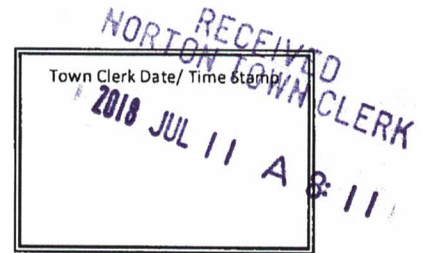




MINUTES TOWN OF NORTON



Board/ Committee: Permanent Building Committee

Meeting Date: June 4, 2018 Time: 7:00
8:00 PM

Meeting Location: Break Room Town Hall, 70 East Main Street
Norton, MA

Members & Staff Present: Lukasz Wasiak, Mark Gershman, Robert Medeiros, Kevin
O'Neil, James Slattery, COA Members (see sign-in sheet)

Public:

The meeting was called to order at 7:00 PM and adjourned at 8:00 PM

Minutes from the _____

Meeting Motions / Actions and Summary of Discussions:

Discussion

Committee discussed each of the RFP Responses received for the Council on Aging Feasibility Study and Conceptual Design. After reviewing the merits of each, the RFP Responses were ranked as follows:

<u>Firm</u>	<u>Ranking</u>
Bargmann Hendrie + Archetype, Inc.	1
Catlin + Petrovick Architects, PC	2
Caolo & Bieniek Associates, Inc.	3
Gorman Richardson Lewis Architects	4
Allen Lieb Architects & Associates, PC	5
EDM	6
Brewster Thornton Group Architects	7
BKA Architects	8

The Committee unanimously voted to recommend the ranking of Bargmann Hendrie (#1) and Catlin + Petrovick (#2) be forwarded to the Town Manager to review their submitted Fee Proposals and to negotiate a fee.

The Committee further voted to recommend that interviews not be required for this phase of the project in order to streamline the selection process and have the Study and Conceptual Design completed in time for the Fall Town Meeting.

Next Meeting(s):

June 11, 2018 (Monday)

PBC Meeting Town Hall – Break Room
70 East Main Street, Norton, MA

Minutes respectfully submitted by:

Mark Gershman

Minutes Approved by Committee on:

July 9, 2018

VKE Chairman Signature:

James M. Slaty

PERMANENT BUILDING COMMITTEE

JUNE 4, 2018

7:00 PM TOWN HALL BRIDGE ROOM

MARIE GERSTMAN - PBC member

Jim Slattery - PBC member

Kevin O'Neil - "

~~Robert~~ " "

LUMASZ WASIAK =

Ruth Schneider - COA member

Judith Keroux - COA member

Patricia Zwickler COA Treasurer

Rocky Enos COA Chairman

Don O'Brien Citizen

Rene Danahy - senior center member

Stasia Paglusiak - senior center member

George Albano - senior center member

Elizabeth Rossi - Director of Human Services

and Council on Aging

Carol McHugh