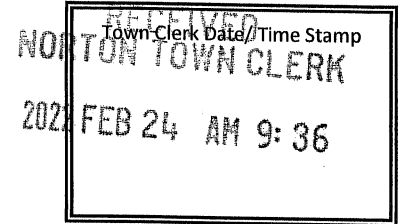




MINUTES

TOWN OF NORTON

Norton Housing Authority



Meeting Date: January 18, 2022 Time: 4:00 PM

Meeting Location: Norton Housing Authority, 120 West Main Street, Norton, MA
Woodland Meadows Community Room

Members & Staff Present: Ralph Stefanelli, Missie Saulsby, Charles Reynolds, Robert Salvo Sr., Paul Ruozzi

Members Not Present: James Dinsel

The meeting was called to order at 4:04 PM and adjourned at 5:16 PM

Meeting Motions / Actions and Summary of Discussions:

Treasurer's Report: The reports for November and December were reviewed and approved with a motion by Ralph Stefanelli and seconded by Mr. Reynolds: all in favor 4-0. As presented

Executive Director's Report:

Timesheets: I worked an average of 32 hours weekly during the month of December. ED Timesheets signed and approved by board.

W/D Account: A deposit for on 01/13/22 total of \$776.50 was deposited into bank. Reviewed by Board
MassNAHRO Information given on MassNahro News and Board Classes

Monthly Checks: Accounts payable register for the month of December was reviewed and approved as presented by Mr. Stefanelli and, seconded by Mr. Reynolds, all in favor 4-0.

Board: Next meeting date Tuesday, February 15, 2022 @ 4pm. In our Community Room

CIP Project Update: was reviewed with no comment from the board.

Board Business: Discussion of MBTA multi-family webinar that was on January 12, 2022. Further discussion about moving forward.

List of Documents and Other Exhibits used at Meeting:

- Minutes, Treasurers Report and Budgets
- All payments, agreements, documentation & policies

Minutes respectfully submitted by:

Missie Saulsby

Minutes Approved by Committee on:

Chairman Signature:

Ralph Stefanelli
2-15-22