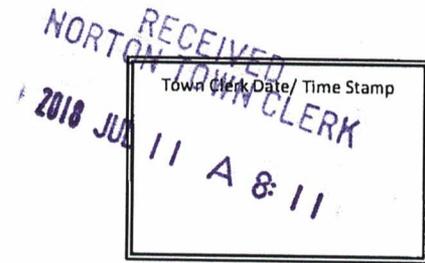




MINUTES

TOWN OF NORTON



Board/ Committee: Permanent Building Committee

Meeting Date: June 11, 2018 Time: 7:00 PM
~~8:00 PM~~

Meeting Location: Break Room Town Hall, 70 East Main Street
Norton, MA

Members & Staff Present: Lukasz Wasiak, Mark Gershman, Robert Medeiros, Kevin O'Neil, James Slattery (see sign-in sheet)

Public:

The meeting was called to order at 7:00 PM and adjourned at 7:38 PM

Minutes from the _____

Meeting Motions / Actions and Summary of Discussions:

Discussion

Committee discussed each of the RFP Responses received for the Town Hall Feasibility Study and Conceptual Design. After reviewing the merits of each, the RFP Responses were ranked as follows:

<u>Firm</u>	<u>Ranking</u>
DBVW Architects	1
Gienapp Design Architecture	2
Context Architecture	3
Allen Lieb Architects & Associates, PC	4
RGB Architects	5
Brewster Thornton Group Architects	6
BKA Architects	7

The Committee unanimously voted to recommend the ranking of DBVW (#1) and Gienapp Design (#2) be forwarded to the Town Manager to review their submitted Fee Proposals and to negotiate a fee.

The Committee further voted to recommend that interviews not be required for this phase of the project in order to streamline the selection process and have the Study and Conceptual Design completed in time for the Fall Town Meeting.

Next Meeting(s):
July 9, 2018 (Monday)

PBC Meeting Town Hall – Break Room
70 East Main Street, Norton, MA

Minutes respectfully submitted by: Mark Gershman

Minutes Approved by Committee on: July 9, 2018

VCE Chairman Signature: 