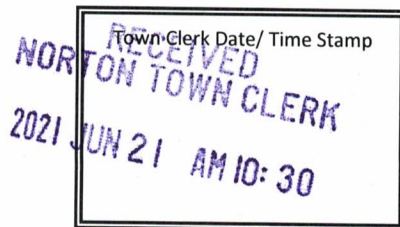




# MINUTES

## TOWN OF NORTON

### Norton Housing Authority



Meeting Date: **May 18, 2021** Time: **4:00 PM**

Meeting Location: **Norton Housing Authority, 120 West Main Street, Norton, MA  
Woodland Meadows Community Room**

Members & Staff Present: **Robert Salvo, Marlu Briggs, Ralph Stefanelli, Missie Saulsby**

Members Not Present:

The meeting was called to order at **4:18 PM** and adjourned at **4:38 PM**

#### *Meeting Motions / Actions and Summary of Discussions:*

**Treasurer's Report:** The reports for April were reviewed and approved with a motion by Mr. Stefanelli, seconded by Mr. Salvo; all in favor 3-0. April 30, 2021 Treasurer Report was approved by Mr. Salvo & Mr. Stefanelli all in favor 3-0

#### **Executive Director's Report:**

**Timesheets:** I worked an average of 32 hours during the month of April. ED Timesheets signed and approved by board.

**W/D Account:** A deposit for on April for \$627.00 was made with no comment from the board.

**MassNAHRO** Information given on FY2022 Budget Priorities and the new 2021 FMR & Net Income Limits

**Work Orders:** Were reviewed by the board without comment.

**Monthly Checks:** Accounts payable register for the month of April was reviewed and approved as presented by Ms. Briggs, seconded by Mr. Stefanelli, all in favor 3-0.

**Board:** Next meeting date June 15, 2021 at 4:00 PM this will be our 2022 Annual Plan Review

**CIP Project Update:** was reviewed with no comment from the board.

**Sewer Project Update:** None.

**Bathroom Sink, Drain, and Faucet Replacement Project:** Work will begin in a week or two

#### **List of Documents and Other Exhibits used at Meeting:**

- Minutes, Treasurers Report and Budgets
- All payments, agreements, documentation & policies

Minutes respectfully submitted by:

**Missie Saulsby**

Minutes Approved by Committee on:

Chairman Signature: