

Norton Public Library
Meeting of the Board of Trustees
Via Remote & In Person Participation
Tuesday, May 10, 2022
6:04 PM

RECEIVED
NORTON TOWN CLERK
2022 JUN 15 PM 3:45

Present: Robert Keating, Patricia Binigar, Lisa Daly-Boockoff, Christine LeFort, Brian Stalters, Herb Ellison, Andrea Sullivan, Lee Parker, Amanda Viana

Absent: Robert Berg, Jill Mathieu

Clerk's Report: The Clerk's Report was read and discussed. Patricia Binigar made a motion to accept the report, Brian Stalters seconded the motion. Unanimously approved.

Treasurer's Report: The Treasurer's Report was read and discussed. A representative from Bank of America will attend the June 14th meeting along with the Trust Committee to discuss the Trust. Lisa Daly-Boockoff made a motion to accept the report, seconded by Robert Keating. Motion carried, Unanimously approved.

Park: Patricia Binigar met with Bev from the Chartley Garden Club to measure planters. They will purchase the plants for which we allocated funds. Patti will meet Herb to inspect the water faucet.

Building: Flooring at the front entrance needs replacing. A bid of \$2,765.00 was received from New Bedford Flooring to replace the flooring. Brian Stalters made a motion to accept the bid, seconded by Lisa Daly-Boockoff. Unanimously approved. It was determined that the rugs need deep cleaning. Atlantic Diversified Services and Cunha Electric worked on the Discovery Den, Hiltz Room and study room, working on outlets, carpet, ceiling tiles and furniture, unfortunately the Discovery Den was a mess after all of this. Sandy and Alan came in on a Sunday to put things to rights. Lynch Cleaning stripped and resurfaced the floors in the staff room and staff restroom. They also cleaned the public restroom floors as well, but could not strip and resurface as these floors are of different material. Larry Embree, insurance adjuster and Nick lafrate, building inspector, were contacted to inspect the property and payment.

Director & Youth Services Monthly Report: Remediation and construction continued in April. Everything was finally open to the public. With Lee out on a family emergency, Amanda became Acting Director managing all duties to that title along with her own. The two Wheaton students worked with Amanda on the Hiltz Room and three others worked with Alex on PR. Sandy and Melanie completed the YA audiobook cleanup and Sandy has been cleaning up files, organizing and preparing notes in preparation of her upcoming retirement. Book groups have been going very well thanks to Amanda and Robert Keating.

Leah was able to schedule all of Marsha Wright's CFCE programs through the end of the year. She kept in touch with the local Girl Scout leaders who are preparing a summer reading program kickoff. The Attleboro YMCA reached out requesting a weekly story time on site over the summer, which she was unable to accommodate, but offered suggestions in which she could serve the campers. They were grateful; however they did not end up collaborating but we did give them books from the Friends' closet. She was able to complete the ordering process after Sandy's training.

Correspondence: A thank you from Lee Parker was received in regards to the fruit sent by the Trustees. A bag of chocolates accompanied the card.

Old Business: Insurance reimbursement coming after submitting the necessary paperwork for the \$5,000 deductible.

New Business: The new entry carpet tiles will be installed by New Bedford Floor Covering.

Bills: Herb Ellison made a motion to pay the bills, seconded by Robert Keating. Unanimously approved.

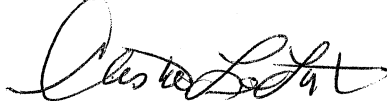
Next Meeting: June 14, 2022 at 6:00pm

Adjourned: 6:54 pm

List of Documents used at the meeting:

Clerk's Report
Treasurer's Report
Directors & Youth Services Reports

Respectfully submitted,



Christine LeFort, Clerk



Brian Stalters, President