph showing a chart of this past week for those ages 5 years old to 18 years old. Mr. Conway asked to have this information for this age group available on the Board of Health's page.

Mr. Zahner gave an update on Wheaton College. He reported that of the total tests this semester to date (4,889) they had 10 positive results with a positivity rate of 0.20%. He advised that in the last 7 days, they have had only 1 positive result, with a positivity rate of 0.09%.

Mr. Zahner pointed out that the Norton Board of Health Office is working with Mansfield, Foxboro, Sharon, and Easton on a CTC (Contact Tracing Communication) grant, which is going to allow them to hire and share an Epidemiologist as well as Contact Tracers to assist each town once the CTC is no longer available. As of right now, the CTC's last day of service is 12/31/21. The Norton Board of Health Office is now also in charge of all contact tracing for Wheaton College because the CTC does not have the capacity to handle the higher education institutions.

Mr. Toole asked if Wheaton is testing like they were before/what the testing frequency is now. Mr. Zahner said they just got done with their initial surge testing and are testing as symptoms arise (don't believe on a weekly schedule right now), but he said he could check on that. Mr. Toole asked if they are able to help with contact tracing, which Mr. Zahner answered no. Mr. Toole stated that with the surge in August it made sense to ask for the mask mandate in municipal buildings to be implemented and asked if he is reassessing this mandate now. Mr. Zahner said it has been working well especially in common areas and doesn't see the need to lift it at this time.

Ms. Deveau asked in regard to Ms. Jacqueline Tenaglia, the Public Health Nurse, if she has contact with other Public Health Nurse to reach out to assist her. Mr. Zahner answered absolutely and added that she works closely with Public Health Office of surrounding towns including Attleboro, Mansfield, and Foxboro. Mr. Zahner said they still have contact with the former Public Health Nurse, Ms. Donna Palmer, who is still helping to this day with getting Ms. Tenaglia acclimated.

Ms. Deley asked if they have thought about opening internships from Wheaton College to help with contact tracing and administrative tasks. Mr. Zahner said it is a good idea, but the MAVEN website is a secure site with only certain administrative access. Mr. Zahner said he is not quite sure they are going to need it at this time, but he will keep it in mind.

Ms. Deley asked if Wheaton had any indications about vaccination requirements for staff or students. Mr. Zahner said they do not, but they actually have a 90% vaccination rate amongst staff and students, which is great.

Mr. Zahner pointed out that he hates the term "breakthrough cases" because it insinuates that there was a guarantee that if you got the vaccine, you wouldn't get COVID-19, where in actuality it was to alleviate the symptoms and severity which it is doing because the people in isolation right now have mild cold symptoms.

Mr. Conway clarified that the Wheaton cases are included in the Town's overall figures, which Mr. Zahner confirmed. Mr. Zahner added that they have their own buildings over there to isolate in.

## 2. Review and Vote Approval of Municipal Bonds.

Ms. Catherine VanDyne, Treasurer along with Ms. Lynn Foster-Welsh from UniBank, who acts as the Financial Advisor for the Town of Norton were present. Ms. Foster-Welsh explained that the Town sold bonds on the market for \$4.8 million for the soft cost for the new Town Hall and Senior/Community Support Center. She stated that they are also refunding some of the 2008 water bonds and refunded \$2.8 million of the balance of that. Ms. Foster-Welsh informed the Select Board that they got 8 syndicates that bid on the deal from Piper Sandler (true interest cost of 1.47%). She mentioned that these were 20-year bonds. This resulted in budgetary savings of \$363,280 for the Water Department and they swapped out the old debt service for new. She continued that the \$4.8 million, there was a premium bid (cash upfront to the Town in addition to the amount of the bond was \$397,577 of the premium that the Town will put towards the project cost for the municipal authorization the Town just voted. Ms. Foster-Welsh pointed out that this is money that will be in the Town's pocket that will not need to be bonded. She informed the Board that Standard and Poor's did reinforce the

Town's AA+ rating. One of the criteria into financial policies. Lynn wanted to give kudos to the Town for the procedures it has put in place and pointed out that one of the components in the rating did improve from the last time.

**MOTION was made by Ms. Artz that in order to reduce interest costs, the Treasurer is authorized to issue refunding bonds, at one time or from time to time, pursuant to Chapter 44, Section 21A of the General Laws, or pursuant to any other enabling authority, to refund a portion of the Town's \$8,000,000 General Obligation Water Bonds dated August 1, 2008, maturing on August 1 in the years 2022 through 2028 (inclusive) (collectively, the "Refunded Bonds") and that the proceeds of any refunding bonds issued pursuant to this vote shall be used to pay the principal, redemption premium and interest on the Refunded Bonds and costs of issuance of the refunding bonds. Seconded by Mr. Toole. Vote: Ms. Deley – Yes; Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

**MOTION was made by Mr. Toole that the sale of the \$7,235,000 General Obligation Municipal Purpose Loan of 2021 Bonds of the Town dated September 15, 2021 (the "Bonds"), to Piper Sandler & Co. at the price of \$8,091,208.34 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on August 1 of the years and in the principal amounts and bear interest at the respective rates. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

### 3. Discussion on Town Financial Policy Manual.

Mr. Yunits told the Board that this is the policy the Town has been working on and asked members to e-mail any questions. Mr. Toole asked if this has been a joint effort and Yunits replied that it has been a joint effort of the Town Accountant, Mr. James Puello; the Treasurer/Collector, Ms. Catherine VanDyne; and himself. Mr. Yunits explained that they are looking for the Board's support and then he will bring the Financial Policy Manual to the Finance Committee for their support.

Ms. Deley asked that Mr. Yunits send the Financial Policy in Word format to add any comments/changes/revisions. Mr. Toole asked to have this on for the next Select Board meeting. Ms. Deley asked to have it on the agenda for three weeks from now since their next meeting is next week, which the Board agreed to.

### 4. Presentation from Jim Howland on the Greater Attleboro/Taunton HOME Consortium (GATHC).

Mr. Jim Howland explained that he works for the City of Taunton in the Economic Development Department came to present the GATHC program. He stated that the program is geared towards housing and housing units and is used for 3 primary programs. Mr. Howland mentioned that he had spoken to the Council on Aging and did the same presentation about 4 years ago. He advised that the program covers from Plainville to Carver and the three primary programs are: First-Time Home Buyers, Home Ownership, and the Housing Renovation Program. Mr. Howland pointed out that first-time home buyers have to attend pre-purchase and post-purchase classes and meet income guidelines. The house itself also has to meet the guidelines of the program. The Housing Renovation program is to assist with income eligible

residences with renovations. The program assists with things such as repairs upgrades, and necessary renovations. It will also look at investor properties. For housing renovations, there is a 20-year forgiven loan where it is presumed after 20 years you have outlived the life cycle of the loan. Investor properties is an amortized 0% interest loan. Mr. Howland explained that any rental units involved in the program always have affordable housing restrictions on them. Income guidelines can be found on HUD website ([www.huduser.org/portal/datasets/il.html](http://www.huduser.org/portal/datasets/il.html)). Household income includes all sources of income from any persons living in the residence (including SSI, SSDI, salaries, welfare benefits, alimony, child support, pension, retirement, etc.). Eligible owner occupied residences can receive a 0%, no monthly payment deferred forgivable loan.

**Repairs Eligible:**

- Safety or code deficiencies
- Structural foundation, roof
- Mechanical-furnace, AC
- Lead-based paint mitigation as part of renovation
- Electrical-wiring, fuse boxes
- Plumbing
- Weatherization-windows, doors, insulation, siding, etc.
- General maintenance – kitchens, bathrooms, etc.
- Handicapped accessibility – ramps, bathrooms, etc. (not ADA compliance, but rather for situation such as if grandma can't get into the tub/shower, they install a walk-in tub, safety rails, and seat).

**\*\* Have to fix everything that is deficient.**

**NOT Eligible:**

- Creating additions
- Garages and outbuildings
- Driveways, and sidewalks
- Landscaping and fences
- Jacuzzis, hot tubs, and spas
- Reimbursement for repairs not completed by the program

Mr. Toole asked if this a state and federal program. Mr. Howland said this is strictly HUD, so just federal. Mr. Howland explained that the State has its own funding and runs similar programs. Mr. Howland further stated that because Taunton is an entitlement community, they get funding directly from HUD to provide to the 14 towns that are part of this program. Mr. Howland emphasized that the loan is forgivable after 20 years; after 5 years owe the whole loan; and after that it is prorated.

Ms. Deley referred to the development project of 20-60 homes and asked if there was something available for 2 to 3 homes to provide some affordable housing. Mr. Howland responded that there were so many what-ifs within the question he truly can't answer that. Mr. Howland gave examples where say if a for-profit developer came in, they could provide funding through the purchase-end of things using First-Time Home Buyer funding.

Mr. Howland emphasized that the program can help buy a condo, but they do not repair condos or mobile homes because they cannot levy the properties.

5. Presentation from the Residence at Greatwoods.



Executive Director, Ms. Tiffany Michalski, said she was pleased to reintroduce the Residence at Greatwoods. Ms. Michalski reported that the Residence at Greatwoods became operating back in February and they had the ribbon cutting for construction back in the Spring.

Ms. Emily Chiarelli, Sales & Marketing Director, stated that they had a chef demo at the Council on Aging and quite a few of the attendees were asking what was going on. She said they are doing tours and just need to go through the screening processes, such as wearing masks, to do so.

Ms. Deley asked as far services being offered what they have. Ms. Chiarelli answered that they offer assisted living (memory care is not open yet, but will be Spring of 2022). She pointed out that there is no nursing home component anymore and are more of a social model rather than a medical model. Ms. Deley asked in reference to a payment perspective if there is Medicare accepted and Ms. Chiarelli said no only private pay, but they do offer affordable rent rates along with care and veterans assistance. Ms. Deley asked if they offer seminars on how to plan for say the next 10, 20, etc. years, which Ms. Chiarelli said they do, but because of COVID-19 they have been virtual.

6. Discussion and/or Vote to Grant an Extension to the Mitigation Agreement with Carroll Advertising.

Mr. Yunits explained that the Board originally granted an extension and is looking for expansion for a 2<sup>nd</sup> digital sign on I-495 and the Board did grant extension before, but Carroll Advertising needs a little more time. Mr. Yunits stated that they are looking to have an extension from the Board. Mr. Toole asked if there has been any issues or complaints about the current signs. Mr. Yunits said he hasn't had one complaint. Mr. Toole asked if it was on that same strip and Mr. Yunits said it is along the on-ramp on I-495 towards the industrial park in Taunton. Mr. Conway noted that when the original extension that was requested, he was trying to give a longer extension and proposed another six-month extension this time, which Mr. Yunits said would be good.

**MOTION was made by Mr. Toole to provide an additional six-month extension to Carroll Advertising. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

7. Discussion on the Spring Town Clean Up Day.

Mr. Yunits said the Town usually does this in the Spring and coordinates with Wheaton College because it is a community project for them. He explained that volunteers start at Wheaton College with coffee and donuts for the volunteers. Mr. Keith Silver, Highway Superintendent and Ms. Joanne D'Onofrio of the Highway Department work closely with them and the Town Manager coordinating things and members of the Select Board that wish to help. Mr. Yunits advised that the Boy Scouts and Girl Scouts also volunteer. He noted that sometimes the night before families agree to clean up their neighborhood and the Highway Department comes by the night before to pick up the trash. Mr. Toole asked if it was too early to set a date or if they could propose a date. Mr. Yunits suggested talking to Mr. Silver to work it into the schedule with the Highway Department and Wheaton College to coordinate their Spring break. Ms. Deley suggested doing it April 23<sup>rd</sup> because that is Earth Day and that



is typically when they do it. Mr. Toole asked if they have tried getting sponsorship for expenses. Mr. Yunits said it is really just trash bags and covering the Highway Department employees. Ms. Deveau asked to get t-shirts back through donations from local businesses and making sure that all areas are addressed not just the popular areas. Ms. Deveau suggested a Google Document to get people to sign-up and get t-shirts to make sure all areas are addressed. Ms. Deley questioned if they already had a committee formed for this, which Mr. Yunits confirmed it consisted of Mr. Silver, Ms. D'Onofrio, himself, members of the Select Board, and Wheaton College.

#### 8. Discussion on Fall Annual Town Meeting Articles List.

The Select Board opted to discuss this further at their next meeting.

#### 9. Discussion and/or Vote to Refer Zoning Articles to Planning Board for Non-Binding Recommendation.

a. Acceptance of Altered Layout of Leonard Street (widening) and Authorization to Acquire Parcels for this Purpose, all as Shown on Widening Plan of Leonard.

**MOTION was made by Mr. Toole to refer the Zoning Articles for Acceptance of Altered Layout of Leonard Street (widening) and Authorization to Acquire Parcels for this Purpose, all as Shown on Widening Plan of Leonard for non-binding recommendation. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

b. Amend Zoning Bylaw, Article III – Zoning Map and Districts, and Town of Norton Zoning Map, re. 138 Barrows Street, Map 27, Parcel 140-02.

The Board agreed to take this up at their next meeting after the Town Manager spoke with the Director of Planning and Economic Development to get more information.

#### 10. Discussion on Xfinity Center Issues.

Ms. Deveau asked to have this on the next agenda.

Chief of Police, Brian Clark, said the Town is at the mercy of Xfinity Center and when they open the parking lot. He commented that Waze is creating a lot the problem. Chief Clark stated that another perfect storm was it was the Friday of Labor Day weekend and a sold out concert with a late parking lot opening that created the horrific traffic. Chief Clark said that he spoke with the Manager of Xfinity at the beginning of the season and addressed most of the issues, but they are going to have an additional police detail at Smith Street.

### B. Old Business

#### 1. Update on the Plain Street Solar Project.

The Select Board moved this topic to their to next meeting's agenda when a representative of NextGrid could be present.

C. **Town Manager's Report**

1. Town Manager's Disclosure of Appearance of Conflict of Interest.

Mr. Yunits stated that he files this every year and wanted to bring it to the attention of the Board. He explained that because his son works for the Library and per advice of counsel, he files the Disclosure of Appearance of Conflict of Interest.

2. Update on OPM Recommendations.

Mr. Yunits informed the Board that the Permanent Building Committee (PBC) selected 3 Owners Project Managers (OPMs) to interview for the Town Hall and Senior/Community Support Center projects. Mr. Yunits said they are coming to meet with him and a member of the PBC. The three companies that were selected are Vertex Co., Anser Advisory, and STV.

3. American Recovery Money.

Mr. Yunits reported that the Bristol County Commissioners did vote to allot a portion of the money they received, so that could be another \$3 million to the Town in American Recovery funds.

4. Mr. Yunits brought up concerns raised about power outages in the Newcomb Street area and the "K" Streets neighborhoods. He said he heard back from National Grid and they are going to do some work out there, such as installing a splice box and change out some fuses and insulators in that area, which will hopefully minimize the number of outages.

VII. **Select Board's Report and Mail**

1. Letter of Commendation from Southeastern Massachusetts Regional 911 District.

Mr. Conway said they received a letter recognizing Emily Archer for a 911 call Emily Archer handled on August 7, 2021. Mr. Conway read the letter and described it as a "quite a powerful note" and thanked Emily for her service.

2. Mr. Toole announced that on the evening of August 29<sup>th</sup>, he was in an accident and wanted to thank the Norton Police Department and Norton Fire Department for coming to their aid. He wanted to thank them personally and emphasized that they stepped up and made a huge difference.

VIII. **Meeting Minutes**

The Board agreed to vote on the minutes pending approval at their next meeting.

IX. **Warrants**

Report of Chair, John Conway, on the following Payroll and Invoice Warrants:

- A. Payroll Warrant PR22-05 for the week ended August 21, 2021, Warrant dated August 26, 2021, in the amount of \$622,675.91.
- B. Invoice Warrant AP22-09 dated August 26, 2021, in the amount of \$1,801,917.17.
- C. Invoice Warrant AP22-10 dated September 2, 2021, in the amount of \$440,174.67.
- D. Payroll Warrant PR22-06 for the week ended September 4, 2021, Warrant dated September 9, 2021, in the amount of \$1,558,492.00.
- E. Invoice Warrant AP22-11 dated September 9, 2021, in the amount of \$285,231.72.

X. **Other Business**

There was no other business to discuss.

XI. **Next Meeting's Agenda** – September 16, 2021.

XII. **Executive Session.**

- 1. To discuss strategy with respect to litigation, i.e. Bella Music, pursuant to G.L. C. 30A, Section 21(a)(3).

XIII. **Adjournment.**

DECLARATION BY THE CHAIR:

I declare, under General Laws Chapter 30A, §21(a)(3), that the purpose of the executive session will be to discuss strategy with respect to litigation, i.e. Bella Music, because a discussion of the strategy in open session could compromise the purpose of the executive session and with the Board to not return to open session at the conclusion of the executive session.

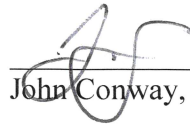
**MOTION was made by Mr. Toole at 9:28 P.M. for the Board to go into executive session under G.L. c.30A, §21(a)(3) for the purposes and reasons declared by the Chair and with the Board to not return to open session thereafter. Seconded by Ms. Artz. Vote: Ms. Deley – Yes; Ms. Artz – Yes; Ms. Deveau – Yes; Mr. Toole – Yes; and Mr. Conway – Yes. MOTION CARRIES.**

URL Link: <https://www.youtube.com/watch?v=08fs22j2E3o>

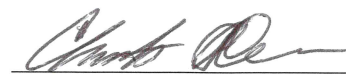
Respectfully Submitted by:

  
\_\_\_\_\_  
Jennifer Reid, Office Administrator


**SELECT BOARD  
MINUTES OF MEETING  
SEPTEMBER 9, 2021**

  
\_\_\_\_\_  
John Conway, Chair

  
\_\_\_\_\_  
Michael Toole, Vice-Chair

  
\_\_\_\_\_  
Christine Deveau, Clerk

\_\_\_\_\_  
Renee Deley, Member

  
\_\_\_\_\_  
Megan Artz, Member

Minutes Approved by Board on: November 18, 2021