

Norton Public Library
Meeting of the Board of Trustees
Via
Remote and in Person Participation
Tuesday, May 9, 2023
6:03 PM

RECEIVED
NORTON TOWN CLERK
2023 JUN 26 PM 1:48

Present: Herb Ellison, Lisa Daly-Boockoff, Robert Keating, Robert Berg, Brian Stalters, Jill Mathieu, Christine LeFort, Lee Parker, Amanda Viana

Absent: Andrea Sullivan, Patricia Binegar

Clerk's Report: The Clerk's Report was read, a motion was made by Herb Ellison to accept the report, seconded, by Jill Mathieu. The vote is as follows: Jill Mathieu, yes; Robert Keating, yes; Herb Ellison, yes; Lisa Daly-Boockoff, yes; Christine LeFort, yes; Robert Berg, abstained, Brian Stalters, not present Motion approved.

Treasurer's Report: The Treasurer's Report was read and reviewed. Brian Stalters made a motion to accept the report, seconded by Herb Ellison. The vote is as follows: Lisa Daly-Boockoff, yes; Robert Berg, yes; Jill Mathieu, yes; Brian Stalters, yes; Robert Keating, yes; Herb Ellison, yes; Christine LeFort, yes. Motion approved.

Park: Herb Ellison took memorial bricks to W. Wareham to be engraved, which he later installed in the park. To date there have been 626 engraved. The Friends would like to do a brick in memory of Joan Casper, long-time member and treasurer. Herb will investigate getting a plaque for a memorial tree in memory of Betty Richmond. The cost of an engraved brick will now be \$75.00. Robert Berg made a motion to accept the cost change, seconded by Herb Ellison. The vote is as follows: Lisa Daly-Boockoff, yes; Robert Berg, yes; Jill Mathieu, yes; Brian Stalters, yes; Robert Keating, yes; Herb Ellison, yes; Christine LeFort, yes. Motion approved.

Patricia Binegar offered to contact the Chartley Garden Club again this year to fill the planters in the Park as well as the planter at the front entrance. The Board agreed to the plan with Robert Berg making a motion to provide \$600 toward the purchase of the flowers, seconded by Robert Keating. The vote is as follows: Lisa Daly-Boockoff, yes; Robert Berg, yes; Jill Mathieu, yes; Brian Stalters, yes; Robert Keating, yes; Herb Ellison, yes; Christine LeFort, yes. Motion approved. Chris LeFort will contact Patti with the details.

MAG Irrigation came to do the spring startup and make repairs to zone lines damaged by new sidewalk. Tagging continues in the park, researching trail cams.

Building: Air Barrier Solutions came the week of April 4 to install weather stripping, insulation, etc. for the town weatherization project.

Still waiting for the proposal and quote for the replacement of the front windows. Brian Stalters made a motion to proceed with the window installation, seconded by Robert Keating. The vote is as follows: Lisa Daly-Boockoff, yes; Robert Berg, yes; Jill Mathieu, yes; Brian Stalters, yes; Robert Keating, yes; Herb Ellison, yes; Christine LeFort, yes. Motion approved.

Waiting for awning repair, Robert Berg made a motion to repair awning, seconded by Lisa Daly-Boockoff. The vote is as follows: Lisa Daly-Boockoff, yes; Robert Berg, yes; Jill Mathieu, yes; Brian Stalters, yes; Robert Keating, yes; Herb Ellison, yes; Christine LeFort, yes. Motion approved.

Rustic Fire scheduled to do annual sprinkler and biannual fire alarm inspections.

Termites were detected in in the community room along the front wall. Flynn Pest Control said it was a small group and not to be overly concerned. They would treat the area outside in the front of the building under the windows. Lisa Daly-Boockoff made a motion to pay Flynn Pest Control \$995, seconded by Robert Berg. The vote is as follows: Lisa Daly-Boockoff, yes; Robert Berg, yes; Jill Mathieu, yes; Brian Stalters, yes; Robert Keating, yes; Herb Ellison, yes; Christine LeFort, yes. Motion approved.

Director& Youth Services Monthly Report: National Library Week was celebrated with a SAILS Library Road Trip. Most SAILS libraries handed out maps for patrons to bring while visiting each of these locations. The maps were stamped and various prizes and stamps were handed out to the participants. We had 33 participants which were given special bookmarks, finger puppets and stamps. The second installment of state aid was received. Lee met with the Town Manager to discuss our budget request. She sent a letter to the Town Manager and the Finance Committee from the Board President, Treasurer and herself in regards to the FY24 budget and the requirements that need to be met as established by the Massachusetts Board of Library Commissioners. Her communication also included outside funding as well.

The Friends prepared for the Spring Book Sale as well as funding programs this spring. Staff has been very busy with planning and tasks. (See Director's Report).

Leah was invited to attend Wheaton's 2nd Annual Children's Literature symposium. Unfortunately she was unable to attend, but was pleased to be asked. She has been asked to perform at the Head Start's annual Literacy Fair again this year and has also been invited to participate in a JCS family event called Specialists' Night both to take place in May. Leah was also able to bring Storytime to the first graders there as well. She is working towards summer and all that goes into it such as iRead and the Boston Bruins and the Norton Cultural Council awarded programs too. She is also busy setting up summer volunteers. (See Youth Director's Report).

Correspondence: Receipt of State Aid

Old Business: FY24 Budget Update: 45hr. Finance Committee Approval, full materials included in sum.

New Business: E-V charging station rates were discussed. Local area city and town rates were reviewed.

Bills: Herb Ellison made a motion to pay the bills, seconded by Robert Keating. The vote is as follows: Lisa Daly-Boockoff, yes; Robert Berg, yes; Jill Mathieu, yes; Brian Stalters, yes; Robert Keating, yes; Herb Ellison, yes; Christine LeFort, yes. Motion approved.

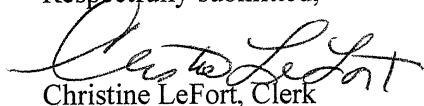
Next Meeting: June 13, 2023 6:00pm

Adjourned: 7:56pm

List of Documents used at the meeting:

Clerk's Report
Treasurer's Report
Directors & Youth Services Reports

Respectfully submitted,


Christine LeFort, Clerk


Brian Stalters, President