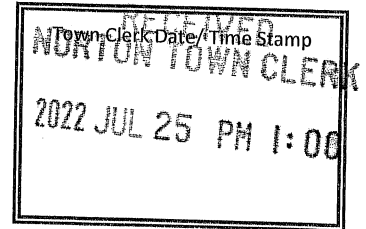




MINUTES

TOWN OF NORTON

Norton Housing Authority



Meeting Date: May 17, 2022 Time: 4:00 PM

Meeting Location: Norton Housing Authority, 120 West Main Street, Norton, MA
Woodland Meadows Community Room

Members & Staff Present: Missie Saulsby, Charles Reynolds, Robert Salvo Sr., Ralph Stefanelli

Members Not Present: Paul Ruozzi & James Dinsel

The meeting was called to order at 4:19 PM and adjourned at 4:45 PM

Meeting Motions / Actions and Summary of Discussions:

Treasurer's Report: The reports April 2022 were reviewed and approved with a motion by Charles Reynolds III and seconded by Ralph Stefanelli.: all in favor 3-0. As presented

Executive Director's Report:

Timesheets: I worked an average of 32 hours weekly during the month of April ED Timesheets signed and approved by board.

W/D Account: A deposit for \$1093.25 was deposited into bank. Reviewed by Board
MassNAHRO Information given on MassNahro News, and classes/certifications

Monthly Checks/Rockland Acct: Accounts payable register & Rockland Credit Union Statement for the month of April was reviewed and approved as presented by Mr. Ralph Stefanelli and, seconded by Mr. Charlie Reynolds, all in favor 3-0.

Board: Next meeting date Tuesday, June 21 @ 4pm. In our Community Room/ Virtually- Go to Meeting

CIP Project Update: was reviewed with no comment from the board.

Board Business: To notify board of all upcoming conferences with MASSNAHRO, & certifications.

New Business: Grill Purchased for Woodland Meadows from Home Depot. Approved by Robert Salvo Sr. & Ralph Stefanelli.

Smoking Area: Concrete Slab & Gazebo was paid through Rockland CU

DHCD: Voted & Approval from board regarding Certificate of Completion for Woodall Construction Fish # 218073.all in favor 3-0.

List of Documents and Other Exhibits used at Meeting:

- Minutes, Treasurers Report and Budgets
- All payments, agreements, documentation & policies

Minutes respectfully submitted by:

Missie Saulsby

Minutes Approved by Committee on:

Chairman Signature:

Ralph Stefanelli