

RECEIVED
NORTON TOWN CLERK

Meeting of the Board of Trustees
Via Remote & In Person Participation
Tuesday, April 12, 2022
6:03 PM

2022 MAY 11 AM 11:42

Present: Patricia Binegar, Herb Ellison, Brian Stalters, Jill Mathieu, Christine LeFort, Andrea Sullivan, Amanda Viana

Absent: Robert Keating, Lisa Daly-Boockoff, Robert Berg, Lee Parker

Clerk's Report: The Clerk's Report was read and discussed. Patricia Binegar made a motion to accept the report, seconded by Jill Mathieu. The motion carried, approved.

Treasurer's Report: The Treasurer's Report was read and discussed. Herb Ellison made a motion to accept the report, seconded by Brian Stalters. The motion carried, approved.

Parks: Patti Binegar will meet with Beverly Northam from the Chartley Garden Club regarding the plantings for the park. The Board agreed that we will cover the cost of the plants up to \$500.

Trust: Representatives from the Bank of America Trust Department would like to meet on June 14, 2022 to discuss the trust.

Building: The Hiltz and study rooms are now open. The Discovery Den wall outlets need to be fixed before the room will open. Larry Embree, insurance adjuster approved the reconstruction quote from ServPro. The building inspector came to observe the work being done by ServPro/Atlantic Diversified, permit was pulled so work could begin. After the insulation was complete, the building inspector returned to okay the closing of the walls. Carpet squares were chosen for the Discovery Den, the flooring should be done soon.

Director& Youth Services Monthly Report: Lee met with the architects, builders, Town Manager, Police Chief, Fire Chief, Highway Superintendent and the Permanent Building Committee members to discuss the impact the new buildings project will have on existing buildings and parking. The new electric charging stations are in place. Lee also went before the Finance Committee to present the FY23 budget via Zoom in March; Bob Berg was also in attendance. Two sophomore students from Wheaton are working on social media and video content as part of Sophomore Experience. Three other students are working on independent projects as part of the "Introduction to Libraries and Archives", two assisting in the Hiltz Room under the supervision of Amanda, and one working with Alex on social media and video content.

Leah continued with collection development and maintenance which allowed her to shift and relocate some collections to make them more visible. Since acquiring the AWE system in January, our patrons have logged in over 2300 minutes, averaging 20 minutes per session. We also purchased a Nintendo Switch and Leah looks forward to starting in-house programming. The teen and tween clubs and groups continue to grow and new ideas are always in the works. Leah also attended a virtual meeting: Little Library, Big Summer Reading Program, part of the New England Summer Summit.

Old Business: On going repairs are almost complete.

Bills: Herb Ellison made a motion to pay the bills, seconded by Brian Stalters. Motion carried, approved.

Next Meeting: May 10, 2022 at 6:00 pm

Adjourned: 7:10 pm

List of Documents used at the meeting:

Clerk's Report

Treasurer's Report

Directors & Youth Services Reports

Respectfully submitted,

Christine LeFort, Clerk

Brian Stalters, President