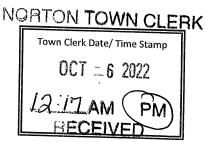


MINUTES

TOWN OF NORTON

Norton Housing Authority



Meeting Date:	July 19,	2022	Tin	ne: 4:00 PM	
Meeting Location:	Woodland Meadows Community Room				
Members & Staff Present:					
Members Not Present: _					
The meeting was called to ord	der at	1pm	and adjourned at	5:43pm	
Macting Mations / A	1.0				

Meeting Motions / Actions and Summary of Discussions:

Treasurer's Report: The reports May/June 2022 were reviewed and approved with a motion by Ralph Stefanelli, and seconded by James Dinsel.: all in favor 4-0. As presented

Executive Director's Report:

Timesheets: I worked an average of 32 hours weekly during the month of May and June ED Timesheets signed and

Executive Director Contract: 3-year employment contract was reviewed and approved by the board as presented by Ralph Stefanelli and seconded by Paul Ruozzi.

W/D Account: A deposit for May \$829.50 & June \$886.50 was deposited into bank. Reviewed by Board

MassNAHRO Information given on MassNahro News, and classes/certifications

Monthly Checks/Rockland Acct: Accounts payable register & Rockland Credit Union Statement for the month of May and June was reviewed and approved as presented by Mr. James Dinsel and seconded by Paul Ruozzi, all

Board: No meeting for the month of August 2022- Next meeting is 09/20/22 @ 4pm

CIP Project Update: Fish # 218074- discussed and reviewed- project still active.

Fish #218072- JW (705) kitchen cabinet replacement - Lowest bidder Dandis Construction-Approved and Signed Owner-Contractor agreement.

Board Business: To notify board of all upcoming conferences with MASSNAHRO, & certifications.

New Business: Board approved to reconsider selling or remove carport area. Make into a seating area for residents.

DHCD: Fair Marketing Plan: Reviewed and approved by the board as presented Ralph Stefanelli and seconded by Paul Ruozzi, all in favor 3-0.

Language Access Plan: Reviewed and approved by the board as presented Ralph Stefanelli and seconded by Paul Ruozzi, all in favor 3-0

Budget Revision for FY2022: Reviewed and approved by the board Ralph Stefanelli and seconded by Charles Francis Reynolds III, all in favor 4-0

Annual Plan FY 2023: Reviewed and approved by the board as presented by the board James Dinsel and seconded by Paul Ruozzi, all in favor 4-0.

List of Documents and Other Exhibits used at Meeting:

- Minutes, Treasurers Report and Budgets
- All payments, agreements, documentation & policies

Minutes respectfully submitted by:

Minutes Approved by Committee on:

Chairman Signature:

Missie Saulsby

anelle