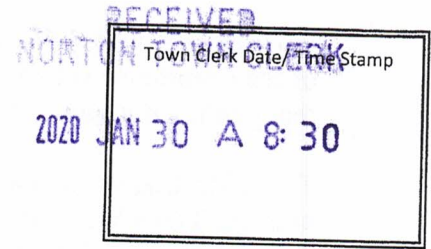




MINUTES

TOWN OF NORTON



Permanent Building Committee

Board/ Committee:

Meeting Date: January 13, 2020 Time: 7:00 PM

Meeting Location: Council on Aging
55 West Main Street Norton, MA 02766

Members & Staff Present: Dinah O'Brien, Mark Gershman, Robert Medeiros, James Slattery, Bob Briscoe; Jack Conway

Public: See Sign-In Sheet

The meeting was called to order at 7:00 PM and adjourned at 8:00 PM

Minutes from the January 9, 2020 were approved

Meeting Motions / Actions and Summary of Discussions:

A. Meeting Minutes

Committee voted to accept the minutes from the January 13, 2020 meeting.

B. Correspondence

N/A

C. School Department Update

The window and door project should be completed by January 22, 2020, contractor waiting on parts and has punch list items to complete. Masonry work will be completed in the spring. Claim for asbestos abatement is under negotiation.

D. Town Hall and Community Center Projects

M. Viveiros from DBVW presented their initial review of public, private, parcels currently for sale, and land owned by Wheaton College within the Study limits. These parcels were initially reviewed as to their size (2 to 3 +/- acres required to site one building & 5 +/- acres to site both buildings). M. Viverios reviewed each parcel's location, approximate size, cost, and suitability. There was general discussion and questions from the Committee and those present including wellhead protection areas, sewer project currently under construction and general knowledge of the various parcels. Several additional parcels within the Study limits were identified to be included in the Study.

O'Brien reviewed the schedule for the Study leading up to the May 18, 2020 Town Meeting. Goal of the Committee is to have the Study completed with options presented to the Selectboard such that public informational meetings can occur around mid-March 2020.

Town Meeting warrant articles will be due February 12, 2020, and a place holder will be included until the Town Manager and Committee draft the article pending the results of the Study and decision by the Selectboard.

E. Committee Membership

Brian Bechet was welcomed as a new member to the Committee.

F. Other Business

The OSHA Report regarding their inspection of the existing Town Hall is still not available. Committee suggested that an approximate cost to remedy the identified issues, retrofit or rehabilitate the existing Town Hall be prepared such that those costs can be shared with the public. The public needs to be aware that not building a new Town Hall will still cost the Town money to address the serious issues associated with the existing building.

Next Meeting(s):

January 23, 2020 (Thursday)	7:00 PM	Town Hall Selectboard Meeting Room 70 East Main Street Norton, MA 02766
January 27, 2020 (Monday)	7:00 PM	Council on Aging 55 West Main Street Norton, MA 02766

Minutes respectfully submitted by:

Mark Gershman, PBC Clerk

Minutes Approved by Committee on:

1/27/2020

Chairman Signature:

Michael L. O'Brien

MEETING SIGN-IN

Meeting: Permanent Building Committee
 Date: January 13, 2020
 Time: 7:00 PM
 Location: Council on Aging



COMMITTEE MEMBERS / TOWN

Initials	Name	Organization	Email
J	Dinah O'Brien	PBC Chair	DObrien025@gmail.com
JLS	James Slattery	PBC Vice-Chair	Slatsb1111@aol.com
MG	Mark Gershman	PBC Clerk	mgershman@beta-inc.com
RM	Robert Medeiros	PCB Committee Member	Bobmedeiros87@gmail.com
	Michael Yunits	Town Manager	myunits@nortonmaus.com
JMC	Jack Conway	Board of Selectman Liaison	jconway@nortonmaus.com
	Bonnie Yezukevich	Finance Committee Liaison	bonnie7799@yahoo.com
RB	Bob Briscoe	Council on Aging Representative	rbriscoe@comcast.net

PUBLIC

Initials	Name	Organization	Email
BR	Beth Rossi	COA Director	
	Michael Viveiros	DBVW Architects	mviveiros@dbvw.com
	BRIAN BERNET	PBC MEMBER	BECHETB@COMCAST.NET
	Michael Yunits	Town Manager	MYUNITSC@NORTONMAUS.COM
	Christian Zahner	Health Agent	healthagent@nortonmaus.com
	CHRIS CARMICHAEL	BUILDING COMMISSIONER	CCARMICHAEL@11
	Beth Rossi	Human Service Director/COA	COA@NORTONMAUS.COM
	PAUL D. FLETT	PLANNING DIRECTOR	PDFLETT@NORTONMAUS.COM
	ESTELLE FLETT	VETERANS' DEPT.	EFLETT@NORTONMAUS.COM
	Catherine Vandrey	Treasurer	treasurer@nortonmaus.com
	Jeanne Hawlen	asst. Treasurer	jhawlen@nortonmaus.com
	JEAN BRISCOE	Friends of Norton	jeanmac13@comcast.net
	Janice Roby	Senior Principle Acct Clerk	jroberge66@comcast.net