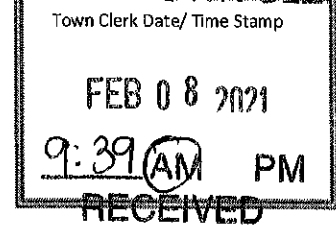




# MINUTES

## TOWN OF NORTON

NORTON TOWN CLERK



Board/ Committee: Permanent Building Committee

Meeting Date: November 16, 2020 Time: 6:00 PM

Meeting Location: REMOTE Meeting via Zoom

Members & Staff Present: **Dinah O'Brien, James Slattery Mark Gershman,  
Bob Brisco, Robert Medeiros, Brain Bechet, Bonnie  
Yezukevich, Mike Yunits, Michael Viveiros**

Public: **E. Flett, P. Wiggins, M. Toole, D. Palmer, M. Wells**

The meeting was called to order at 6:00 PM and adjourned at 6:36 PM

Minutes from the October 5, 2020, October 17, 2020, October 26, 2020 and November 9, 2020 were unanimously approved

### *Meeting Motions / Actions and Summary of Discussions:*

#### A. Meeting Minutes

Meeting minutes from the October 5, 2020, October 17, 2020, October 26, 2020 and November 9, 2020 were unanimously approved by the Committee.

#### B. Correspondence

No mail.

#### C. School Department Update

School Department reviewing Trane's contract this week. Trane to conduct an audit of all town buildings within 3 to 4 months. In early 2021 (January / February) Trane will generate a list of projects and recommendations within each building showing the expected energy savings. Projects will look at energy saving opportunities for the roof, doors, windows and major building systems and could be used as a starting basis for a 5-year rolling capitol plan.

Committee asked if Trane would be available to review the designs of the new Town Hall and Community Center.

#### D. Town Hall and Community Center Projects

A sit walk for each property (78 East Main and 120 Mansfield Avenue) will occur on November 19, 2020. Representatives from the Fire, Police and Public Works have been invited. Site walk will start at 78 East Main and then continue at 120 Mansfield Avenue. After the site walks DBVW will tour the existing town hall.

Committee inquired if the old firing range in the basement of the Town Hall was ever cleaned-up. Concern over accessing the area was discussed considering it is being used for storage. DBVW has the 1977 drawings of the Fire Station and will check with Public Works for any existing utility

plans.

M. Yunits indicated that there are no Purchase and Sales Agreements in place yet.

E. Other Business

N/A

Next Meeting(s):

November 19, 2020 (Thursday)	9:30 AM	Site Walk
December 15, 2020 (Tuesday)	6:00 PM	Zoom Meeting
December 22, 2020 (Tuesday)	6:00 PM	Zoom Meeting
January 5, 2021 (Tuesday)	6:00 PM	Zoom Meeting

Minutes respectfully submitted by:

Mark Gershman, PBC Clerk

Minutes Approved by Committee on:

01/19/2021

Chairman Signature:

