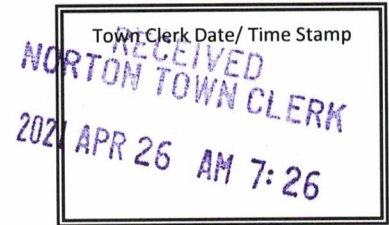




MINUTES

TOWN OF NORTON

Norton Housing Authority



Meeting Date: **March 16, 2021** Time: **4:00 PM**

Meeting Location: **Norton Housing Authority, 120 West Main Street, Norton, MA
Woodland Meadows Community Room**

Members & Staff Present: **Robert Salvo, Marlu Briggs, Michael Young, Ralph Stefanelli, Missie Saulsby**

Members Not Present: _____

The meeting was called to order at **4:13 PM** and adjourned at **4:42 PM**

Meeting Motions / Actions and Summary of Discussions:

Treasurer's Report: The reports for February were reviewed and approved with a motion by Mr. Stefanelli, seconded by Mr. Young; all in favor 4-0. February 28, 2021 Treasurer Report was approved by Mr. Young & Mr. Stefanelli all in favor 4-0

Executive Director's Report:

Timesheets: I worked an average of 28 hours during the month of February.

W/D Account: A deposit for on February for \$616.00 was made with no comment from the board.

MassNAHRO Offerings were reviewed by the board with no comment.

Work Orders: Were reviewed by the board without comment.

Monthly Checks: Accounts payable register for the month of February was reviewed and approved as presented by Ms. Briggs, seconded by Mr. Stefanelli, all in favor 4-0.

Board: Next meeting date April 20, 2021 at 4:00 PM; A discussion at the April meeting will include Project updates and quotes from Landscaping

CIP Project Update: was reviewed with no comment from the board.

Sewer Project Update: None.

List of Documents and Other Exhibits used at Meeting:

- Minutes, Treasurers Report and Year End Reports, Budgets
- All payments, agreements, documentation & policies

Minutes respectfully submitted by:

Missie Saulsby

Minutes Approved by Committee on:

Chairman Signature:

Ralph Stefanelli