

NORTON PUBLIC SCHOOLS  
Norton, Massachusetts

NORTON SCHOOL COMMITTEE  
MINUTES OF MEETING

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***Date of School Committee Meeting:*** Monday, September 12, 2016

***Location:*** Norton High School Library

***Present:*** Committee Members: Chairman Deniz Savas, Vice-Chairman Daniel Sheedy, Mrs. Sheri Cohen, Mrs. Kathleen Stern. ***Absent:*** Mrs. Marge Werner. ***Also present:*** Superintendent of Schools Joseph F. Baeta, School Business Manager Lincoln Lynch, Director of Pupil Personnel Services Jeanne Sullivan, Director of Curriculum and Instruction Jennifer O'Neill, Director of Technology Karen Winsper, Student Representative Tristan Grieve.

***Call to Order:*** Chairman Savas called the meeting to order at 6:30 PM.

***Pledge of Allegiance:***

***Vote to Approve Meeting Minutes:***

MOTION: by Mr. Sheedy to approve minutes of June 20, 2016 open meeting

SECOND: by Mrs. Stern

VOTE: Unanimous Motion Carries

***Student Representative Update:***

- Orientation for freshmen and new student transfers
- Back to school assembly
- Fundraiser for Louisiana flooding
- Student Council car wash

***Opening of School District Report and Introduction of New Faculty and Staff - Dr. Baeta and Principal Lafayette:***

Dr. Baeta reported that the staff returned on August 30<sup>th</sup> and 31<sup>st</sup> for welcome back day and professional development. This year 25 new staff members were added due to resignations, retirements, and long-term leaves. Also, 39 staff members were recognized for their years of service ranging from 5 to 40 years. It was a smooth opening at all schools and a few transportation issues are being addressed.

Principal Lafayette reported that the high school enrollment at this time is 780 as follows: Gr. 9-182, Gr. 10-195, Gr. 11-202, and Gr. 12-198. Clubs and activities are getting started. The high school has five new teachers, and four were in attendance and introduced.

***Vote to Appoint Title VI, Title IX, 504 and Sexual Harassment Coordinators/Reporters - Dr. Joseph Baeta:***

Dr. Baeta informed the Committee that these individuals are all currently in these positions.

Title VI Equity Coordinator:	Jennifer O'Neill
Title IX Equity Coordinator:	Jeanne Sullivan
504 Equity Coordinator:	Jennifer O'Neill
Sexual Harassment Reporters:	Martha Godfrey (NHS)
	Eric Paulus (NHS)
	Sheila Anderson (District)

MOTION: by Mrs. Stern to approve the appointments as recommended

SECOND: by Mr. Sheedy

VOTE: Unanimous Motion Carries

***NPS 1:1 Chromebook Handbook for Students and Families - Mrs. Karen Winsper:***

The Norton Public Schools is embarking on a 1:1 Chromebook learning environment to put technology into the hands of every student. The Norton Public Schools leases the Chromebooks and retains ownership of each device. They will be issued to students for educational purposes during the school year. When a student leaves the district and prior to summer vacation, the Chromebooks are collected and maintained by the District Technology Department. With this privilege comes responsibilities for the parent/guardian and student. Chromebooks have been issued to all Grade 8 students. Students will be issued the same device each year they are in attendance in NPS, for 3 years. The replacement cost for the Chromebook, case and warranty is \$272.50 as indicated in the Norton Public Schools 1:1 Chromebook Handbook.

Mr. Savas said that this is a great example of the intention of the school choice revenue.

***Vote on Fall Town Meeting Articles and Capital Improvement Recommendation – Mr. Lincoln Lynch and Mr. Wade Lizotte:***

The school department is requesting a total of \$276,150 from the Fall Town Meeting to be used as follows:

- \$150,000 to athletics to avoid the pay-to-pay option. This request will only apply to athletics and will provide no relief for transportation or full-day K.
- \$126,150 for supplies and equipment materials. This figure represents only 42% of what was cut from the original budget

MOTION: by Mr. Sheedy to approve the Town Meeting Article

SECOND: by Mrs. Stern

VOTE: Unanimous Motion Carries

School Business Manager Lincoln Lynch and Facilities Director Wade Lizotte reviewed the NPS Five Year Capital Improvement Plan and the priority for all items. The Committee discussed the individual items.

MOTION: by Mrs. Cohen to approve submission of the Five Year Capital Improvement Plan

SECOND: by Mrs. Stern

VOTE: Unanimous Motion Carries

***Vote to Appoint Superintendent to the Board of Directors of Bi-County Collaborative:***

MA General Law requires that members of the Board of Directors are to be appointed annually.

MOTION: by Mr. Sheedy as follows:

*Dr. Joseph Baeta is appointed to serve as the Norton Public Schools' representative on the Board of Directors of BICO Collaborative, in accordance with Massachusetts General Laws Chapter 40, Section 4E, for the 2016-2017 school year.*

SECOND: by Mrs. Cohen

VOTE: Unanimous Motion Carries

***Discussion and Vote on Title Change of Director of Curriculum, Instruction, Assessment and Professional Development to Assistant Superintendent For Teaching and Learning - Dr. Joseph Baeta:***

State Law requires that the School Committee must vote the title change to Assistant Superintendent. Dr. Baeta felt that it is important to have continuity, in the event that the Superintendent is not able to perform his/her duties, until a successor can be appointed. After a brief discussion the Committee voted.

MOTION: by Mrs. Stern

SECOND: by Mrs. Cohen

VOTE: Unanimous Motion Carries

***Vote on Superintendent's Recommendation to Change Title of Mrs. Jennifer O'Neill to Assistant Superintendent For Teaching and Learning (pending contract negotiations):***

State Law requires that the School Committee accept or reject the Superintendent's recommendation for the position of Assistant Superintendent.

MOTION: by Mr. Sheedy to approve the title change to Assistant Superintendent For Teaching and Learning (pending contract negotiations) for Jennifer O'Neill

SECOND: by Mrs. Cohen

VOTE: Unanimous Motion Carries

***Personnel: Changes for the 2016 - 2017 School Year***

***Retirements at end of 2016-2017 School Year:***

- Susan Affanato – NMS Paraprofessional
- Margie Bettencourt – NMS Administrative Assistant
- Sonja Bornstein – NMS Paraprofessional
- Sally Greer – NMS Art Teacher
- Judy LaConte – LGN - Teacher
- Carol Mahoney – JCS Paraprofessional
- Virginia Murray – NMS World Language Teacher

**Resignations/Terminations:**

- Ken Allen – District Mail Courier
- Juli Dalzell – NMS Science Teacher
- Samantha Fallon – NHS .5 Physics Teacher
- Jason Henry – NHS Science Teacher
- Michael Manske – NMS Grade 7 Math Teacher
- Jennifer O'Shea – HAY Music Teacher
- Mary Pasquantonio – HAY Grade 5 Teacher
- Kara Sullivan – JCS Special Education Teacher

**Layoffs:**

- Andrew Deschenes – District Technology Technician
- Tessa Perry – Grant-Funded .5 K Paraprofessional
- Michelle Winston – Grant-Funded .5 K Paraprofessional

**Year-Long Leave of Absence:**

- Julie Boudreau – NHS English Teacher
- Beth Fournier – NHS Guidance
- Wendy Rockne – NHS English Teacher

**Transfers/Reassignments:**

- Amanda Banks – From .5 Title I Math Teacher at HAY to 1.0 Math/Special Ed Teacher at NMS
- Peter Bianca – From .5 NMS Music Teacher to 1.0 (.5 NMS/.5 HAY) Music Teacher
- Katrina Hanewich – From LGN Grade 1 to LGN Grade 2 Teacher
- Melissa Quigley – From HAY Special Ed Teacher to LGN Grade 5 Teacher
- Catherine Winters – From HAY Grade 4 Teacher to HAY .5 Math Title I Teacher

**Appointments:**

**NHS**

- Kathleen Adler – Guidance Counselor
- Kevin Ford – Physics Teacher
- Patricia Mahoney – .5 Math Teacher
- Melanie Peach – Long Term Substitute English Teacher
- Ryan Pratt – Long Term Substitute English Teacher
- Ray Shield – Biology Teacher

**NMS**

- Benjamin Carr – World Language Teacher
- Elizabeth Cina – Math Teacher

- Pamela Cruickshank – Science Teacher
- Judy Lizio – Administrative Assistant
- Christopher Maloof – Guidance Counselor
- Laura Messinger – Art Teacher
- Rachel Whelan – Special Education Teacher

**HAY**

- Alison Curtin – Grade 4 Teacher/Long Term Substitute
- Ashley Marceau – Grade 4 Teacher
- Lynsi Sposato – Special Education Teacher
- Kelly White – Special Education Teacher

**JCS**

- Heather Colopietro – Special Education Teacher
- Kayla Kelly – .5 Kindergarten Teacher
- Keelan Murphy – Special Education Teacher
- Laura Nolan – Special Education Teacher/Long Term Substitute

**LGN**

- Jenna Berthiaume – .57 Speech Language Pathology Assistant
- Julianne DeWolfe – .5 Kindergarten Teacher
- Tessa Perry – Kindergarten Teacher/Long Term Substitute

**District**

- Jason Gonzales - .4 Occupational Therapist (NMS/NHS)
- Meghan O'Donnell – Mail Courier

***Other:***

- Brief discussion on the impact of the apartment complex on East Main Street

***Motion to Adjourn:***

MOTION: by Mrs. Cohen to adjourn the meeting

SECOND: by Mr. Sheedy

VOTE: Unanimous Motion Carries

The meeting adjourned at 7:35 PM.

*Next Meeting Date:* September 26, 2016, L. G. Nourse Elementary School

***Documents and Other Exhibits Used at Meeting:***

- Capital Improvement Plan
- School Department Town Meeting Article
- Chromebook Handbook for Students and Families
- Student Acceptable Use Policy/Loan of Technology Agreement Policy
- Assistant Superintendent Job Description

Respectfully Submitted,  
Joseph F. Baeta, Ed.D.  
Secretary Pro Tem



Deniz Savas, Chairman

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Daniel Sheedy, Vice-Chairman



Sheri Cohen



Kathleen Stern

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Margaret Werner